

**United Kingdom-Carrickfergus: Machines and apparatus for testing and measuring**

OJ S 159/2013 17/08/2013

Contract notice

Supplies

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Forensic Science Northern Ireland

Postal address: 151 Belfast Road

Town: Carrickfergus

Postal code: BT38 8PL

Country: United Kingdom

E-mail: [dojprocure.cpd@dfpni.gov.uk](mailto:dojprocure.cpd@dfpni.gov.uk)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

DoJ FSNI Provision and Maintenance Support of a GCMS System(s).

**II.1.2. Type of contract and place of performance or delivery**

Supplies

Purchase

Main site or place of performance: Carrickfergus, N. Ireland.

NUTS code UKN Northern Ireland

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement****II.1.5. Short description of the contract or purchase(s)**

FSNI wishes to establish a contract for the Supply, Delivery, Installation and Maintenance of

an automated GCMS system for use within the forensic toxicology and drugs sections. The instrument will be used to analyse extracts for a wide range of drugs encountered in forensic casework. It will be used to carry out qualitative and quantitative analysis.

At present, FSNI only have a requirement for the supply, delivery, installation and maintenance of one (1) GCMS system, however reserve the right to purchase up to a maximum of two (2) further GCMS systems during both the initial two (2) years of this contract and any of the three (3) optional years. Any further purchases will be subject to approved funding.

The system procured will be used to analyse (a) biological extracts for a wide range of drugs and metabolites, and (b) confirmation and quantitation of bulk drugs submitted to FSNI.

#### **II.1.6. CPV code(s)**

38540000 Machines and apparatus for testing and measuring, 38432200 Chromatographs, 38432210 Gas chromatographs, 38433000 Spectrometers, 38433100 Mass spectrometer

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

FSNI wishes to establish a contract for the Supply, Delivery, Installation and Maintenance of an automated GCMS system for use within the forensic toxicology and drugs sections. The instrument will be used to analyse extracts for a wide range of drugs encountered in forensic casework. It will be used to carry out qualitative and quantitative analysis. At present, FSNI only have a requirement for the supply, delivery, installation and maintenance of one (1) GCMS system, however reserve the right to purchase up to a maximum of two (2) further GCMS systems during both the initial two (2) years of this contract and any of the three (3) optional years. Any further purchases will be subject to approved funding. There is a potential for eight (8) further annual extensions for maintenance, consumables and extended warranty. Prices must be fixed for the Initial Contract Period. The system procured will be used to analyse (a) biological extracts for a wide range of drugs and metabolites, and (b) confirmation and quantitation of bulk drugs submitted to FSNI.

Estimated value excluding VAT:

Range: between 85 000 and 400 000 GBP

#### **II.2.2. Information about options**

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 120 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

### **III.1.1. Deposits and guarantees required**

### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

No special legal form is required. One member of a consortium shall be required to accept prime contractor responsibility for the other member(s), and a consortium may be required to form a legal entity with appropriate parent company guarantees as a condition of award.

### **III.1.4. Contract performance conditions**

#### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Please refer to tender documentation.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Please refer to tender documentation.

Minimum level(s) of standards possibly required: Please refer to tender documentation.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Please refer to tender documentation.

Minimum level(s) of standards possibly required:

(a) Personnel Experience.

Tenderers MUST clearly demonstrate that the proposed engineer(s) have:

(a) at least two (2) years experience of installing and commissioning GCMS Systems in the last (3) years. To demonstrate this, tenderers MUST provide dates (months and years) evidencing that each engineer has two (2) years experience in last three (3) years of installing and commissioning GCMS Systems, including the name of the employing organisation for each period(s);

(b) provide one (1) specific example of each engineer having installed and commissioned a GCMS System, including the name of engineer's employer at time of installation, full name of GCMS system installed, date (month/year) installed and name of client, and

(c) provide one (1) specific example of each engineer having installed and commissioned the GCMS System proposed in your tender response, to include the name of engineer's employer at time of installation, full name of GCMS system installed, date (month/year) installed and name of client.

Tenderers must complete and upload the 'Stage 1 Selection Criteria – Return Document', providing ALL required,

(b) Quality Management System.

(i) Tenderers must provide evidence that their Quality Management Systems are compliant with the appropriate ISO 9000 certification i.e. ISO17025 accreditation, ISO guide 34 accreditation or an equivalent standard where applicable (i.e. from a body established in other EU member states) including that of any sub contractor(s). Certificates must be uploaded within the Qualification Response on eSourcingNI.

OR (ii) Tenderers must evidence that they have in place an effective Quality Management System which must demonstrate how you document, implement and maintain quality of production and manufacturing. This must include what action you would take to prevent

potential sources of contamination which may affect FSNI processes and analytical techniques and in the event of a contamination issue what remedial action you would take to prevent a reoccurrence.

Tenderers should clearly state their Quality Management procedures and processes and if applicable the procedures of any sub contractor(s) engaged within the contract.

Tenderers who fail to provide evidence of their QMS by either point (i) or (ii) above will be eliminated from the procurement process.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

Project 12487

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 24.9.2013 - 14:59  
Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

24.9.2013 - 15:00

##### **IV.3.5.**

## **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

### **IV.3.8. Conditions for opening of tenders**

Date: 24.9.2013 - 15:01

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

### **VI.2. Information about European Union funds**

### **VI.3. Additional information**

NB1: The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in Central Procurement Directorate (CPD) for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Certificate of Unsatisfactory Performance and the contract may be terminated. The issue of a Certificate of Unsatisfactory Performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of twelve months from the date of issue of the certificate.

NB2: Suppliers Instructions How to Express Interest in this Tender:

1. Register your company on the eSourcing portal (this is only required once): <https://e-sourcingni.bravosolution.co.uk> and click the link to register - Accept the terms and conditions and click 'continue' - Enter your correct business and user details - Note the username you chose and click 'Save' when complete - You will shortly receive an email with your unique password (please keep this secure).
2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box .
3. Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online and offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at

the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Central Procurement Directorate  
Postal address: Clare House, 303 Airport Road West  
Town: Belfast  
Postal code: BT3 9ED  
Country: United States  
Internet address: [www.cpdni.gov.uk](http://www.cpdni.gov.uk)

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: CPD will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

##### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

13.8.2013