

United Kingdom-Newport: Accounting, auditing and fiscal services

OJ S 160/2013 20/08/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Seren Group

Postal address: Exchange House, High Street

Town: Newport

Postal code: NP20 1AA

Country: United Kingdom

For the attention of: Simon Jones, Group Resources Director

E-mail: simon.jones@seren-group.co.uk

Telephone: +44 1633233862

Internet address(es):General address of the contracting authority: seren-group.co.ukAddress of the buyer profile: http://www.sell2wales.gov.uk/search/Search_AuthProfile.aspx?ID=AA21431**Additional information can be obtained from:**

Official name: The Seren Group

Postal address: Exchange House, High Street

Town: Newport

Postal code: NP20 1AA

Country: United Kingdom

For the attention of: Simon Jones, Group Resources Director

E-mail: simon.jones@seren-group.co.uk

Telephone: +44 1633233862

Internet address: seren-group.co.uk**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Seren Group

Postal address: Exchange House, High Street

Town: Newport

Postal code: NP20 1AA

Country: United Kingdom

For the attention of: Simon Jones, Group Resources Director

E-mail: simon.jones@seren-group.co.uk

Telephone: +44 1633233872

Tenders or requests to participate must be submitted: Official name: Seren Group

Postal address: Exchange House, High Street

Town: Newport

Postal code: NP20 1AA

Country: United Kingdom

For the attention of: Simon Jones, Group Resources Director
E-mail: simon.jones@seren-group.co.uk
Telephone: +44 1633233872

I.2. Type of the contracting authority

Other: Registered Social Landlord

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

External audit and other financial services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 9: Accounting, auditing and bookkeeping services

Main site or place of performance: Newport, South Wales.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Seren Group is seeking tenders for the post of external auditor for 5 years commencing with the audit of the 31 March 2014 financial year. There will be an option to extend the appointment on an annual basis for a maximum of 3 further years.

The services will cover:

- Audit of the financial statements of each Group Member,
- Taxation services where appropriate,
- Ad hoc certifications, for example in respect of grant funded activity.

II.1.6. CPV code(s)

79200000 Accounting, auditing and fiscal services, 79212100 Financial auditing services, 79212300 Statutory audit services, 79212000 Auditing services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1.

Total quantity or scope

The services will cover:

- Audit of the financial statements of each Group Member,
- Taxation services where appropriate,
- Ad hoc certifications, for example in respect of grant funded activity.

The Seren Group consists of:

- Seren Group Limited,
- Charter Housing Association Limited,
- Seren Living Limited,
- Reach (Supported Living) Limited,
- Solas Cymru Limited.

II.2.2. Information about options

Options: yes

Description of options: The engagement will be for 5 years. There will be an option to extend the appointment on an annual basis for a maximum of 3 further years.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: To be invited to tender firms must be registered as Statutory Auditors in England & Wales.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5

Objective criteria for choosing the limited number of candidates: To be invited to tender firms must be registered as Statutory Auditors in England & Wales and must be able to demonstrate:

- A clear track record of external audit of housing associations, with a current client list in the sector,
- A track record and presence of external audit in our geographical area of operation,
- Sufficient scale and capacity to be able to properly resource the external audit of a Group of this size, with staff with relevant skills and experience.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

27.9.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

2.10.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

External Audit Services – Seren Group

The Seren Group is seeking tenders for the post of external auditor for 5 years commencing with the audit of the 2013/14 financial year. There will be an option to extend the appointment on an annual basis for a maximum of 3 further years.

The services will cover:

- Audit of the financial statements of each Group Member
- Taxation services where appropriate
- Ad hoc certifications, for example in respect of grant funded activity

About the Seren Group

The Seren Group is based in South Wales and the South West and consists of:

- Seren Group Limited
- Charter Housing Association Limited
- Seren Living Limited
- Reach (Supported Living) Limited
- Solas Cymru Limited

All Group Members are incorporated under the Industrial and Provident Societies Acts 1965 to 2003 and are Registered Social Landlords with the Welsh Government.

All Group Members are 'not for profit' companies with voluntary Boards. With the exception of Seren Living, all Group Members have charitable rules.

Size of Group: (year ended 31 March 2013)

- Turnover 44 000 000 £
- Housing property 315 000 000 £,
- Housing loans 120 000 000 £,
- Net assets 31 000 000 £,
- Staffing 1,000

Our requirements

To be invited to tender firms must be registered as Statutory Auditors in England & Wales and must be able to demonstrate:

- A clear track record of external audit of housing associations, with a current client list in the sector,
- A track record and presence of external audit in our geographical area of operation,
- Sufficient scale and capacity to be able to properly resource the external audit of a Group of this size, with staff with relevant skills and experience.

(WA Ref:1307).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Seren Group Board

Postal address: Exchange House High Street

Town: Newport
Postal code: NP201AA
Country: United Kingdom

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

14.8.2013