

**Norway-Bergen: Accommodation, building and window cleaning services**

OJ S 154/2016 11/08/2016

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Havforskningsinstituttet (The Norwegian Institute of Marine Research)

National registration number: 971 349 077

Postal address: Postboks 1870, Nordnes

Town: Bergen

Postal code: 5817

Country: Norway

Contact person: The Procurement Section

For the attention of: Jan Trygve Nybø

E-mail: [anskaffelser@imr.no](mailto:anskaffelser@imr.no)

Telephone: +47 55238500

Fax: +47 55238531

**Internet address(es):**General address of the contracting authority: <http://www.imr.no>Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1348>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/146775>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

Other: research and consultancy services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Cleaning services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Bergen, Norway.  
NUTS code NO Norge

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

The assignment is for cleaning services in the Contracting Authority's premises in Bergen. Complete tenders are wanted for regular cleaning with accompanying services in the premises that we rent (4 buildings) at Nordnes in Bergen, with a total area of approx. 10 700 m<sup>2</sup>. The contracting authority would also like tenders for cleaning to order, such as window cleaning, cleaning furniture, curtains, etc. The contract relationship will be based on NS 8431 'General contract terms for the provision of regular cleaning'. The cleaning shall be carried out in accordance with NS-INSTA 800:2010.

#### **II.1.6. CPV code(s)**

90911000 Accommodation, building and window cleaning services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Cleaning a total of approx. 10 700 m<sup>2</sup> divided between 4 buildings.  
Estimated value excluding VAT: 8 000 000 NOK

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

## **II.3. Duration of the contract or time limit for completion**

Start 1.11.2016. Completion 31.10.2018

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2.**

## **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: 1) Company registration certificate;

2) Tax certificate;

3) HSE self-declaration.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Credit evaluation/rating, not older than 3 months, based on the last known accounting figures.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) An overview of the company's total manpower, a description of personnel strength, available technical support apparatus, machines or technical equipment that shall contribute to fulfilment of the contract.

2) Tenderers shall have sufficient financial strength to be able to fulfil the contract.

Credit rating based on the last fiscal figures.

(3) Reference list of comparable cleaning assignments during the previous 3-5 years, including their values, dates and recipients.

(4) Statement on the company's quality assurance system. Copy of any certificate or quality handbook.

(5) Companies shall be approved by the Norwegian Labour Inspection Authority's cleaning register. (Copy of the certificate issued by the Norwegian Labour Inspection Authority).

(6) Tenderers must be able to take the environment into consideration when carrying out the service. (A description of the company's routines and systems for ensuring a low impact on the environment when carrying out the service, and/or a copy of any certificate of environmental certification).

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

2016/207

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

19.9.2016 - 13:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 90 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 19.9.2016 - 14:30

Place: For the attention of: Jan Trygve Nybø

The Norwegian Institute of Marine Research, The Procurement Section.

Persons authorised to be present at the opening of tenders: no

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Will be stated in the contract award letter.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

8.8.2016