

UK-Stirling: environmental issues consultancy services

OJ S 165/2012 29/08/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Zero Waste Scotland

Postal address: Ground Floor, Moray House, Forthside Way

Town: Stirling

Postal code: FK8 1QZ

Country: United Kingdom

For the attention of: Emma Bowers

E-mail: emma.bowers@zerowastescotland.org.uk

Telephone: +44 1295819900

Internet address(es):

General address of the contracting authority: <http://www.zerowastescotland.org.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA18042

Additional information can be obtained from:

Official name: Zero Waste Scotland

Postal address: Ground Floor, Moray House, Forthside Way

Town: Stirling

Postal code: FK8 1QZ

Country: United Kingdom

For the attention of: Emma Bowers

E-mail: emma.bowers@zerowastescotland.org.uk

Telephone: +44 1295819900

Internet address: <http://www.zerowastescotland.org.uk>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Zero Waste Scotland

Postal address: Ground Floor, Moray House, Forthside Way

Town: Stirling

Postal code: FK8 1QZ

Country: United Kingdom

For the attention of: Emma Bowers

E-mail: emma.bowers@zerowastescotland.org.uk

Telephone: +44 1295819900

Internet address: <http://www.zerowastescotland.org.uk>

Tenders or requests to participate must be submitted: Official name: Zero Waste Scotland

Postal address: Ground Floor, Moray House, Forthside Way

Town: Stirling

Postal code: FK8 1QZ

Country: United Kingdom

For the attention of: Emma Bowers

E-mail: emma.bowers@zerowastescotland.org.uk

Telephone: +44 1295819900

Internet address: <http://www.zerowastescotland.org.uk>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Environment

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Resource Efficient Scotland Advice and Support Service.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: SCOTLAND.

NUTS code UKM Scotland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The requirement is for the delivery of a Scotland-wide advice and support service the "Service", delivering practical technical advice on resource efficiency in waste/material resource use, energy and water efficiency to organisations in Scotland of all sizes, including businesses, third sector and public sector organisations. This service will deliver generalised energy, material resource and water efficiency advice and training where appropriate and more focused, specialist technical advice where required.

II.1.6. CPV code(s)

90713000 Environmental issues consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1.

Total quantity or scope

The contract will be in the region of 3 000 000,00 UK Pounds per annum for a period of two years with the possibility of two 12-month extensions.

Estimated value excluding VAT: 12 000 000 GBP

II.2.2. Information about options

Options: yes

Description of options: Two 12-month extensions.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 24 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information

required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(2) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: Technical and Operational ability as stated in the Pre-Qualification document.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information**IV.3.1. File reference number attributed by the contracting authority**

SCO004

IV.3.2. Previous publication concerning this procedure**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 3.10.2012

IV.3.4. Time limit for receipt of tenders or requests to participate

3.10.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

8.11.2012

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender**IV.3.8. Conditions for opening of tenders****Section VI: Complementary information**

VI.1. Information about recurrence**VI.2. Information about European Union funds****VI.3. Additional information**

(SC Ref:237189).

VI.4. Procedures for review**VI.4.1. Review body**

Official name: Zero Waste Scotland

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Country: United Kingdom

E-mail: emma.bowers@zerowastescotland.org.uk

Internet address: www.zerowastescotland.org.uk

VI.4.2. Review procedure**VI.4.3. Service from which information about the review procedure may be obtained****VI.5. Date of dispatch of this notice**

24.8.2012