

**United Kingdom-Glasgow: Building-cleaning services**

OJ S 135/2017 18/07/2017

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Partick Housing Association Ltd

Postal address: 10 Mansfield Street

Town: Glasgow

NUTS code: UKM34 Glasgow City

Postal code: G11 5QP

Country: United Kingdom

E-mail: [gkent@partickha.org.uk](mailto:gkent@partickha.org.uk)

Telephone: +44 1413573773

**Internet address(es):**Main address: [www.partickha.org.uk](http://www.partickha.org.uk)Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA13703](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13703)**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)Tenders or requests to participate must be submitted electronically via: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from another address:

Official name: Ewing Somerville Partnership (Scotland) Ltd.

Postal address: 40C Speirs Wharf

Town: Glasgow

NUTS code: UKM34 Glasgow City

Postal code: G4 9TH

Country: United Kingdom

Contact person: Sharlene Stirling

E-mail: [info@ewing-somerville.com](mailto:info@ewing-somerville.com)**Internet address(es):**Main address: [www.ewingsomerville.com](http://www.ewingsomerville.com)**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Housing and community amenities

### II.1. Scope of the procurement

#### II.1.1. Title

Partick Housing Association Close Cleaning 2017 — 2020.  
Reference number: ESP 3951

#### II.1.2. Main CPV code

90911200 Building-cleaning services

#### II.1.3. Type of contract

Services

#### II.1.4. Short description

Partick Housing Association is seeking to appoint a single contractor to carry out their Close Cleaning Works. The works will include routine cleaning, disinfecting and vacuuming of common close areas.

#### II.1.5. Estimated total value

Value excluding VAT: 103 000,00 GBP

#### II.1.6. Information about lots

This contract is divided into lots: no

### II.2. Description

#### II.2.3. Place of performance

NUTS code: UKM34 Glasgow City

#### II.2.4. Description of the procurement

It is Partick Housing Association's intention to enter into a contract to provide their Close Cleaning Works throughout their housing stock. The works will take place within the common close areas of occupied tenanted domestic dwellings, mainly traditional sandstone flats. The full contractual requirements are set out in the draft ITT document which has been downloaded to the Portal. It is the Association's preference that works are not subcontracted.

#### II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.6. Estimated value

Value excluding VAT: 103 000,00 GBP

#### II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

Additional 2 year extension on a yearly basis.

#### II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5  
Objective criteria for choosing the limited number of candidates  
:

This Procurement will be conducted through the use of the Restrictive Procedure. All queries about this procurement must be made via the Portal question and answer facility. The process we will apply will be:

Statements including the specific requirements can be found within Section III of the Contract Notice.

Bidders must pass the minimum standards section of the ESPD (Scotland).

Part III and Section B & D of Part IV will be scored on a pass/fail basis, and Section C of Part IV of the ESPD (Scotland) will be scored in the following way:

0 — Unacceptable. Nil or inadequate response. Fails to demonstrate previous experience /capacity/capability relevant to this criterion.

1 — Poor. Response is partially relevant but generally poor. The response shows some elements of relevance to the criterion but contains insufficient/limited detail or explanation to demonstrate previous relevant experience/capacity/capability.

2 — Acceptable. Response is relevant and acceptable. The response demonstrates broad previous experience, knowledge and skills/capability but may lack in some aspects of similarity eg. previous experience, knowledge or skills may not be of a similar nature.

3 — Good. Response is relevant and good. The response is sufficiently detailed to demonstrate a good amount of experience, knowledge or skills/capacity/capability relevant to providing similar services to similar Clients.

4 — Excellent. Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates thorough experience, knowledge or skills /capacity/capability relevant to providing similar service to similar Clients.

The responses to the questions of Section III of the Contract Notice will be weighted in the following way: Please see ESPD (Scotland).

Question 4C.1: 80 %, 4C.9: 10 %, 4C.10: 10 %.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015.

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Minimum level(s) of standards possibly required:

Please refer to this section when completing section 4B of the ESPD (Scotland):

Question Reference 4B.1.2:

Bidders bidding for the contract will require to have an average yearly turnover of 103 000 GBP for the last 3 years.

As evidence for this annual accounts will be requested from the bidder.

Question Reference 4B.3:

Where turnover information is not available for the period requested, the bidder will be required to state the date which they were setup or started trading.

Question Reference 4B.4:

Bidders must demonstrate a return on capital employed at a ratio of greater than zero.

Ratio will be calculated as follows: net profit after tax divided by net assets (total assets less current liabilities).

Bidders must demonstrate a Current Ratio of greater than 1.

Current Ratio will be calculated as follows: new current assets divided by net current liabilities.

There must be no qualification or contra-indication from any evidence provided in support of the bidders economic and financial standing.

Question Reference 4B.5.1:

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Employers (Compulsory) Liability Insurance — 10 000 000 GBP.

Public Liability Insurance — 10 000 000 GBP.

### **III.1.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

In response to Question 4C.1:

Bidders will be required to provide 4 examples of contracts which demonstrate the contractor's ability to perform contracts of the scope, size and nature similar to the Works as described in part II.2.4 of this Site Notice and draft tender documents provided with this Notice. The example contracts must have been worked on in the last three years and demonstrate the relevant experience to deliver the works. The example projects must therefore be within an occupied housing environment. The example contracts must have been on-going for at least 6 months and the Bidder must be able to provide evidence of this.

In response to 4C.9 Bidders will be required to demonstrate that they have (or have access to) the relevant tools, plant or technical equipment to deliver the types of requirements detailed in II.2.4 of this Site Notice and in the draft ITT documents provided with the Notice.

In response to 4C.10 the gas servicing works must not be sub contracted. For other trades directly employed operatives are preferred.

### **III.2. Conditions related to the contract**

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 14/08/2017 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 28/08/2017

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

The full award criteria ratios, questions, weightings and scoring regime are published in the draft ITT document.

The Portal will close to questions five days prior to the date for return of ESPDs.

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=503509](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=503509)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [http://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

It is considered that the nature of the framework is such that a sub contract clause would not be beneficial.

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

A summary of the expected community benefits has been provided as follows:

- Training for Residents, this could include for example court observation visits;
- Apprenticeships;
- Support to community bodies;
- Support for local projects.

Note: to register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=504329](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=504329)

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(SC Ref:504329)

Download the ESPD document here: [http://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=504329](http://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=504329)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Partick Housing Association Ltd.

Postal address: 10 Mansfield Street

Town: Glasgow

Postal code: G11 5QP

Country: United Kingdom

Internet address: [www.ewing-somerville.com](http://www.ewing-somerville.com)

#### **VI.5. Date of dispatch of this notice**

14/07/2017