

United Kingdom-Aberdeen: Design and execution of research and development

OJ S 137/2017 20/07/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: The James Hutton Institute

National registration number: 1304960491

Postal address: Craigiebuckler

Town: Aberdeen

NUTS code: UK United Kingdom

Postal code: AB15 8QH

Country: United Kingdom

Contact person: Lee-Ann Sutherland

E-mail: lee-ann.sutherland@hutton.ac.uk

Telephone: +44 1224395285

Internet address(es):Main address: www.hutton.ac.ukAddress of the buyer profile: www.plaid-h2020.eu**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.plaid-h2020.eu/news>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Other type: charitable organisation

I.5. Main activity

Other activity: research

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

National Inventories of Demonstration Farms in: the Czech Republic, Estonia, Finland, Germany, Hungary, Lithuania, Romania, and Slovakia.

Reference number: 1

II.1.2. Main CPV code

73300000 Design and execution of research and development

II.1.3. Type of contract

Services

II.1.4. Short description

The projects will identify and characterise the organisers of on-farm demonstration activities in the designated countries (the Czech Republic, Estonia, Germany, Finland, Hungary, Lithuania, Romania, and Slovakia). Outputs will form components of a European-wide inventory of on-farm demonstration.

II.1.5. Estimated total value

Value excluding VAT: 49 500,00 EUR

II.1.6. Information about lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Czech Republic
Lot No: 1

II.2.2. Additional CPV code(s)

77000000 Agricultural, forestry, horticultural, aquacultural and apicultural services

II.2.3. Place of performance

NUTS code: CZ Česko
Main site or place of performance: Czech Republic.

II.2.4. Description of the procurement

1. This specification sets out the terms of reference for the research project 'National Inventories of Demonstration Farms'. The projects will identify and characterise the organisers of on-farm demonstration activities in the designated countries (the Czech Republic, Estonia, Germany, Finland, Hungary, Lithuania, Romania, and Slovakia). Outputs will form components of a European-wide inventory of on-farm demonstration.

— The purpose of the tenders in each country is thus to identify and compile information on a comprehensive range of organisers of agricultural demonstration activities. For these purposes, 'demonstration activities' range from one-off 'field day' events established by input suppliers; to multi-year 'monitor farms' where farmers, advisors and industry members come together at regular intervals to assess farming opportunities in situ; to permanent 'research farms' where researchers demonstrate cutting edge technologies and approaches. Increasingly, farmers themselves are opening up their farms for engagement with their peers and the general public as part of business development strategies (e.g. short food supply chains, community supported agriculture), using both traditional and new virtual 'on-line' methods.

— Successful tenders will enter data into an on-line database which has already been designed by the PLAID and AgriDemoF2F consortium members. Please note that the database has been designed for use by the public, but will not be publically available during the tender period. Successful tenderers are expected to complete both Part A and Part B of the associated questionnaire. Approximately half an hour per entry is expected. The on-line tool can be found here: <https://agridemo.usc.es/index.php/388562>

— The on-line database includes informed consent documentation to ensure that participants give explicit consent to collect and publish the data that is entered into the database. Please note that only data entered in response to Part A will be made publicly available; responses for Part B will be utilised for research purposes only, and presented to the public in aggregate

form. The primary purpose of the database is to enable farmers and organisations involved in on-farm demonstration to contact each other and develop networking activities (e.g. to facilitate peer to peer learning across Europe). The database will also be utilised by researchers to characterise and compare on-farm demonstration activities across Europe. Outputs should include:

- Translation of the inventory questions into the national language (except in the case of Germany, where a German translation will be made available)
- Inventory data for a comprehensive range of demonstration organisers in the specified country (at minimum, 30 farms or organisations in small countries, at least 80 farms or organisations in Germany). The anticipated number of entries in the database should be included in the tender, and will be used as a basis for assessing value for money.
- A 2 to 4 page national summary characterising the organisation of demonstration in the specified country.
- A poster summarising the characteristics of demonstration in the specified country. A template will be provided.
- An oral presentation of the research findings at a 'supraregional' meeting in one of Belgium, Italy, or Poland. The costs of attending these meetings should be included in the budget schedule for the tender.
- Circulation of the approved national summary to participating farms and organisations (e.g. by email).

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Understanding of the nature and location of demonstration farms in the national context / Weighting: 33

Quality criterion - Name: Capability of the tendering organisation to access and interview on-farm demonstration providers / Weighting: 33

Cost criterion - Name: Estimated number of farmers and organisations entered into the database / Weighting: 33

II.2.6. Estimated value

Value excluding VAT: 4 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 13/09/2017 End: 30/04/2018

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project:

II.2.14. Additional information

Grant agreement number 727388.

II.2. Description

II.2.1. Title

Estonia

Lot No: 2

II.2.2. Additional CPV code(s)

77000000 Agricultural, forestry, horticultural, aquacultural and apicultural services

II.2.3. Place of performance

NUTS code: EE Eesti

Main site or place of performance: Estonia.

II.2.4. Description of the procurement

1. This specification sets out the terms of reference for the research project 'National Inventories of Demonstration Farms'. The projects will identify and characterise the organisers of on-farm demonstration activities in the designated countries (the Czech Republic, Estonia, Germany, Finland, Hungary, Lithuania, Romania, and Slovakia). Outputs will form components of a European-wide inventory of on-farm demonstration.

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— The on-line database includes informed consent documentation to ensure that participants give explicit consent to collect and publish the data that is entered into the database. Please note that only data entered in response to Part A will be made publicly available; responses for Part B will be utilised for research purposes only, and presented to the public in aggregate form. The primary purpose of the database is to enable farmers and organisations involved in on-farm demonstration to contact each other and develop networking activities (e.g. to facilitate peer to peer learning across Europe). The database will also be utilised by researchers to characterise and compare on-farm demonstration activities across Europe. Outputs should include:

— Translation of the inventory questions into the national language (except in the case of Germany, where a German translation will be made available)

— Inventory data for a comprehensive range of demonstration organisers in the specified country (at minimum, 30 farms or organisations in small countries, at least 80 farms or organisations in Germany). The anticipated number of entries in the database should be included in the tender, and will be used as a basis for assessing value for money.

— A 2 to 4 page national summary characterising the organisation of demonstration in the specified country.

- A poster summarising the characteristics of demonstration in the specified country. A template will be provided.
- An oral presentation of the research findings at a 'supraregional' meeting in one of Belgium, Italy, or Poland. The costs of attending these meetings should be included in the budget schedule for the tender.
- Circulation of the approved national summary to participating farms and organisations (e.g. by email).

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Understanding of the nature and location of demonstration farms in the national context / Weighting: 33

Quality criterion - Name: Capability of the tendering organisation to access and interview on-farm demonstration providers / Weighting: 33

Cost criterion - Name: Estimated number of farmers and organisations entered into the database / Weighting: 33

II.2.6. Estimated value

Value excluding VAT: 2 475,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 13/09/2017 End: 30/04/2018

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project:

II.2.14. Additional information

Grant agreement number 727388.

II.2. Description

II.2.1. Title

Finland

Lot No: 3

II.2.2. Additional CPV code(s)

77000000 Agricultural, forestry, horticultural, aquacultural and apicultural services

II.2.3. Place of performance

NUTS code: FI Suomi / Finland

Main site or place of performance: Finland.

II.2.4. Description of the procurement

1. This specification sets out the terms of reference for the research project 'National Inventories of Demonstration Farms'. The projects will identify and characterise the organisers

of on-farm demonstration activities in the designated countries (the Czech Republic, Estonia, Germany, Finland, Hungary, Lithuania, Romania, and Slovakia). Outputs will form components of a European-wide inventory of on-farm demonstration.

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— The on-line database includes informed consent documentation to ensure that participants give explicit consent to collect and publish the data that is entered into the database. Please note that only data entered in response to Part A will be made publicly available; responses for Part B will be utilised for research purposes only, and presented to the public in aggregate form. The primary purpose of the database is to enable farmers and organisations involved in on-farm demonstration to contact each other and develop networking activities (e.g. to facilitate peer to peer learning across Europe). The database will also be utilised by researchers to characterise and compare on-farm demonstration activities across Europe. Outputs should include:

— Translation of the inventory questions into the national language (except in the case of Germany, where a German translation will be made available)

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— A 2 to 4 page national summary characterising the organisation of demonstration in the specified country.

— A poster summarising the characteristics of demonstration in the specified country. A template will be provided.

— An oral presentation of the research findings at a 'supraregional' meeting in one of Belgium, Italy, or Poland. The costs of attending these meetings should be included in the budget schedule for the tender.

— Circulation of the approved national summary to participating farms and organisations (e.g. by email).

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Understanding of the nature and location of demonstration farms in the national context / Weighting: 33

Quality criterion - Name: Capability of the tendering organisation to access and interview on-farm demonstration providers / Weighting: 33

Cost criterion - Name: Estimated number of farmers and organisations entered into the database / Weighting: 33

II.2.6. Estimated value

Value excluding VAT: 7 600,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 13/09/2017 End: 30/04/2018

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project:

II.2.14. Additional information

Grant agreement number 727388.

II.2. Description

II.2.1. Title

Germany

Lot No: 4

II.2.2. Additional CPV code(s)

77000000 Agricultural, forestry, horticultural, aquacultural and apicultural services

II.2.3. Place of performance

NUTS code: DE Deutschland

Main site or place of performance: Germany.

II.2.4. Description of the procurement

1. This specification sets out the terms of reference for the research project 'National Inventories of Demonstration Farms'. The projects will identify and characterise the organisers of on-farm demonstration activities in the designated countries (the Czech Republic, Estonia, Germany, Finland, Hungary, Lithuania, Romania, and Slovakia). Outputs will form components of a European-wide inventory of on-farm demonstration.

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II.2.5. Award criteria

Criteria below

Quality criterion - Name: Understanding of the nature and location of demonstration farms in the national context / Weighting: 33

Quality criterion - Name: Capability of the tendering organisation to access and interview on-farm demonstration providers / Weighting: 33

Cost criterion - Name: Estimated number of farmers and organisations entered into the database / Weighting: 33

II.2.6. Estimated value

Value excluding VAT: 12 800,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 13/09/2017 End: 30/04/2018

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

yes

Identification of the project:

II.2.14. Additional information

Grant agreement number 727388.

II.2. Description

II.2.1. Title

Hungary

Lot No: 5

II.2.2. Additional CPV code(s)

77000000 Agricultural, forestry, horticultural, aquacultural and apicultural services

II.2.3. Place of performance

NUTS code: HR Hrvatska

Main site or place of performance: Hungary.

II.2.4. Description of the procurement

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Outputs should include:

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- Circulation of the approved national summary to participating farms and organisations (e.g. by email).

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Understanding of the nature and location of demonstration farms in the national context / Weighting: 33

Quality criterion - Name: Capability of the tendering organisation to access and interview on-farm demonstration providers / Weighting: 33

Cost criterion - Name: Estimated number of farmers and organisations entered into the database / Weighting: 33

II.2.6. Estimated value

Value excluding VAT: 4 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 13/09/2017 End: 30/04/2018

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project:

II.2.14. Additional information

Grant agreement number 727388.

II.2. Description

II.2.1. Title

Lithuania

Lot No: 6

II.2.2.

Additional CPV code(s)

77000000 Agricultural, forestry, horticultural, aquacultural and apicultural services

II.2.3. Place of performance

NUTS code: LT Lietuva

Main site or place of performance: Lithuania.

II.2.4. Description of the procurement

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II.2.5. Award criteria

Criteria below

Quality criterion - Name: Understanding of the nature and location of demonstration farms in the national context / Weighting: 33

Quality criterion - Name: Capability of the tendering organisation to access and interview on-farm demonstration providers / Weighting: 33

Cost criterion - Name: Estimated number of farmers and organisations entered into the database / Weighting: 33

II.2.6. Estimated value

Value excluding VAT: 2 450,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 13/09/2017 End: 30/04/2018

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project:

II.2.14. Additional information

Grant agreement number 727388.

II.2. Description

II.2.1. Title

Romania

Lot No: 7

II.2.2. Additional CPV code(s)

77000000 Agricultural, forestry, horticultural, aquacultural and apicultural services

II.2.3. Place of performance

NUTS code: RO România

Main site or place of performance: Romania.

II.2.4. Description of the procurement

1. This specification sets out the terms of reference for the research project 'National Inventories of Demonstration Farms'. The projects will identify and characterise the organisers

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II.2.5. Award criteria

Criteria below

Quality criterion - Name: Understanding of the nature and location of demonstration farms in the national context / Weighting: 33

Quality criterion - Name: Capability of the tendering organisation to access and interview on-farm demonstration providers / Weighting: 33

Cost criterion - Name: Estimated number of farmers and organisations entered into the database / Weighting: 33

II.2.6. Estimated value

Value excluding VAT: 3 300,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 13/09/2017 End: 30/04/2018

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project:

II.2.14. Additional information

Grant agreement number 727388.

II.2. Description

II.2.1. Title

Slovakia

Lot No: 8

II.2.2. Additional CPV code(s)

77000000 Agricultural, forestry, horticultural, aquacultural and apicultural services

II.2.3. Place of performance

NUTS code: SK Slovensko

Main site or place of performance: Slovakia.

II.2.4. Description of the procurement

1. This specification sets out the terms of reference for the research project 'National Inventories of Demonstration Farms'. The projects will identify and characterise the organisers of on-farm demonstration activities in the designated countries (the Czech Republic, Estonia, Germany, Finland, Hungary, Lithuania, Romania, and Slovakia). Outputs will form components of a European-wide inventory of on-farm demonstration.

— The purpose of the tenders in each country is thus to identify and compile information on a comprehensive range of organisers of agricultural demonstration activities. For these purposes, 'demonstration activities' range from one-off 'field day' events established by input suppliers; to multi-year 'monitor farms' where farmers, advisors and industry members come together at regular intervals to assess farming opportunities in situ; to permanent 'research farms' where researchers demonstrate cutting edge technologies and approaches.

Increasingly, farmers themselves are opening up their farms for engagement with their peers and the general public as part of business development strategies (e.g. short food supply chains, community supported agriculture), using both traditional and new virtual 'on-line' methods.

- Successful tenders will enter data into an on-line database which has already been designed by the PLAID and AgriDemoF2F consortium members. Please note that the database has been designed for use by the public, but will not be publically available during the tender period. Successful tenderers are expected to complete both Part A and Part B of the associated questionnaire. Approximately half an hour per entry is expected. The on-line tool can be found here: <https://agridemo.usc.es/index.php/388562>
- The on-line database includes informed consent documentation to ensure that participants give explicit consent to collect and publish the data that is entered into the database. Please note that only data entered in response to Part A will be made publicly available; responses for Part B will be utilised for research purposes only, and presented to the public in aggregate form. The primary purpose of the database is to enable farmers and organisations involved in on-farm demonstration to contact each other and develop networking activities (e.g. to facilitate peer to peer learning across Europe). The database will also be utilised by researchers to characterise and compare on-farm demonstration activities across Europe. Outputs should include:
 - Translation of the inventory questions into the national language (except in the case of Germany, where a German translation will be made available)
 - Inventory data for a comprehensive range of demonstration organisers in the specified country (at minimum, 30 farms or organisations in small countries, at least 80 farms or organisations in Germany). The anticipated number of entries in the database should be included in the tender, and will be used as a basis for assessing value for money.
 - A 2 to 4 page national summary characterising the organisation of demonstration in the specified country.
 - A poster summarising the characteristics of demonstration in the specified country. A template will be provided.
 - An oral presentation of the research findings at a 'supraregional' meeting in one of Belgium, Italy, or Poland. The costs of attending these meetings should be included in the budget schedule for the tender.
 - Circulation of the approved national summary to participating farms and organisations (e.g. by email).

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Understanding of the nature and location of demonstration farms in the national context / Weighting: 33

Quality criterion - Name: Capability of the tendering organisation to access and interview on-farm demonstration providers / Weighting: 33

Cost criterion - Name: Estimated number of farmers and organisations entered into the database / Weighting: 33

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 13/09/2017 End: 30/04/2018

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

yes

Identification of the project:

II.2.14. Additional information

Grant agreement number 727388.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Tenderers should provide the following information:

- Name of organisation
- Address for correspondence
- Contact details and web-site
- Legal status of organisation (e.g. charity, commercial company)
- Brief history of organisation, focusing on relevant expertise
- VAT Registration Number (or alternative EU registration number)
- Leader of tender, his or her organisational position and brief curriculum vitae.
- Names and organisational positions of other staff members working on the contract if successful.
- Any existing commercial relationships or other potential conflicts of interest with the James Hutton institute
- Two examples of successfully completed projects or activities of this scale (including contract title, participating staff, award value, location of any supporting documentation e.g. reports located on web-sites).
- Description of planned methods for compiling the inventory, and estimated number of entries.
- Membership of relevant networks within the country which will enable compilation of the inventory data.
- Pricing schedule (see Schedule 2).

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 15/08/2017

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 30/09/2017

IV.2.7. Conditions for opening of tenders

Date: 16/08/2017 Local time: 17:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic payment will be used

VI.3. Additional information**VI.4. Procedures for review****VI.4.1. Review body**

Official name: PLAID WP3 leaders

Postal address: AB158QH

Town: Aberdeen

Postal code: AB158QH

Country: United Kingdom

E-mail: lee-ann.sutherland@hutton.ac.uk

Telephone: +44 1224395285

Internet address: www.hutton.ac.uk

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Reviews will be conducted the week of August 21 and successful tenderers will be notified the week of September 4, 2017.

VI.4.4. Service from which information about the review procedure may be obtained

Official name: PLAID project team

Postal address: Craigiebuckler

Town: Aberdeen
Postal code: AB15 8QH
Country: United Kingdom
E-mail: lee-ann.sutherland@hutton.ac.uk
Telephone: +44 1224395285
Internet address: www.hutton.ac.uk

VI.5. Date of dispatch of this notice

18/07/2017