

Norway-Tromsø: Counselling services

OJ S 160/2013 20/08/2013

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Senter for IKT i utdanningen

Postal address: Killengreens gate 6, Postboks 530

Town: Tromsø

Postal code: 9256

Country: Norway

For the attention of: Vibeke Kløvstad

E-mail: post@iktsenteret.no

Telephone: +47 85419000

Internet address(es):General address of the contracting authority: www.iktsenteret.noAddress of the buyer profile: http://www.doffin.no/search/Search_AuthProfile.aspx?ID=AA33875**Additional information can be obtained from:**

Official name: Senter for IKT i utdanningen

Postal address: Killengreens gate 6, Postboks 530

Town: 9256

Postal code: Tromsø

Country: Norway

For the attention of: Vibeke Kløvstad

E-mail: vibeke.klovstad@iktsenteret.no

Telephone: +47 85419000

Internet address: www.iktsenteret.no**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

Tenders or requests to participate must be submitted: Official name: Senter for IKT i utdanningen

Postal address: Killengreens gate 6, Postboks 530

Town: 9256

Postal code: Tromsø

Country: Norway

For the attention of: Vibeke Kløvstad

E-mail: post@iktsenteret.no

Telephone: +47 85419000

Internet address: www.iktsenteret.no**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Framework agreement, communication professional consultancy services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Tromsø/Oslo, Norway.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 2

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 1 600 000 NOK

II.1.5. Short description of the contract or purchase(s)

The Norwegian Centre for ICT in Education, henceforth referred to as the Awarding Authority, invites to an open tender contest where the objective is to enter into a framework agreement for purchase of communication professional consultancy services.

In connection with this the Awarding Authority wishes to enter into an agreement with a service provider who can offer:

— Consultancy service in connection with development and ongoing communication consultancy for the Awarding Authority.

— Consultancy service in connection with communication professional and strategic design of the Awarding Authority's campaigns and communication measures.

Note that the work tasks shall mainly be provided by the Awarding Authority and that assistance is included if found necessary for each concrete incident.

Note: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at http://www.doffin.no/Search/Search_Switch.aspx?ID=302894.

II.1.6. CPV code(s)

85312320 Counselling services, 85312300 Guidance and counselling services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The framework agreements' period is 2 years. Option for the Awarding Authority to prolong the agreements with 1 year + 1 year. The estimated total value of the framework agreements is 1 600 000 NON for the next 4 years period, of which approx. 400 000 NOK is annual value. The estimate is based on expected requirements for resources. However, this is not binding for the Awarding Authority. The requirement may vary from year to year dependent on allocations, level of activities and other framework conditions and requirements.

Estimated value excluding VAT: 1 600 000 NOK

II.2.2. Information about options

Options: yes

Description of options: The framework agreements' period is 2 years. Option for the Awarding Authority to prolong the agreements with 1 year + 1 year.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) Company registration certificate.

(2) Evidence of enrolment on the professional or trade register, as required by national law, in the country where the company is established.

(3) Value added tax certificate (National requirement).

(4) Company tax certificate (National requirement).

(5) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (National requirement).

(6) Other documentation required (please state below).

See the tender documents.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) The company's most recent annual report including new information of relevance to the company's accounting figures.
(2) Presentation of the company's annual accounts, or extracts thereof.
(3) Other documentation required (please state below).
See the tender documents.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) Manpower proposed for this contract (organisation chart) with names and CV's of the key personnel who will be responsible for its execution (for service and works contracts).
(2) A list of the principal deliveries effected, or main services provided, by the company, in the past 3 years, with the values, dates and recipients (for supply and service contracts).
(3) Other documentation required (please state below).
See the tender documents.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2013/81

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

30.9.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian

IV.3.7. Minimum time frame during which the tenderer must maintain the tender
until: 14.11.2013

IV.3.8. Conditions for opening of tenders

Date: 1.10.2013 - 12:00

Place:

Tromsø, Norway

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(NT Ref:302936)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Senter for IKT i utdanningen

Postal address: Postboks 530

Town: Tromsø

Postal code: 9256

Country: Norway

E-mail: post@iktsenteret.no

Telephone: +47 85419000

Internet address: www.iktsenteret.no

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

15.8.2013