

United Kingdom-Swindon: Taxi services
OJ S 154/2014 13/08/2014
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: UKSBS Shared Business Services

Postal address: North Star Avenue

Town: Swindon

Postal code: SN2 1FF

Country: United Kingdom

For the attention of: John Welch

E-mail: john.welch@uksbs.co.uk

Telephone: +44 1793867305

Internet address(es):

General address of the contracting authority: www.uksbs.co.uk

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: UK Shared Business Services Ltd

Postal address: North Star House, North Star Avenue

Town: Swindon

Postal code: SN2 1FF

Country: United Kingdom

For the attention of: John Welch

E-mail: expressionofinterest@ccs.gsi.gov.uk

Internet address: <http://ccs.cabinetoffice.gov.uk/i-am-supplier/respond-tender>

Tenders or requests to participate must be submitted: Official name: UK Shared Business Services Ltd

Postal address: North Star House, North Star Avenue

Town: Swindon

Postal code: SN2 1FF

Country: United Kingdom

For the attention of: John Welch

E-mail: expressionofinterest@ccs.gsi.gov.uk

Internet address: <http://ccs.cabinetoffice.gov.uk/i-am-supplier/respond-tender>

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Other: Public Procurement

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Science & Technology Facilities Council
Postal address: HQ OFFICE Polaris House
Town: Swindon
Postal code: SN2 1FF
Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

UK SBS PS140177 provision of hire of taxi and passenger transport services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 2: Land transport services [2], including armoured car services, and courier services, except transport of mail

NUTS code UKK14 Swindon, UKD3 Greater Manchester, UKJ14 Oxfordshire, UKM25 Edinburgh

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Number Envisaged maximum number of participants to the framework agreement: 17

Duration of the framework agreement

Duration in months: 36

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 2 000 000 and 6 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

UKSBS Shared Business Services Ltd as the Contracting Authority is putting in place a Framework Agreement for 4 UK regional localities for the provision of hire of taxi and passenger transport services, for the Science & Technology Facilities Council, for all employees, visitors to and from various collection addresses and destinations.

These bodies include but are not limited to the , Science and the Science and Technology Facilities Council, Medical Research Council ,The Engineering and Physical Sciences Research Council, The Economic and Social Research Council, The Natural Environment Research Council, The Arts and Humanities Research Council, The Biotechnology and Biological Sciences Research Council, The UKSBS Shared Business Services Ltd, Central Government Departments and their Agencies, Non Departmental Public Bodies, N.H.S. bodies, Local Authorities, Voluntary Sector Charities, and or other private organisations acting as managing agents or procuring on behalf of these UK bodies. (see section VI.3, Additional Information).

II.1.6. CPV code(s)

60120000 Taxi services, 60100000 Road transport services, 60140000 Non-scheduled passenger transport

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes
Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The length of the Framework Contract(s) will be for a period of 36 months from 12.01 a.m on the 16.10.2014. UKSBS Shared Business Services Ltd as the Contracting Authority is putting in place a Framework Agreement for a number of UK regional localities; there are 4 geographically determined and Local Authority boundary Lot(s) for the provision of hire of taxi and passenger transport services for the Science & Technology Facilities Council, for all employees, visitors to and from various collection addresses and onward route destination. These bodies include but are not limited to the. Science and the Science and Technology Facilities Council, but may include the Medical Research Council, The Engineering and Physical Sciences Research Council, The Economic and Social Research Council, The Natural Environment Research Council, The Arts and Humanities Research Council, The Biotechnology and Biological Sciences Research Council, The UKSBS Shared Business Services, Central Government Departments and their Agencies, Non Departmental Public Bodies, N.H.S. bodies, Local Authorities, Voluntary Sector Charities, and or other private organisations acting as managing agents or procuring on behalf of these UK bodies. (see section VI.3, Additional Information)

About UK Shared Business Services

Putting the business into shared services

UK Shared Business Services Ltd (UK SBS) brings a commercial attitude to the public sector; helping our customers improve efficiency, generate savings and modernise.

It is our vision to become the leading provider for our customers of shared business services in the UK public sector, continuously reducing cost and improving quality of business services for Government and the public sector.

Our broad range of expert services is shared by our customers. This allows our customers the freedom to focus resources on core activities; innovating and transforming their own organisations.

Core services include Procurement, Finance, Grants Admissions, Human Resources, Payroll, ISS, and Property Asset Management all underpinned by our Service Delivery and Contact Centre teams.

UK SBS is a people rather than task focused business. It's what makes us different to the traditional transactional shared services centre. What is more, being a not-for-profit organisation owned by its customers, UK SBS' goals are aligned with the public sector and delivering best value for the UK taxpayer.

UK Shared Business Services Ltd changed its name from RCUK Shared Services Centre Ltd in March 2013.

Our Customers

Growing from a foundation of supporting the Research Councils, 2012/13 saw Business Innovation and Skills (BIS) transition their procurement to UK SBS and Crown Commercial Service (CCS) agree a Memorandum of Understanding with UK SBS to deliver two major procurement categories (construction and research) across Government.

UK SBS currently manages £700m expenditure for its Customers, our growth projections anticipate this will rise to GBP 1bn in 2013/14.

UK SBS is procuring the Contract as a central purchasing body for itself and Customers who are Other Public Bodies (OPB's). This means that OPB's referred to in the OJEU Notice may also participate in the Contract.

Detailed on the UK SBS Ltd website is a list of all organisations, institutes, centres and bodies (Authorised Entities) that may also use any appropriately advertised Contract let by UK Shared Business Services Ltd The full list is detailed below.

UK SBS Pan Government list is available at <https://intranet.uksbs.co.uk/procurement/teamsite/Pages/SourcingContract.aspx>

Document 'Customer Profiles'

Estimated value excluding VAT:

Range: between 2 000 000 and 6 000 000 GBP

II.2.2. Information about options

Options: yes

Description of options: Option to extend for maximum 12 months after expiry of initial 36 months period.

Provisional timetable for recourse to these options:
in months: 36 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: LOT 1 Local Journeys - RAL- Rutherford Appleton Laboratory- Oxfordshire; provision of hire of taxi and passenger transport services, including the hire of chauffeur driven vehicles

1) Short description

1.The Rutherford Appleton Laboratory
Harwell Science and Innovation Campus
Harwell Oxford
Didcot
Oxfordshire
OX11 0QX

Local (up to 35 miles) distance journeys to and from the above RAL address to and from any local address designated for LOT 1 - RAL - Local (up to 35 miles) journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

2) CPV code(s)

60000000 Transport services (excl. Waste transport), 60100000 Road transport services, 60120000 Taxi services, 60170000 Hire of passenger transport vehicles with driver

3) Quantity or scope

UKSBS Ltd as the Contracting Authority is putting in place the length of the Framework Contract(s) will be for a period of 36 months from 12.01 a.m on the 16.10.2014 to 12.00 midnight on the 15.10.2017. UK SBS Shared Business Services Ltd as the Contracting Authority is putting in place a Framework Agreement for a number of UK regional Contractors; there are 4 geographically determined and Local Authority boundary Lot(s) for the provision of hire of taxi and passenger transport services for the Science & Technology Facilities Council, for all employees, visitors to and from various collection addresses and onward route

destination These bodies include but are not limited to the. Science and the Science and Technology Facilities Council, but may include the Medical Research Council, The Engineering and Physical Sciences Research Council, The Economic and Social Research Council, The Natural Environment Research Council, The Arts and Humanities Research Council, The Biotechnology and Biological Sciences Research Council, The UK SBS Shared Services Centre Ltd, Central Government Departments and their Agencies, Non Departmental Public Bodies, NHS bodies, Local Authorities, Voluntary Sector Charities, and or other private organisations acting as managing agents or procuring on behalf of these UK bodies. (see section VI.3, Additional Information) e a contract for the provision of a Framework Agreement for 4 UK regional Contractors for the provision of hire of taxi and passenger transport services, including the hire of chauffeur driven vehicles

Detailed on the UK Shared Business Services Ltd website is a list of all organisations, Institutes, Centres and Bodies (Authorised Entities) that may use any appropriately advertised Contract let by the UK Shared Business Services Ltd. The full list can be accessed from the following link

<http://www.sbs.co.uk/procure/contracts/Pages/default.aspx>

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

for LOT 1 - RAL - Local (up to 35 miles) journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 2 - RAL - Long (over 35 miles) journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 3 - DL - All journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 4 - STFC HQ - Swindon Area we envisage a single supplier to be awarded the contract
for LOT 5 - UK ATC AREA Edinburgh Area we envisage a single supplier to be awarded the contract

Lot No: 2

Lot title: LOT 2 - Long Journeys - RAL- Rutherford Appleton Laboratory- Oxfordshire; provision of hire of taxi and passenger transport services, including the hire of chauffeur driven vehicles

1) Short description

1.The Rutherford Appleton Laboratory
Harwell Science and Innovation Campus
Harwell Oxford
Didcot
Oxfordshire
OX11 0QX

Longer distance (over 35 miles) journeys to and from the above RAL address to and from any non local address designated for LOT 2 - RAL - Long (over 35 miles) journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

2) CPV code(s)

60000000 Transport services (excl. Waste transport), 60100000 Road transport services, 60112000 Public road transport services, 60120000 Taxi services

3) Quantity or scope

UKSBS Shared Business Services as the Contracting Authority is putting in place the length of the Framework Contract(s) will be for a period of 36 months from 12.01 a.m on the 16.10.2014

to 12.00 midnight on the 15.10.2017. UKSBS Shared Business Services as the Contracting Authority is putting in place a Framework Agreement for a number of UK regional Contractors; there are 4 geographically determined and Local Authority boundary Lot(s) for the provision of hire of taxi and passenger transport services for the Science & Technology Facilities Council, for all employees, visitors to and from various collection addresses and onward route destination These bodies include but are not limited to the. Science and the Science and Technology Facilities Council, but may include the Medical Research Council, The Engineering and Physical Sciences Research Council, The Economic and Social Research Council, The Natural Environment Research Council, The Arts and Humanities Research Council, The Biotechnology and Biological Sciences Research Council, The UKSBS Shared Business Services, Central Government Departments and their Agencies, Non Departmental Public Bodies, N.H.S. bodies, Local Authorities, Voluntary Sector Charities, and or other private organisations acting as managing agents or procuring on behalf of these UK bodies. (see section VI.3, Additional Information)e a contract for the provision of a Framework Agreement for 4 UK regional Contractors for the provision of hire of taxi and passenger transport services, including the hire of chauffeur driven vehicles Detailed on the UK Shared Business Services Ltd website is a list of all organisations, Institutes, Centres and Bodies (Authorised Entities) that may use any appropriately advertised Contract let by the UK Shared Business Services Ltd. The full list can be accessed from the following link

<http://www.sbs.co.uk/procure/contracts/Pages/default.aspx>

4) Indication about different time frame or duration

Duration in months: 36 (from the award of the contract)

5) Additional information about lots

for LOT 1 - RAL - Local (up to 35 miles) journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 2 - RAL - Long (over 35 miles) journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 3 - DL - All journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 4 - STFC HQ - Swindon Area we envisage a single supplier to be awarded the contract

for LOT 5 - UK ATC AREA Edinburgh Area we envisage a single supplier to be awarded the contract

Lot No: 3

Lot title: LOT 3 -DL-All Journeys- Daresbury Laboratory - provision of hire of taxi and passenger transport services, including the hire of chauffeur driven vehicles

1) Short description

The Daresbury Laboratory

Daresbury, Warrington

Sci-Tech Daresbury

Daresbury

Warrington

Cheshire

WA4 4AD

All local and long distance journeys to and from the above DL address to and from any address designated for LOT 3 - DL - All journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

2) CPV code(s)

60000000 Transport services (excl. Waste transport), 60100000 Road transport services, 60120000 Taxi services, 60112000 Public road transport services

3) Quantity or scope

UKSBS Shared Business Services as the Contracting Authority is putting in place the length of the Framework Contract(s) will be for a period of 36 months from 12.01 a.m on the 16.10.2014 to 12.00 midnight on the 15.10.2017. UKSBS Shared Business Services as the Contracting Authority is putting in place a Framework Agreement for a number of UK regional Contractors; there are 4 geographically determined and Local Authority boundary Lot(s) for the provision of hire of taxi and passenger transport services the Science & Technology Facilities Council, for all employees, visitors to and from various collection addresses and onward route destination These bodies include but are not limited to the. Science and the Science and Technology Facilities Council, but may include the Medical Research Council, The Engineering and Physical Sciences Research Council, The Economic and Social Research Council, The Natural Environment Research Council, The Arts and Humanities Research Council, The Biotechnology and Biological Sciences Research Council, The UKSBS Shared Business Services, Central Government Departments and their Agencies, Non Departmental Public Bodies, N.H.S. bodies, Local Authorities, Voluntary Sector Charities, and or other private organisations acting as managing agents or procuring on behalf of these UK bodies. (see section VI.3, Additional Information)e a contract for the provision of a Framework Agreement for 4 UK regional Contractors for the provision of hire of taxi and passenger transport services, including the hire of chauffeur driven vehicles

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<http://www.sbs.co.uk/procure/contracts/Pages/default.aspx>

4) Indication about different time frame or duration

Duration in months: 36 (from the award of the contract)

5) Additional information about lots

for LOT 1 - RAL - Local (up to 35 miles) journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 2 - RAL - Long (over 35 miles) journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 3 - DL - All journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 4 - STFC HQ - Swindon Area we envisage a single supplier to be awarded the contract

for LOT 5 - UK ATC AREA Edinburgh Area we envisage a single supplier to be awarded the contract

Lot No: 4

Lot title: LOT 4- STFC PH - All journeys - STFC Headquarters Swindon Area - Polaris House Offices; Swindon; provision of hire of taxi and passenger transport services, including the hire of chauffeur driven vehicles

1) Short description

4. Science & Technology Facilities Council
Council Head Quarters
Polaris House

Swindon
Wiltshire
SN2 1FF

All local and long distance journeys to and from the above STFC HQ POLARIS HOUSE address to and from for LOT 4 - STFC HQ - Swindon Area we envisage a single supplier to be awarded the contract for any address designated.

2) CPV code(s)

60000000 Transport services (excl. Waste transport), 60100000 Road transport services, 60120000 Taxi services, 60112000 Public road transport services

3) Quantity or scope

UKSBS Shared Business Services as the Contracting Authority is putting in place the length of the Framework Contract(s) will be for a period of 36 months from 12.01 a.m on the 16.10.2014 to 12.00 midnight on the 15.10.2017. UKSBS Shared Business Services as the Contracting Authority is putting in place a Framework Agreement for a number of UK regional localities; there are 4 geographically determined and Local Authority boundary Lot(s) for the provision of hire of taxi and passenger transport services for the Science & Technology Facilities Council, for all employees, visitors to and from various collection addresses and onward route destination These bodies include but are not limited to the. Science and the Science and Technology Facilities Council, but may include the Medical Research Council, The Engineering and Physical Sciences Research Council, The Economic and Social Research Council, The Natural Environment Research Council, The Arts and Humanities Research Council, The Biotechnology and Biological Sciences Research Council, The UKSBS Shared Business Services, Central Government Departments and their Agencies, Non Departmental Public Bodies, N.H.S bodies, Local Authorities, Voluntary Sector Charities, and or other private organisations acting as managing agents or procuring on behalf of these UK bodies. (see section VI.3, Additional Information)e a contract for the provision of a Framework Agreement for 4 UK regional Contractors for the provision of hire of taxi and passenger transport services, including the hire of chauffeur driven vehicles

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<http://www.sbs.co.uk/procure/contracts/Pages/default.aspx>

4) Indication about different time frame or duration

Duration in months: 36 (from the award of the contract)

5) Additional information about lots

for LOT 1 - RAL - Local journeys (up to 35 miles) we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 2 - RAL - Long journeys (over 35 miles) we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 3 - DL - All journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 4 - STFC HQ - Swindon Area we envisage a single supplier to be awarded the contract

for LOT 5 - UK ATC AREA Edinburgh Area we envisage a single supplier to be awarded the contract

Lot No: 5

Lot title: LOT 5- UK ATC Edinburgh Area - All journeys - STFC UK ATC Edinburgh Area - provision of hire of taxi and passenger transport services, including the hire of chauffeur driven vehicles

1) Short description

5. The Royal Observatory (UK ATC)
Blackford Hill
Edinburgh
EH9 3HJ

All local and long distance journeys to and from the above RO - UKTC Edinburgh address to and from any address designated for LOT 5 - UK ATC AREA Edinburgh Area we envisage a single supplier to be awarded the contract.

2) CPV code(s)

60000000 Transport services (excl. Waste transport), 60100000 Road transport services, 60120000 Taxi services, 60112000 Public road transport services

3) Quantity or scope

UKSBS Shared Business Services as the Contracting Authority is putting in place the length of the Framework Contract(s) will be for a period of 36 months from 12.01 a.m on the 16.10.2014 to 12.00 midnight on the 15.10.2017. UKSBS Shared Business Services as the Contracting Authority is putting in place a Framework Agreement for a number of UK regional localities; there are 4 geographically determined and Local Authority boundary Lot(s) for the provision of hire of taxi and passenger transport services for the Science & Technology Facilities Council, for all employees, visitors to and from various collection addresses and onward route destination These bodies include but are not limited to the. Science and the Science and Technology Facilities Council, but may include the Medical Research Council, The Engineering and Physical Sciences Research Council, The Economic and Social Research Council, The Natural Environment Research Council, The Arts and Humanities Research Council, The Biotechnology and Biological Sciences Research Council, The UKSBS Shared Business Services, Central Government Departments and their Agencies, Non Departmental Public Bodies, N.H.S bodies, Local Authorities, Voluntary Sector Charities, and or other private organisations acting as managing agents or procuring on behalf of these UK bodies. (see section VI.3, Additional Information)e a contract for the provision of a Framework Agreement for 4 UK regional Contractors for the provision of hire of taxi and passenger transport services, including the hire of chauffeur driven vehicles

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<http://www.sbs.co.uk/procure/contracts/Pages/default.aspx>

4) Indication about different time frame or duration

5) Additional information about lots

for LOT 1 - RAL - Local (up to 35 miles) journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 2 - RAL - Long (over 35 miles) journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 3 - DL - All journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 4 - STFC HQ - Swindon Area we envisage a single supplier to be awarded the contract

for LOT 5 - UK ATC AREA Edinburgh Area we envisage a single supplier to be awarded the contract

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Participants will be advised if this is necessary during the procurement. Parent company and /or other guarantees of performance and financial liability may be required if considered appropriate.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Bids are to be priced in £ GBP.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Any consortium to have a designated lead service provider, all members will have joint and several liability in respect of the obligations and liabilities to the framework agreement and any subsequent contracts.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Candidates will be assessed in accordance with Part 4 of the Public Contracts Regulations 2006, as amended (implementing Title II, Chapter V11, Section 2 of Directive 2004/18/EC), on the basis of information provided in response to a [Request for Information / Request for Proposal]. []

This procurement will be managed electronically via the Crown Commercial Service's e-Sourcing Suite. To participate in this procurement, participants must first be registered on the e-Sourcing Suite.

If Bidders have not yet registered on the eSourcing Suite, this can be done online at <https://gpsesourcing.cabinetoffice.gov.uk> by following the link 'Register for CCS eSourcing'. Please note that, to register, Bidders must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering, who will be entering into a contract if invited to do so.

Full instructions for registration and use of the system can be found at

<http://ccs.cabinetoffice.gov.uk/i-am-supplier/respond-tender>

Once you have registered on the eSourcing Suite, a registered user can express an interest for a specific procurement. This is done by emailing ExpressionOfInterest@ccs.gsi.gov.uk. Your email must clearly state:

the name and reference for the procurement you wish to register for;

the name of the registered supplier;

the name and contact details for the registered individual sending the email.

Crown Commercial Service (CCS) will process the email and then enable the Bidder to access the procurement online via the e-Sourcing Suite.

The registered user will receive a notification email to alert them once this has been done.

As a user of the e-Sourcing Suite you will have access to Emptoris email messaging service which facilitates all messages sent to you and from you in relation to any specific RFX event. Please note it is your responsibility to access these emails on a regular basis to ensure you have sight of all relevant information.

For technical assistance on use of the e-Sourcing Suite please contact Crown Commercial Service (CCS) Helpdesk : Freephone: +44 3450103503

email: supplier@ccs.gsi.gov.uk

Training support to respond to a requirement is available to bidders at

<http://www.ukpbs.co.uk/services/procure/Pages/supplier.aspx>

Responses must be published by the date in IV.3.4.

III.2.2. Economic and financial ability

List and brief description of conditions: Candidates will be assessed in accordance with Part 4 of the Public Contracts Regulations 2006, as amended (implementing Title II, Chapter V11, Section 2 of Directive 2004/18/EC), on the basis of information provided in response to [Request for Information / Request for Proposal]. []

The sourcing documents can be accessed at: <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1

We will also require to see at least one of the following documents

Note - if you have been trading for more than 3 years we will require you to produce Document 1

Document 1 - A copy of your audited accounts for the most recent two years.

Document 2 - A statement of your turnover, profit & loss account and cash flow for the most recent year of trading

Document 3 - A statement of your cash flow forecast for the current year and a bank letter outlining the current cash and credit position

Document 4 - Alternative means of demonstrating financial status if trading for less than a year

Document 5 - Parent Company accounts (if applicable)

Document 6 - Deeds or guarantee

Document 7 - Accountants references

Document 8 - Management accounts

Document 9 - Financial projections including cash flow forecasts

Document 10 - Details and evidence of previous contracts

III.2.3. Technical and professional ability

List and brief description of conditions:

Candidates will be assessed in accordance with Part 4 of the Public Contracts Regulations 2006, as amended (implementing Title II, Chapter V11, Section 2 of Directive 2004/18/EC), on the basis of information provided in response to Request for Information and the Request for Proposal

The sourcing documents can be accessed at: <https://gpsesourcing.cabinetoffice.gov.uk> using the instructions detailed in III.2.1

The Contracting Authority may have regard to any of the following means in its assessment:

(a) A list of the taxi contracts carried out over the services carried out in the past three years, accompanied by references of satisfactory execution for the most important service contracts. These references shall indicate the value, date and operational area of the taxi services contracts and shall specify whether they were carried out according to the rules of the local operating borough.

(b) An schedule of the numbers of drivers involved, whether or not belonging directly to the economic operator's undertaking, any staff responsible for quality control

- (c) A description of the facilities and measures used by the supplier or service provider for ensuring quality. A description of the vehicle booking system.
- (d) Where the taxi services to be supplied are complex or, exceptionally, are required for a special purpose, a check carried out by the contracting authorities or on their behalf by a competent official body of the country in which the Bidder or service provider is established, subject to that body's agreement, on the production capacities of the supplier or the technical capacity of the service provider.
- (e) the professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons e.g. proprietor and operations manager/director responsible for providing the services or managing the work.
- (f) for taxi services contracts, and if appropriate cases, an indication of the environmental management measures that the economic operator will be able to apply when performing the contract.
- (g) a statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last three years.
- (h) a statement of the vehicles for driver hire available to the service provider or contractor for carrying out the contract Lot(s) bidding for.
- (i) an indication of the proportion of the contract which the services provider intends possibly to subcontract.
- (j) An quality certificates drawn up by recognised competence attesting the conformity of transportation and operational services, clearly identified by references to specifications or standards.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Local Authority Operators
Taxi Hire Licence Holder and or Holder Company

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

UK SBS PS140177

IV.3.2. Previous publication concerning this procedure

Other previous publications

Notice number in the OJ S: [2013/S 245-427131](#) of 18.12.2013

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 23.9.2014 - 11:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

22.9.2014 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 23.9.2014 - 14:00

Place:

Electronically, via web based portal.

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The Contracting Authority expressly reserves the right (i) not to award any contract as a result of the procurement process commenced by publication of this notice; and (ii) to make whatever changes it may see fit to the content and structure of the procurement; and in no circumstances will the Contracting Authority be liable for any costs incurred by the candidates. If the Contracting Authority decides to enter into a Framework Agreement with individual Lot Contract(s) with the successful supplier(s), this does not mean that there is any guarantee of

subsequent contracts being awarded.

Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of Bidders.

Any orders placed under this Framework Agreement will form a separate contract under the scope of this Framework between the supplier and the specific requesting other contracting body. The Contracting Authority and other contracting bodies utilising the Framework reserve the right to use any electronic portal during the life of the agreement.

The value provided in Section II.1.4 is only an estimate. We cannot guarantee to Bidders any business through this framework agreement.

UK Shared Business Services Ltd wishes to establish a Framework Agreement for use by the following UK public sector bodies (and any future successors to these organisations): []

With regard to the number of participants to the intended framework envisaged as stated in section 11.1.4 above of this Notice we envisage a number of approximately 17 overall total for the 5 Lots set out below; we do not wish at this Notice stage, that where a Lot is seeking multiple suppliers to state what that exact number is envisaged to be and or will be.

for LOT 1 - RAL - Local (up to 35 miles) journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 2 - RAL - Long (up to 35 miles) journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 3 - DL - All journeys we envisage a number of multiple suppliers in ranked order to be awarded contract(s)

for LOT 4 - STFC HQ - Swindon Area we envisage a single supplier to be awarded the contract

for LOT 5 - UK ATC AREA Edinburgh Area we envisage a single supplier to be awarded the contract

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Precise information on deadline(s) for lodging appeals The Contracting Authority will notify each and all suppliers why they were unsuccessful at stages of this tender exercise. Such additional information should be requested from the address in section I.1. The Public Contracts (Amendment) Regulations 2009 also clarify that a letter received from an unsuccessful bidder is not in itself enough to extend the legal standstill period and prevent the authority signing the contract. To do so, a bidder must actually go to court, issue proceedings, and serve them. If an appeal regarding the award of the contract has not been successfully resolved, the Public Contracts Regulations 2006 (SI 2006 No 5) as amended by The Public Contracts (Amendment) Regulations 2009, provide for aggrieved parties who have been harmed or are at a risk of harm by breach of the rules to take action in the High Court (England, Wales and Northern Ireland). The new limitation period will apply specifically where a bidder brings an 'ineffectiveness' claim. There is a six-month long-stop period that will be shortened to 30 days where the authority has published an award notice, or where they have notified the losing bidders of their exclusion, and given proper reasons.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: UK Shared Business Services Ltd.

Postal address: North Star House, North Star Way

Town: Swindon

Postal code: SN2 1FF

Country: United Kingdom
E-mail: policy@uksbs.co.uk
Internet address: www.uksbs.co.uk

VI.5. Date of dispatch of this notice
8.8.2014