

**United Kingdom-London: Accounting and auditing services**

**OJ S 154/2016 11/08/2016**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Rail Safety and Standards Board (RSSB)

Postal address: The Helicon, 1 South Place

Town: London

NUTS code: UKI London

Postal code: EC2M 2RB

Country: United Kingdom

E-mail: [shareditt@rssb.co.uk](mailto:shareditt@rssb.co.uk)

Telephone: +44 2031425300

**Internet address(es):**

Main address: [www.rssb.co.uk](http://www.rssb.co.uk)

Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA33869](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA33869)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.contractsfinder.service.gov.uk/Search>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.contractsfinder.service.gov.uk/Search>

**I.4. Type of the contracting authority**

Other type: Public Contracting Authority

**I.5. Main activity**

Other activity: RSSB is a not for profit organisation whose purpose is to support our members and consequently the GB Rail industry

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

RSSB2131 — Audit and Taxation Services.

Reference number: RSSB2131

**II.1.2. Main CPV code**

79210000 Accounting and auditing services

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

RSSB ([www.rssb.co.uk](http://www.rssb.co.uk)) is seeking for a supplier to provide statutory audit and taxation services to the RSSB Group. Other services in addition to Statutory Audit include taxation advice, preparation of tax returns and filing, support and the audit of EU Framework Horizon 2020 and Research and Development Projects.

Guidance to Tenderers:

Tenderers should respond directly to the information request above in the context of describing how it intends to fulfil the requirements of the Specification detailed in Section 5 and 11 of the ITT documents.

Tenderers should note the following:

The selection and evaluation criteria and weightings provided indicate the relative importance of each question (which should be taken into consideration when constructing a response).

#### **II.1.5. Estimated total value**

Value excluding VAT: 200 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

79210000 Accounting and auditing services, 79212300 Statutory audit services

#### **II.2.3. Place of performance**

NUTS code: UKI London

Main site or place of performance: RSSB, The Helicon, One South Place, London, EC2M 2RB.

#### **II.2.4. Description of the procurement**

RSSB ([www.rssb.co.uk](http://www.rssb.co.uk)) is seeking for a supplier to provide statutory audit and taxation services to the RSSB Group. Other services in addition to Statutory Audit include taxation advice, preparation of tax returns and filing, support and the audit of EU Framework Horizon 2020 and Research and Development Projects.

Guidance to Tenderers:

Tenderers should respond directly to the information request above in the context of describing how it intends to fulfil the requirements of the Specification detailed in Section 5 and 11 of the ITT documents.

Tenderers should note the following:

The selection and evaluation criteria and weightings provided indicate the relative importance of each question (which should be taken into consideration when constructing a response).

Please submit tenders by email to [Shareditt@rssb.co.uk](mailto:Shareditt@rssb.co.uk)

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality and capability / Weighting: 70

Price - Weighting: 30

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The initial term may be extended for a further 2 years on a yearly basis (3+1+1).

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

Detailed in the procurement documents — <https://www.contractsfinder.service.gov.uk/Search>

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

Tender documents are available at — <https://www.contractsfinder.service.gov.uk/Search>

Please submit tenders by email to [Shareditt@rssb.co.uk](mailto:Shareditt@rssb.co.uk)

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Please refer to the suitability criteria (Section 4) and requirements (Section 5) in the procurement documents. Procurement documents are available at — <https://www.contractsfinder.service.gov.uk/Search>

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2. Conditions related to the contract**

##### **III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

Detailed in procurement documents — <https://www.contractsfinder.service.gov.uk/Search>

The Institute of Chartered Accountants in England and Wales is the recognised qualifying body for auditing and accounting. It awards the Auditing Qualification (AQ) which is a requirement for auditors, as well as the Association of Chartered Accountants qualification (ACA), which is internationally recognised in the accounting sector.

##### **III.2.2. Contract performance conditions**

As per specification documents and Conditions of Contract.

##### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### **Section IV: Procedure**

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## **IV.1. Description**

### **IV.1.1. Type of procedure**

Open procedure

### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

## **IV.2. Administrative information**

### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 09/09/2016 Local time: 13:00

### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

### **IV.2.7. Conditions for opening of tenders**

Date: 09/09/2016 Local time: 14:00

Place:

[Shareditt@rssb.co.uk](mailto:Shareditt@rssb.co.uk)

Information about authorised persons and opening procedure: [Shareditt@rssb.co.uk](mailto:Shareditt@rssb.co.uk)

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

In the next 3-5 years time.

### **VI.3. Additional information**

All tender documents are available at — <https://www.contractsfinder.service.gov.uk/Search>

Please submit tenders by email to [Shareditt@rssb.co.uk](mailto:Shareditt@rssb.co.uk)

(MT Ref: 181491).

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Rail Safety and Standards Board (RSSB)

Postal address: The Helicon, 1 South Place

Town: London

Postal code: EC2M 2RB

Country: United Kingdom

E-mail: [Shareditt@rssb.co.uk](mailto:Shareditt@rssb.co.uk)

Telephone: +44 2031425300

Internet address: [www.rssb.co.uk](http://www.rssb.co.uk)

**VI.5. Date of dispatch of this notice**

08/08/2016