

**Belgium-Brussels: An EU-wide monthly business survey in the financial services sector**

OJ S 154/2014 13/08/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Directorate-General for Economic and Financial Affairs

Town: Brussels

Postal code: 1049

Country: Belgium

Contact person: Unit ECFIN A4 — Economic situation, forecasts, business and consumer surveys

For the attention of: Call for tenders ECFIN 2014 008/A4

E-mail: [ecfin-bcs-fina-call2014@ec.europa.eu](mailto:ecfin-bcs-fina-call2014@ec.europa.eu)**Internet address(es):**General address of the contracting authority: [http://ec.europa.eu/economy\\_finance/procurement\\_grants/procurement/calls\\_for\\_tender/index\\_en.htm](http://ec.europa.eu/economy_finance/procurement_grants/procurement/calls_for_tender/index_en.htm)Electronic access to information: [http://ec.europa.eu/economy\\_finance/procurement\\_grants/procurement/calls\\_for\\_tender/index\\_en.htm](http://ec.europa.eu/economy_finance/procurement_grants/procurement/calls_for_tender/index_en.htm)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** Official name: European Commission, Directorate-General for Economic and Financial Affairs

Postal address: avenue du Bourget 1

Town: Brussels (Evere)

Postal code: 1140

Country: Belgium

Contact person: ECFIN R3 Fin.Management, Mr J. Verhaeven, Office N105 1/25

For the attention of: Call for tenders ECFIN 2014 008/A4

**I.2. Type of the contracting authority**

European institution/agency or international organisation

**I.3. Main activity**

Economic and financial affairs

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1.**

**Title attributed to the contract by the contracting authority**

An EU-wide monthly business survey in the financial services sector.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 10: Market research and public opinion polling services

Main site or place of performance: The contractor's premises unless otherwise indicated in the tender specifications.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement****II.1.5. Short description of the contract or purchase(s)**

The 'EU-wide monthly business survey in the financial services sector' is part of the Joint Harmonised European Union Programme of Business and Consumer Surveys (BCS). The survey has to be carried out on a monthly basis and the Commission intends to publish the survey results within its regular publication programme of BCS data. Without being exhaustive, the tasks to be performed by the contractor are as follows:

- to set-up the necessary infrastructure for conducting the survey,
- to attend the kick-off meeting in Brussels,
- to conduct the survey,
- to deliver the statistical data in accordance with these specifications in a timely manner,
- to report in a timely manner,
- to implement any agreed adjustment to the survey.

The survey should be carried out on a monthly basis and target senior managers in the divisions 64, 65, and 66 of the Classification of Economic Activities in the European Union (Section K of NACE Rev. 2). In order to achieve representative results for the euro area and the EU as a whole, the survey should be conducted in a sufficient number of EU Member States covering at least the following countries: Czech Republic, Germany, Spain, France, Italy, Luxembourg, Netherlands, Austria, Poland, Sweden and United Kingdom.

**II.1.6. CPV code(s)**

79900000 Miscellaneous business and business-related services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement****II.2.1. Total quantity or scope**

The subject of the service contract is the provision of 12 monthly surveys and 2 half-yearly evaluation reports (defined as 'period'). The contract is renewable every 12 months up to 3 times. The price must be inclusive of all expenses (including travel and subsistence), is not subject to revision and remains fixed throughout the renewals.

The indicative budget is set at 202 500 EUR per period.

See also tender specifications.

Estimated value excluding VAT: 202 500 EUR

## **II.2.2. Information about options**

Options: no

## **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 12 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

See tender specifications.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

See tender specifications.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

See tender specifications.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: See tender specifications.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: See tender specifications.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

See tender specifications.

Minimum level(s) of standards possibly required:

See tender specifications.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

Call for tenders ECFIN 2014 008/A4.

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 21.9.2014 - 23:59  
Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

25.9.2014 - 16:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Any EU official language

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 2.10.2014 - 11:00

Place:

European Commission, ECFIN/R3 Fin.Management, avenue des Nerviens 105, 1st floor,  
Office 1/80, 1040 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: An authorised representative of each candidate may attend the opening of the tenders. Candidates wishing to attend are requested to notify their intention by sending an e-mail to the e-mail address specified in Section I.1).

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

The Commission may exercise the option to make use of a negotiated procedure without prior publication of a contract notice in accordance with Article 134.1(f) of the rules of application of the Financial Regulation — see tender specifications.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: General Court  
Postal address: rue du Fort Niedergrünwald  
Town: Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://curia.europa.eu>

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to knowledge. A complaint does not have as an effect to suspend this period or to open a new period for lodging appeals.

#### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: General Court  
Postal address: rue du Fort Niedergrünwald  
Town: Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://curia.europa.eu>

### **VI.5.**

**Date of dispatch of this notice**

1.8.2014