

United Kingdom-Kendal: Transport services (excl. Waste transport)

OJ S 136/2017 19/07/2017

**Contract notice
Services****Legal Basis:**

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: University Hospitals of Morecambe Bay NHS Trust

Postal address: Westmorland General Hospital

Town: Kendal

NUTS code: UKD North West (England)

Postal code: LA9 7RG

Country: United Kingdom

Contact person: Paul Dowell

E-mail: paul.dowell@mbht.nhs.uk

Telephone: +44 1539716632

Internet address(es):Main address: www.uhmb.nhs.uk**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: www.uhmb.bravosolutions.co.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.bravosolutions.co.uk

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Health

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

The Provision of Non-Emergency Patient Transport.

II.1.2. Main CPV code

60000000 Transport services (excl. Waste transport)

II.1.3. Type of contract

Services

II.1.4. Short description

University Hospitals of Morecambe Bay NHS Foundation Trust requires a provider or providers for an on-site patient transfer service at the Royal Lancaster Infirmary site during core specified hours. Subject to activity and demand, there may also be, during core hours, a requirement to carry out ad hoc discharges or transfers subject to authorisation from the appropriate Trust personnel.

In addition the Trust also requires an ad-hoc on-site and inter-site transfer and, discharge service at other times as required.

— Core hours Monday to Friday — 10:00 to 20:00 (10 hours)

Monday to Friday — 18:00 to 0:00 (6 hours)

Saturday and Sunday — 11:00 to 19:00 (8 hours)

— Bank holidays 12:00 to 19:00 (7 hours)

— Out of Hours Weekdays — Midnight to 10:00 / 11:00

Weekends — 19:00 to 10:00 / 11:00

— Out of Area Transfers

The contractor must ensure that all members of staff, who provide this service, have full DBS clearance, valid driving.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

60100000 Road transport services, 85143000 Ambulance services

II.2.3. Place of performance

NUTS code: UKD North West (England)

Main site or place of performance: Royal Lancaster Infirmary, Lancaster.

II.2.4. Description of the procurement

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— Out of Hours Weekdays — Midnight to 10:00 / 11:00

Weekends — 19:00 to 10:00 / 11:00

— Out of Area Transfers

The contractor must ensure that all members of staff, who provide this service, have full DBS clearance, valid driving licenses and appropriate Basic Life Support and Manual Handling Training.

All staff must be suitably qualified and trained for the provision of patient transfer services including moving patients with fractures and chest pains. Training must be on-going and regularly monitored and documented. Copies of training documents and staff qualifications

must be provided for the Trust as part of the tender process and should the Trust request so, at any time by agreement during the contract period.

The key deliverables of the Service are:

- Enablement of patient transfer and discharges;
- Patient Safety;
- Fit for purpose service;
- Efficiencies — fixed costs and timeliness;
- Auditable Quality Assurance.

University Hospitals Morecambe Bay NHS Foundation Trust reserves the right to select more than one provider where necessary to meet demand requirements. Selection will be based upon the scoring methodology outlined in Part A Section 5.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

Possible extension of up to an additional 12 months depending upon satisfactory supplier performance and/or on-going required demand.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5Maximum number: 5Objective criteria for choosing the limited number of candidates:

As per the scoring methodology set out in the ITT.

The 5 Potential Bidders awarded the highest scores will be invited to tender through issue of an Invitation to Tender (ITT) by the Authority. Where two or more Potential Bidders achieve the same score, tying with the 5th placed score, all Potential Bidders achieving the 5th place score will be invited to participate in the process.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

The SQ submission must be completed and submitted only via the Bravo e-tendering portal. No other submission route will be accepted.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2.

Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 17/08/2017 Local time: 23:59

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 24/08/2017

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

(A) Suppliers Instructions How to Express Interest in this Tender: 1. Register your company on the eSourcing portal (this is only required once): — Browse to the eSourcing Portal: <https://uhmb.bravosolution.co.uk> and click the link to register; — Accept the terms and conditions and click 'continue'; — Enter your correct business and user details; — Note the username you chose and click 'Save' when complete; — You will shortly receive an email with your unique password (please keep this secure). 2. Express an Interest in the tender: — Login to the portal with the username/password; — Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier); — Click on the relevant PQQ/ ITT to access the content; — Click the 'Express Interest' button in the 'Actions' box on the left-hand side of the page; — This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only); — You can now access any attachments by clicking the 'Settings and

Buyer Attachments' in the 'Actions' box. 3. Responding to the tender: — You can now choose to 'Reply' or 'Reject' (please give a reason if rejecting); — You can now use the 'Messages' function to communicate with the buyer and seek any clarification; — Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT; — There may be a mixture of online and offline actions for you to perform (there is detailed online help available). You must then publish your reply using the publish button in the 'Actions' box on the left-hand side of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

(B The contracting authority does not bind itself to accept the lowest or any offer.

(C The contracting authority is not responsible for any costs incurred by bidders in relation to their participation in this process.

VI.4. Procedures for review

VI.4.1. Review body

Official name: University Hospitals Morecambe Bay NHS Foundation Trust

Town: Kendal

Country: United Kingdom

VI.5. Date of dispatch of this notice

17/07/2017