

UK-Swansea: vehicle-fleet management services

OJ S 169/2012 04/09/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Grwp Gwalia Cyf
Postal address: 7 — 13 The Kingsway
Town: Swansea
Postal code: SA1 5JN
Country: United Kingdom
For the attention of: Jayne Williams
E-mail: jayne.williams@gwalia.com
Telephone: +44 1792488106

I.2. Type of the contracting authority

I.3. Main activity

I.4. Contract award on behalf of other contracting authorities

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of Corporate and Fleet Leasing.

II.1.2. Type of contract and place of performance or delivery

Services
Service category No 27: Other services
Main site or place of performance: Wales.
NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Provision of Corporate and Commercial Leasing of Vehicles.
Lot 1 Corporate Vehicles.
Small Cars.
Medium Car.
Large Vehicle.
MPV.
Option for 4x4 short lease.
Any additional requirement to be advised in ITT.

Lot 2 Commercial Vehicles.
Medium Roof Van (Transit type).
Medium Roof Van.
35C18 Wheelbase (Inveco or similar)
Low Roof Van.
Small Vans.
Any additional requirements to be advised in ITT.
Community Benefits do not apply to this contract.

II.1.6. CPV code(s)

50111100 Vehicle-fleet management services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (a) is bankrupt or is being wound up, whose affairs are being administered by the courts, who has entered into an arrangement with creditors or who is in any analogous situation arising from a similar procedure under national laws and regulations;

(b) is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding-up or administration by the courts or for an arrangement with creditors or is the

- subject of any other similar proceeding under national laws or regulations;
- (c) has been convicted of an offence concerning his professional conduct by a judgement which has the force of res judicata;
- (d) has been guilty of grave professional misconduct proven by any means which the contracting authorities can justify;
- (e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or those of the country of the contracting authority;
- (f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or those of the country of the contracting authority;
- (g) is guilty of serious misrepresentation in supplying the information required under the provisions of the Directive on the criteria for qualitative selection;

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

IV.2.2. Information about electronic auction

An electronic auction will be used: yes

Additional information about electronic auction:

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

BM-P-05 PQQ Code 30551

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

1.10.2012 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Suppliers Instructions How to Express Interest in this Tender.

1. Register your company on the etenderwales portal (this is only required once)

- Browse to the eSourcing Portal: www.etenderwales.bravosolution.co.uk.
 - Click the “Suppliers register here” link,
 - Agree to the terms and conditions and click “continue”,
 - Enter your correct business and user details,
 - Note the username you chose and click “Save” when complete,
 - You will shortly receive an email with your unique password (please keep this secure).
2. Express an Interest in the Project
- Login to the portal with the username/password,
 - Click the “PQQs Open to All Suppliers” link. (These are Pre-Qualification Questionnaires open to any registered supplier),
 - Click on the relevant PQQ to access the content,
 - Click the “Express Interest” button in the “Actions” box on the left-hand side of the page,
 - This will move the PQQ into your “My PQQs” page. (This is a secure area reserved for your projects only),
 - Click on the PQQ code, you can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box.

3. Responding to the tender

- You can now choose to “Reply” or “Reject” (please give a reason if rejecting),
- You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification,
- Note the deadline for completion, then follow the onscreen instructions to complete the PQQ,
- There may be a mixture of online & offline actions for you to perform (there is detailed online help available).

If you require any further assistance use the online help, or the BravoSolution help desk is available Mon – Fri (8am – 6pm) on:

- email: help@bravosolution.co.uk,
 - Phone: +44 8008439183/ Fax: +44 2070800480.
- Buy4Wales Reference Number: 31705.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

30.8.2012