

273981-2026 - Competition

Norway – Subscription services – Handling subscriptions of printed newspapers and periodicals to Trondheim public library.

OJ S 78/2026 22/04/2026

Contract or concession notice – standard regime

Services

1. Buyer

1.1. Buyer

Official name: Trondheim kommune

Email: flet@trondheim.kommune.no

Legal type of the buyer: Body governed by public law, controlled by a local authority

Activity of the contracting authority: General public services

2. Procedure

2.1. Procedure

Title: Handling subscriptions of printed newspapers and periodicals to Trondheim public library.

Description: Trondheim municipality, hereafter called the Contracting Authority, invites tenderers to an open tender contest for a framework agreement for the handling of subscriptions of printed newspapers and periodicals to the Contracting Authority's units. The agreement shall cover the needs of Trondheim Public Library, which currently consists of: The Main LibraryÅtte district library Prison Library Library at Byåsen sixth form college The purpose of the procurement is to ensure a simple, efficient and total management of the library's portfolio of primarily Norwegian, but also international newspapers and periodicals. The agreement shall include: Administration: A user friendly digital portal for ordering, renewal and cancellation. Logistics: Systematic handling of claims in the event of a lack of delivery. Finances: Simplified administration through summary invoices specified per unit. Further description of the assignment is in this document with annexes, as well as the Merccell portal.

Procedure identifier: 0b087743-e9e3-4c77-9412-2030ca9129b6

Internal identifier: 2026/14180

Type of procedure: Open

The procedure is accelerated: no

Main features of the procedure: The contracting authority needs a total supplier who can see to the administration and delivery of printed newspapers and periodicals to Trondheim public library. This applies to both Norwegian and international newspapers and periodicals. The objective of the framework agreement is to ensure professional management of the library's total portfolio throughout the entire subscription life cycle. The service shall include, but is not limited to: Administration: Effective routines for ordering, renewing and termination of subscriptions. Follow-up: Active handling of claims and missing deliveries to publishers. Ordering portal: Access to a digital channel for overview, maintenance and new orders. Finances: Simplified invoicing through the summary invoice specified per unit.

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79980000 Subscription services

Additional classification (cpv): 22200000 Newspapers, journals, periodicals and magazines, 22210000 Newspapers, 22211000 Journals, 22212000 Periodicals, 22213000 Magazines

2.1.2. Place of performance

Country subdivision (NUTS): Trøndelag/Tröndelage (NO060)
Country: Norway

2.1.3. Value

Estimated value excluding VAT: 3 200 000,00 NOK

2.1.4. General information

Legal basis:

Directive 2014/24/EU

Anskaffelsesforskriften - Follows the Law and Regulations on Public Procurements

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD)

5. Lot

5.1. Lot: LOT-0000

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5.1.2. Place of performance

Country subdivision (NUTS): Trøndelag/Tröndelage (NO060)
Country: Norway

5.1.3. Estimated duration

Start date: 30/09/2026

Duration end date: 30/09/2028

5.1.4. Renewal

Maximum renewals: 2

Other information about renewals: 1+1 year.

5.1.5. Value

Estimated value excluding VAT: 3 200 000,00 NOK

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

5.1.9. Selection criteria

Sources of selection criteria: Notice

Criterion: Enrolment in a trade register

Description of selection criterion: Tenderers are registered in a company register or a trade register in the member state in which the tenderer is established. As described in annex XI of directive 2014/24/EU; suppliers from certain member states may have to fulfil other requirements in the mentioned annex. Minimum qualification requirements Requirement: The tenderer shall be a legally established company. Documentation requirement: Norwegian companies shall enclose a Company Registration Certificate. Foreign companies shall submit proof that the tenderer is registered in a company register or in a commerce register in the country where the tenderer is established.

Criterion: Other economic or financial requirements

Description of selection criterion: Regarding any other economic and financial requirements that have been stated in the notice or in the procurement documents, the tenderer declares that: Minimum qualification requirements Requirement: The tenderer shall have sufficient economic and financial capacity to carry out the assignment - the tenderer shall be credit worthy. Credit worthy with security is not accepted. A/N is sufficient for newly established tenderers. Documentation requirement: • Credit rating of the tenderer, not older than 6 months calculated from the deadline for receipt of tenders. The assessment shall be based on the last known fiscal figures with an indication of how the credit rating has evolved during the past three years. The result of the credit rating must be given as a graded value (letters or numbers) on a defined scale. Newly established tenderers must document the financial capacity to fulfil the assignment by other documentation, such as accounting figures and a bank guarantee.

Criterion: References on specified services

Description of selection criterion: Only for services: In the reference period, the tenderer has carried out the following important goods deliveries of the requested type, or the following important services of the requested type. The contracting authority can require up to three years experience and allow experience from the previous three years to be taken into consideration. Minimum qualification requirements Description of the requirement /documentation: Requirement: Tenderers shall have experience from comparable contracts for public contracting authorities. Newly established tenderers are sufficient to have experience from similar assignments for the offered key personnel. Documentation requirement: Overview of the 3 most relevant assignments for public contracting authorities during the last three years, together with information on the contract value, date of delivery or execution and the name of the recipient.

Criterion: Measures for ensuring quality

Description of selection criterion: The tenderer utilises the following technical facilities and quality assurance measures and the tenderer's survey and research facility is as follows: Minimum qualification requirements Description of the requirement/documentation: Requirement: Tenderers shall have a functioning quality assurance system/quality management system. Documentation requirement: Description of the tenderer's quality assurance/quality management measures.

Criterion: Environmental management measures

Description of selection criterion: Tenderers can employ the following environmental management measures in connection with the execution of the contract: Minimum qualification requirements Requirement: Tenderers shall have a system and routines for reducing the most important environmental impact from their activities and shall use environmental management measures throughout the contract period. Therefore it is a requirement that the company has an environmental management system, such as Miljøfyrtårn, EMAS, ISO 14001 or equivalent. If the entire company is environmentally labelled with a type 1 environmental label, such as the Swan Ecolabel or equivalent, this is also approved. Documentation: Tenderers shall complete the attached Environmental Self-Declaration, as well as enclose a certificate of environmental management system.

5.1.10. Award criteria

Criterion:

Type: Quality

Name: Quality

Description: Service: Tenderers shall describe: Termination and alterations: How many days /months notice is required upon termination and change of subscriptions. Stand-by: Availability and capacity to assist the library as needed for quick changes in the portfolio. Furthermore, tenderers are requested to describe: Does the supplier have routines for newly established subscriptions running to 31.12 this year. About changes/completions and new orders of subscriptions that occur during the year can be invoiced continuously, but then consolidated in the summary invoice at the next main due date. Routines for enquiries: Detailed description of routines for questions related to orders and deliveries. Deviations and claims: Routines for handling claims, missing copies and procuring replacement copies. Follow-up: How the service provider will secure progress in the dialogue with publishers until a case is resolved. The contracting authority will assess the quality of the technical and operative system Tenderers shall enclose a URL, user name and password for a test version/or subscription system, so that the contracting authority can test and assess the user friendliness and functionalities in the technical and operative system. Tenderers are asked to describe whether the system has a release plan, both for journals and rejects Evaluation: The contracting authority will conduct a judgemental total assessment of the received responses for the quality award criteria.

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 60

Criterion:

Type: Price

Name: Price

Description: The price shall be stated in Annex 2 - Tender Form. The evaluation will be based on the total cost of the assignment. Prices for subscriptions and service fees/fees shall be stated in annex 2 - Tender Form. The stated estimate as a percentage for service fees/fees shall be fixed/locked during the entire contract period, including possible option years. The contracting authority will not accept any further forms of fees, in the form of invoice fees,

environmental fees, administration fees etc. All fees or fees as well as costs in connection with handling subscriptions shall be taken into account and calculated in the service fees/fee. The Contracting Authority has the option to use special tender campaigns/prices from suppliers on an equal basis with other actors. The contracting authority shall always have the best prices that the tenderer can offer. A list price shall be given in the tender form for the subscriptions, discount and tender price for the different subscriptions. Evaluation of the award criteria price, tenderer with the lowest sum tender price (total for both newspaper and magazine) achieves 10 points, other tenders will be given points in relation to the lowest price.

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 40

5.1.11. Procurement documents

Languages in which the procurement documents are officially available: Norwegian

Deadline for requesting additional information: 12/05/2026 10:00:00 (UTC+00:00) Western European Time, GMT

Address of the procurement documents: <https://permalink.mercell.com/281970014.aspx>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://permalink.mercell.com/281970014.aspx>

Languages in which tenders or requests to participate may be submitted: Norwegian

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Variants: Not allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of tenders: 29/05/2026 10:00:00 (UTC+00:00) Western European Time, GMT

Duration during which the tender must remain valid: 3 Months

Information about public opening:

Opening date: 29/05/2026 10:00:00 (UTC+00:00) Western European Time, GMT

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 10

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: Trøndelag tingrett

Information about review deadlines: Deadlines for appeals are in accordance with the law and regulations on public procurements.

8. Organisations

8.1. ORG-0001

Official name: Trondheim kommune
Registration number: 942110464
Postal address: Erling Skakkes gate 14
Town: TRONDHEIM
Postcode: 7004
Country subdivision (NUTS): Trøndelag/Tröndelage (NO060)
Country: Norway
Contact point: Vibeke Klock Fleten
Email: flet@trondheim.kommune.no
Telephone: +47 72540000
Internet address: <https://www.trondheim.kommune.no>

Roles of this organisation:

Buyer

8.1. ORG-0002

Official name: Trøndelag tingrett
Registration number: 926722794
Postal address: Postboks 2317, Torgarden
Town: Trondheim
Postcode: 7004
Country subdivision (NUTS): Trøndelag/Tröndelage (NO060)
Country: Norway

Roles of this organisation:

Review organisation

Notice information

Notice identifier/version: 5adc4d95-8a94-43f7-b9a8-4bb646de9205 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

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