

**Belgium-Oostkamp: Time accounting or human resources software package**  
**OJ S 90/2023 10/05/2023**  
**Contract award notice**  
**Supplies**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: hulpverleningszone 1 West-Vlaanderen

National registration number: 0500.929.279\_514341

Postal address: Siemenslaan 8

Town: Oostkamp

NUTS code: BE251 Arr. Brugge

Postal code: 8020

Country: Belgium

Contact person: Delfine Lievens

E-mail: [delfine.lievens@zone1.be](mailto:delfine.lievens@zone1.be)

**Internet address(es):**

Main address: <http://www.zone1.be>

Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=481658>

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

Public order and safety

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Aankoop, implementatie en onderhoud van software voor loonadministratie en tijdsregistratie voor de Hulpverleningszone 1 West-Vlaanderen

Reference number: zone 1-2022/02/DL-F03\_0

**II.1.2. Main CPV code**

48450000 Time accounting or human resources software package

**II.1.3. Type of contract**

Supplies

**II.1.4. Short description**

Hulpverleningszone 1 wenst steeds een correct loon uit te betalen aan alle medewerkers door het gebruik van een performant en gebruiksvriendelijk systeem die rekening houdt met alle verschillende statuten binnen de hulpverleningszone. Daarnaast wenst de hulpverleningszone 1 een gebruiksvriendelijke tijdsregistratie die rekening houdt met de specifieke eisen van de

verschillende doelgroepen: het beroepspersoneel en het administratief en technisch personeel.

De opdracht omvat aankoop, implementatie en onderhoud van software voor loonadministratie inclusief software voor selectie en werving (als optie). Daarnaast omvat de opdracht eveneens de aankoop, implementatie en onderhoud van tijdsregistratie.

#### **II.1.6. Information about lots**

This contract is divided into lots: yes

#### **II.1.7. Total value of the procurement**

Value excluding VAT: 423 930,00 EUR

### **II.2. Description**

#### **II.2.1. Title**

Aankoop, implementatie en onderhoud van software voor loonadministratie  
Lot No: 1

#### **II.2.2. Additional CPV code(s)**

72000000 IT services: consulting, software development, Internet and support

#### **II.2.3. Place of performance**

NUTS code: BE251 Arr. Brugge  
Main site or place of performance: Hulpverleningszone 1

#### **II.2.4. Description of the procurement**

Aankoop, implementatie en onderhoud van software voor loonadministratie.

#### **II.2.5. Award criteria**

Quality criterion - Name: Kwaliteit en functionaliteiten / Weighting: 40  
Quality criterion - Name: Plan van aanpak / Weighting: 10  
Quality criterion - Name: SLA / Weighting: 10  
Price - Weighting: 50

#### **II.2.11. Information about options**

Options: yes  
Description of options:  
module voor het beheer van selecties en aanwervingen

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **II.2. Description**

#### **II.2.1. Title**

Aankoop, implementatie en onderhoud van een tijdsregistratiesysteem  
Lot No: 2

#### **II.2.2. Additional CPV code(s)**

72000000 IT services: consulting, software development, Internet and support

#### **II.2.3. Place of performance**

NUTS code: BE251 Arr. Brugge

Main site or place of performance: Hulpverleningszone 1

#### **II.2.4. Description of the procurement**

Aankoop, implementatie en onderhoud van een tijdsregistratiesysteem.

#### **II.2.5. Award criteria**

Quality criterion - Name: Kwaliteit en functionaliteiten / Weighting: 40

Quality criterion - Name: Plan van aanpak / Weighting: 10

Quality criterion - Name: SLA / Weighting: 10

Price - Weighting: 60

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

#### **II.2.14. Additional information**

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Competitive procedure with negotiation

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **IV.2. Administrative information**

##### **IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2022/S 132-375638](#)

##### **IV.2.8. Information about termination of dynamic purchasing system**

##### **IV.2.9. Information about termination of call for competition in the form of a prior information notice**

### **Section V: Award of contract**

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**Contract No:** Aankoop, implementatie en onderhoud van software voor loonadministratie en tijdsregistratie

**Lot No:** 001

**Title:**

Aankoop, implementatie en onderhoud van software voor loonadministratie

A contract/lot is awarded: yes

#### **V.2. Award of contract**

**V.2.1. Date of conclusion of the contract**

03/04/2023

**V.2.2. Information about tenders**

Number of tenders received: 3

The contract has been awarded to a group of economic operators: no

**V.2.3. Name and address of the contractor**

Official name: Cipal Schaubroeck

Postal address: Cipalstraat 3

Town: Geel

NUTS code: BE213 Arr. Turnhout

Postal code: 2440

Country: Belgium

The contractor is an SME: no

**V.2.4. Information on value of the contract/lot**

Total value of the contract/lot: 348 378,00 EUR

**V.2.5. Information about subcontracting****Section V: Award of contract**

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**Contract No:** Aankoop, implementatie en onderhoud van software voor loonadministratie en tijdsregistratie

**Lot No:** 002

**Title:**

Aankoop, implementatie en onderhoud van software voor tijdsregistratie

A contract/lot is awarded: yes

**V.2. Award of contract****V.2.1. Date of conclusion of the contract**

26/04/2023

**V.2.2. Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: no

**V.2.3. Name and address of the contractor**

Official name: Syntegro nv

Postal address: Genebroekstraat 97

Town: Beringen

NUTS code: BE224 Arr. Hasselt

Postal code: 3581

Country: Belgium

The contractor is an SME: yes

**V.2.4. Information on value of the contract/lot**

Total value of the contract/lot: 75 553,00 EUR

## V.2.5. Information about subcontracting

### Section VI: Complementary information

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#### VI.3. Additional information

#### VI.4. Procedures for review

##### VI.4.1. Review body

Official name: Raad van State  
Postal address: Wetenschapsstraat 33  
Town: Brussel  
Postal code: 1040  
Country: Belgium  
E-mail: [info@raadvanstate.be](mailto:info@raadvanstate.be)  
Telephone: +32 22349611  
Internet address: [www.raadvanstate.be](http://www.raadvanstate.be)

##### VI.4.2. Body responsible for mediation procedures

Official name: Raad van State  
Postal address: Wetenschapsstraat 33  
Town: Brussel  
Postal code: 1040  
Country: Belgium  
E-mail: [info@raadvanstate.be](mailto:info@raadvanstate.be)  
Telephone: +32 22349611  
Internet address: [www.raadvanstate.be](http://www.raadvanstate.be)

##### VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:  
vordering tot schorsing: 15 dagen  
beroep tot nietigverklaring: 60 dagen

##### VI.4.4. Service from which information about the review procedure may be obtained

Official name: Hulpverleningszone 1 West-Vlaanderen  
Postal address: Pathoekeweg 215  
Town: Brugge  
Postal code: 8000  
Country: Belgium  
E-mail: [overheidsopdrachten@zone1.be](mailto:overheidsopdrachten@zone1.be)

#### VI.5. Date of dispatch of this notice

05/05/2023