

**Italy-Venice: Library services**

**OJ S 120/2018 26/06/2018**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Università Iuav di Venezia

National registration number: 80009280274

Postal address: Santa Croce 191

Town: Venezia

NUTS code: ITH35 Venezia

Postal code: 30135

Country: Italy

Contact person: Ciro Palermo

E-mail: [direzione.infrastrutture@iuav.it](mailto:direzione.infrastrutture@iuav.it)

Telephone: +39 0412571233

Fax: +39 0412571236

**Internet address(es):**

Main address: <http://www.iuav.it>

Address of the buyer profile: <http://www.iuav.it/profilocommittente>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.iuav.it/profilocommittente>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the following address:

Official name: Università Iuav di Venezia — Ufficio Protocollo

Postal address: Santa Croce 191

Town: Venezia

Postal code: 30135

Country: Italy

Contact person: Laura Casagrande

E-mail: [laura.casagrande@iuav.it](mailto:laura.casagrande@iuav.it)

NUTS code: ITH35 Venezia

**Internet address(es):**

Main address: <http://www.iuav.it>

Address of the buyer profile: <http://www.iuav.it/profilocommittente>

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

Education

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**Section II: Object**

## **II.1. Scope of the procurement**

### **II.1.1. Title**

Servizi integrati di biblioteca

### **II.1.2. Main CPV code**

92511000 Library services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Servizi di biblioteca:

- a) accoglienza e sorveglianza;
- b) consultazione e prestito;
- c) informazioni e assistenza all'utenza;
- d) gestione fisica del patrimonio documentario;
- e) attività complementari e di supporto;
- f) cartoteca.

### **II.1.5. Estimated total value**

Value excluding VAT: 1 650 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.3. Place of performance**

NUTS code: ITH35 Venezia

### **II.2.4. Description of the procurement**

I servizi oggetto dell'appalto sono relativi alla biblioteca e alla cartoteca del laboratorio di Cartografia & GIS e comprendono:

- accoglienza e prima informazione,
- gestione delle sale di lettura a scaffale aperto per monografie e periodici, della sala di consultazione riservata e dei depositi librai, della cartoteca,
- servizi di consultazione e prestito,
- etichettatura e magnetizzazione dei materiali bibliografici.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 1 650 000,00 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/10/2018 End: 30/09/2021

This contract is subject to renewal: yes

Description of renewals:

Al massimo n. 1 rinnovo pari al massimo a due anni.

### **II.2.10.**

### **Information about variants**

Variants will be accepted: yes

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2. Conditions related to the contract**

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 06/08/2018 Local time: 13:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Italian

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 07/08/2018 Local time: 12:00

Place:

Verrà comunicato mediante sito

Information about authorised persons and opening procedure: Vedi Disciplinare

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Tribunale Amministrativo Regionale del Veneto

Town: Venezia

Country: Italy

#### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Università Iuav di Venezia - Area Infrastrutture — Ufficio del Responsabile Unico del Procedimento (RUP)

Town: Venezia

Country: Italy

### **VI.5. Date of dispatch of this notice**

22/06/2018