

United Kingdom-Coventry: Survey services

OJ S 154/2016 11/08/2016

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: The University of Warwick

Postal address: University House

Town: Coventry

Postal code: CV4 8UW

Country: United Kingdom

Contact person: Purchasing and Insurance Office

For the attention of: Trevor Williams

E-mail: t.j.williams@warwick.ac.uk

Telephone: +44 2476150575

Internet address(es):General address of the contracting authority: <https://in-tendhost.co.uk/universityofwarwick>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Survey of Immigrants and Diasporas in Western Europe.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: University of Warwick, Coventry, CV4 7AL.

NUTS code UKG33 Coventry

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The University of Warwick, Politics and International Services Department has a requirement for a survey of people from diaspora backgrounds. For the purposes of the tender, the survey work will be divided into 3 lots corresponding to each of the target countries: Germany, Sweden and the United Kingdom. An agency may bid for 1 or more lots, or all of them. Each bidder must survey all 3 targeted diaspora groups (Iraqis, Kurds and Palestinians) in each country constituting a single lot. Agencies are also invited to bid for the translation and proofreading of the questionnaires and response for the project as a whole, as a 4th lot of the tender.

- Lot 1 — Germany;
- Lot 2 — Sweden;
- Lot 3 — United Kingdom;
- Lot 4 — Translation and proofreading.

Please refer to: <http://in-tendhost.co.uk/universityofwarwick> for further information. You will be able to download the full tender documents from this site. Any queries in relation to this requirement should be directed to the University of Warwick via the correspondence functionality of our e-tendering system. Failure to do so may result in queries being excluded from the procedure.

In order to express interest in this opportunity please go to the University of Warwick In-Tend supplier portal (<https://in-tendhost.co.uk/universityofwarwick>). All queries must be sent via In-tend Correspondence and not directly to University staff.

Note: The University of Warwick is not a contracting authority for the purposes of the Public Contracts Regulations 2015 (as amended) and its procurement activities are not subject to the Public Contracts Regulations 2015 or the obligations under the European Public Procurement Directives, including the European Remedies Directive. Should the University advertise contracts in the Official Journal of the European Union, this is at the sole discretion of the University and is undertaken on a voluntary basis with no implied obligation to comply with the procurement legislation.

All bids must be received by midday 4.10.2016.

II.1.6. CPV code(s)

79311000 Survey services, 79311200 Survey conduction services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:
Range: between 90 000 and 140 000 GBP

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Start 25.11.2016. Completion 25.11.2017

Information about lots

Lot No: 1

Lot title: Germany

1) Short description

Survey Work.

2) CPV code(s)

79311000 Survey services, 79311200 Survey conduction services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Lot 2 — Sweden

1) Short description

Survey Work.

2) CPV code(s)

79311000 Survey services, 79311200 Survey conduction services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Lot 3 — United Kingdom

1) Short description

Survey Work.

2) CPV code(s)

79311000 Survey services, 79311200 Survey conduction services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Lot 4 — Translation and Proofreading

1) Short description

Survey Work.

2) CPV code(s)

79311000 Survey services, 79311200 Survey conduction services

3) Quantity or scope

4) **Indication about different time frame or duration**

5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The University's particular requirements will be set out in the Invitation to Tender documentation and may include, inter alia, performance bond(s) and/or parent company guarantee(s) and/or other forms of security.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be determined. Please refer to tendering documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

The University's particular requirements are to be determined but where a consortium or other grouping of suppliers submits a bid, such consortia or grouping must nominate a lead organisation to deal with the Contracting Authority on all matters relating to the Contract. All consortium members or grouping will be required to be jointly and severally liable in respect of the obligations and liabilities relating to the Contract.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Please refer to tender documents.

III.2.2. Economic and financial ability

List and brief description of conditions: Please refer to tender documents.

Minimum level(s) of standards possibly required: Please refer to tender documents.

III.2.3. Technical and professional ability

List and brief description of conditions:

Please refer to tender documents.

Minimum level(s) of standards possibly required:

Please refer to tender documents.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CJ-08-16-PIS-ERC-SURVEY-MK

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 4.10.2016

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

4.10.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project: European Research Council Funding.

VI.3. Additional information

Please refer to: <http://in-tendhost.co.uk/universityofwarwick> for further information. You will be able to download the full tender documents from this site. Any queries in relation to this requirement should be directed to the University of Warwick via the correspondence functionality of our e-tendering system. Failure to do so may result in queries being excluded from the procedure.

The University expressly reserves the rights:

- i) Not to award any contract as a result of this procurement process commenced by publication of this notice;
- ii) To make whatever changes it may see fit to the content and structure of the tendering competition;
- iii) To award (a) contract(s) in respect of any part(s) of the (services) covered by this notice; and
- iv) To award contract(s) in stages.

And in no circumstances will the University be liable for any costs incurred by candidates.

The University of Warwick is not a contracting authority for the purposes of the Public Contracts Regulations 2015 (as amended) and its procurement activities are not subject to the Public Contracts Regulations 2015 or the obligations under the European Public Procurement Directives, including the European Remedies Directive. Should the University advertise contracts in the Official Journal of the European Union, this is at the sole discretion of the University and is undertaken on a voluntary basis with no implied obligation to comply with the procurement legislation.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 30 days).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

8.8.2016