

United Kingdom-Leeds: Printed books, brochures and leaflets

OJ S 158/2013 16/08/2013

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Metro

Postal address: Wellington House, 40-50 Wellington Street

Town: Leeds

Postal code: LS1 2DE

Country: United Kingdom

For the attention of: Christopher Brooks

E-mail: chris.brooks@wypte.gov.uk

Telephone: +44 1132517272

Internet address(es):

General address of the contracting authority: www.wymetro.com

Electronic access to information: www.delta-esourcing.com Access code 25X48X92WU

Electronic submission of tenders and requests to participate: www.delta-esourcing.com

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Other: Passenger Transport

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Printing Bus Timetable Leaflets

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

NUTS code UKE4 West Yorkshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Printed books, brochures and leaflets. Printing individual timetable leaflets for every bus service in the county. Changes to bus services are made 7 times a year, giving a statutory notice period of 56 days.

The successful printer will be responsible for delivery, which may be required to up to 10 outlets on the same day.

Rapid lead times are required, the maximum being 5 working days from receipt of pdf but often as short as 2 days.

II.1.6. CPV code(s)

22100000 Printed books, brochures and leaflets

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

There are 250 service leaflets in total but the total volume of work is dependent on service changes. Some leaflets will be reprinted throughout the year.

Quantities for new leaflets are generally between 5000 and 10 000 while reprints can be from 1000 to 5000.

Estimated value excluding VAT:

Range: between 250 000 and 500 000 GBP

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Start 1.1.2014. Completion 31.12.2016

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1.

Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: (b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established.

(c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available.

Applicants must complete and submit a pre-qualification questionnaire. Register with Metro's e-tendering system www.delta-esourcing.com, log in, select 'Response Manager' and use code 25X48X92WU to gain access to the documents.

Minimum level(s) of standards possibly required: Applications will be evaluated on the basis of their skill, competence, integrity, responsibility and financial strength.

III.2.3. Technical and professional ability

List and brief description of conditions:

Applicants must complete and submit a pre-qualification questionnaire. Register with Metro's e-tendering system www.delta-esourcing.com, log in, select 'Response Manager' and use code 25X48X92WU to gain access to the documents.

Minimum level(s) of standards possibly required:

Applications will be evaluated on the basis of their skill, competence, integrity, responsibility and financial strength.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Objective criteria for choosing the limited number of candidates: Applications will be evaluated on the basis of their skill, competence, integrity, responsibility and financial strength. Full details of the scoring methodology are given in the PQQ.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2321

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 16.9.2013 - 10:00

IV.3.4. Time limit for receipt of tenders or requests to participate

17.9.2013 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

23.9.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Leeds%2C:-Printed-books%2C-brochures-and-leaflets./25X48X92WU>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/25X48X92WU>

GO Reference: GO-2013813-PRO-5033773

VI.4. Procedures for review

VI.4.1. Review body

Official name: Metro

Postal address: Wellington House, 40-50 Wellington Street

Town: Leeds

Postal code: LS1 2DE

Country: United Kingdom

Telephone: +44 1132517272

Body responsible for mediation procedures

Official name: Metro

Postal address: Wellington House, 40-50 Wellington Street

Town: Leeds
Postal code: LS1 2DE
Country: United Kingdom
Telephone: +44 1132517272

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Metro
Postal address: Wellington House, 40-50 Wellington Street
Town: Leeds
Postal code: LS1 2DE
Country: United Kingdom
Telephone: +44 1132517272

VI.5. Date of dispatch of this notice

13.8.2013