

United Kingdom-Prescot: Building-cleaning services

OJ S 149/2015 05/08/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Alternative Futures Group

Postal address: Lion Court, Kings Drive, Kings Business Park

Town: Prescot

Postal code: L34 1BN

Country: United Kingdom

Contact person: The Litmus Partnership Ltd

E-mail: pqq@litmuspartnership.co.uk

Telephone: +44 1276673880

Internet address(es):General address of the contracting authority: <http://www.alternativefuturesgroup.org.uk/>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Other: Health and social care charity

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Alternative Futures Group — Cleaning Services and Catering Offer.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 17: Hotel and restaurant services

Main site or place of performance: Abbey Court, Warrington. Fir Trees, Wigan. Lea Court, Warrington. Meadow Park, Ellesmere Port. Mill Brook, Manchester. Oak Lodge, Bolton.

Weaver Lodge, Winsford. United Kingdom.

NUTS code UKD21 Halton and Warrington, UKD43 Lancashire CC, UKD22 Cheshire CC, UKD3 Greater Manchester

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

AFG is looking for a cleaning and catering contractor who will be their partner in excellence, providing a high quality environment in which the service users at these centres can achieve their potential and in which they can aspire to be the best, as well as providing a Cook Freeze food service to its service users.

II.1.6. CPV code(s)

90911200 Building-cleaning services, 55520000 Catering services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The successful tenderer will be required to provide cleaning and catering services at all the 7 Hospitals that form part of Alternative Futures Group portfolio, providing a breakdown of cost for specific buildings. Additionally cleaning services will be required at The Lindens in Middlewich where offices are situated. The contract is worth between 1 500 000 GBP and 2 000 000 GBP over three (3) years. Other sites may form part of the group in the future and these may be added to the contract, if acceptable.

The addresses of the independent hospitals for which the new cleaning contract will apply are:

— Abbey Court, Ainscough Road, Birchwood, Warrington, Cheshire, WA3 7PN .

— Fir Trees, Fir Tree Street, Springview, Wigan, Lancashire, WN3 4TE.

— Lea Court, 30 Hawleys Lane, Dallam, Warrington, Cheshire, WA5 0EZ.

— Meadow Park, Rivacre Road, Ellesmere Port, Cheshire, CH66 1LL.

— Mill Brook, 57 Wastdale Road, Wythenshawe, Manchester, M23 2RX.

— Oak Lodge, Foundry Street, Little Lever, Bolton, Greater Manchester, BL3 1HL.

— Weaver Lodge, Station Road Bypass, Winsford, Cheshire, CW7 3DT.

Each site operates all year round 365 days of the year.

The cleaning and catering service is currently outsourced to a catering and cleaning contractor. The Lindens, 14 Chester Road, Middlewich, Cheshire, CW10 9ET.

The cleaning service is currently outsourced to a cleaning contractor.

Any company wishing to be considered for this contract must be able to demonstrate experience and depth of knowledge in the management and handling of TUPE issues.

The contract will commence in February 2016 for an initial period of 3 years, unless it is terminated earlier in accordance with the terms of this Agreement. If the Contract continues for the full 3 year period, the Agreement shall then remain in place, until terminated by either party giving the other not less than 6 months' notice in writing. Adjustment of the budget on an annual basis shall be with mutual agreement.

This cleaning side of the contract will be fixed price in nature with the successful contractor working to an output cleaning specification which complies with the British Institute of Cleaning

Science (BICSc) standards and The National Specifications for Cleanliness in the NHS. While the catering contract will be based on a fixed labour structure with additional charge for meals served at a set agreed price per meal.

We are seeking a suitably experienced contractor who has current experience of working within the NHS and healthcare market place, ideally with a strong operational base within the North of England, thus allowing for responsive, contract support and management of cleaning and catering staff which is essential for the successful delivery of the service. The catering service provided at the commencement of the new supplier will move from a current cook from scratch service to a predominately Cook Freeze service.

The successful tenderer will be required to formally report each month on cleaning standard performance and operational matters, ensuring the senior management team at Alternative Futures Group is fully informed about all issues related to delivery of the cleaning service.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Tenderers will be required to complete and submit a pre-qualification questionnaire and associated documentation to The Litmus Partnership Limited website.

Minimum standards for participation are stated in the Pre-Qualification Questionnaire.

Failure to achieve a pass in any of the minimum standards will result in your exclusion from any further part in this process.

Grounds for mandatory rejection (ineligibility)– questions are stated in the Pre-Qualification Questionnaire.

Mandatory and discretionary exclusions for non-payment of taxes etc. — questions are stated in the Pre-Qualification Questionnaire.

Discretionary grounds for rejection — questions are stated in the Pre-Qualification Questionnaire.

III.2.2. Economic and financial ability

List and brief description of conditions: Tenderers will be required to complete and submit a pre-qualification questionnaire and associated documentation to The Litmus Partnership Limited website.

Minimum standards for participation are stated in the Pre-Qualification Questionnaire. Failure to achieve a pass in any of the minimum standards will result in your exclusion from any further part in this process.

Minimum level(s) of standards possibly required: Economic and financial standing — Tenderers are required to have a minimum annual turnover of 1 000 000 GBP (one million pounds sterling).

Suppliers must be financially fluid and currently trading.

They must not be recorded at Companies House as having any negative action / event (dissolved, removed, in liquidation, etc.) that calls into question their financial / corporate standing. Such action / event will be deemed to be a failure to meet minimum standards of economic and financial standing. Additionally, suppliers must provide suitable evidence in the form of the last full year of accounts (audited and accompanied by auditors' confirmation where they are above the statutory threshold for providing audited accounts, or certified by their bank if they are below the statutory audit threshold). Non provision of such evidence to a satisfactory standard will be deemed to be a failure to meet minimum standards of economic and financial standing.

If a business has been recently set up and not audited, annual or endorsed accounts have been produced, unaudited or management accounts for the 3 (three) months prior to the application must be provided and certified by an independent Chartered Accountant or accompanied by a positive bankers reference for the bidder.

Where information is available to the contracting authority that points to concerns over financial viability, further information may be requested to evidence financial viability and non-availability of, or refusal to provide such evidence, will be deemed to be a failure to meet minimum standards of economic and financial standing.

III.2.3. Technical and professional ability

List and brief description of conditions:

Tenderers will be required to complete and submit a pre-qualification questionnaire and associated documentation to The Litmus Partnership Limited website.

Minimum standards for participation are stated in the Pre-Qualification Questionnaire.

Failure to achieve a pass in any of the minimum standards will result in your exclusion from any further part in this process.

Minimum level(s) of standards possibly required:

Health and Safety Policy — Tenderers shall have a robust Health and Safety Policy endorsed by the Company Director(s).

Tenderers shall have in place insurance cover of a minimum:

Public Liability Cover — 10 000 000 GBP (ten million pounds sterling)

Employers Liability Cover — 10 000 000 GBP (ten million pounds sterling)

Other questions as indicated in the Pre-Qualification Questionnaire shall be assessed and scored on a points basis.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 10

Objective criteria for choosing the limited number of candidates: A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

4.9.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

18.9.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Interest in the pre-qualification process should be expressed via email only to pqq@litmuspartnership.co.uk, clearly stating within this email which contract / notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number.

The closing date for receipt of the Pre-Qualification Questionnaire is at 12:00 on 4.9.2015. Tenderers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to pqq@litmuspartnership.co.uk, by the above closing date and time. Policy documents (where indicated in the Pre-Qualification Questionnaire) shall be uploaded to The Litmus Partnership Limited pre-qualification website prior to this closing date and time.

It will be the Tender's responsibility to obtain any necessary documents and access to The Litmus Partnership pre-qualification website in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this OJEU notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

31.7.2015