

**United Kingdom-Colchester: Miscellaneous food products**

OJ S 115/2019 18/06/2019

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Colchester Institute

Postal address: Sheepen Road

Town: Colchester

NUTS code: UKH3 Essex

Postal code: CO3 3LL

Country: United Kingdom

E-mail: [luke.wood@colchester.ac.uk](mailto:luke.wood@colchester.ac.uk)

Telephone: +44 7900920122

**Internet address(es):**Main address: <http://www.colchester.ac.uk/>Address of the buyer profile: <http://www.colchester.ac.uk/>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://suppliers.multiquote.com>

Tenders or requests to participate must be submitted electronically via: <https://suppliers.multiquote.com>

Tenders or requests to participate must be submitted to the abovementioned address

Additional information can be obtained from another address:

Official name: Colchester Institute

Postal address: Sheepen Road

Town: Colchester

NUTS code: UKH3 Essex

Postal code: CO3 3LL

Country: United Kingdom

E-mail: [luke.wood@colchester.ac.uk](mailto:luke.wood@colchester.ac.uk)

Telephone: +44 7900920122

**Internet address(es):**Main address: <http://www.colchester.ac.uk/>Address of the buyer profile: <http://www.colchester.ac.uk/>**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Education

**Section II: Object**

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## **II.1. Scope of the procurement**

### **II.1.1. Title**

Colchester Institute Supply of Groceries, Chilled Food and Frozen Food Contract  
Reference number: CA6118 - Open OJEU

### **II.1.2. Main CPV code**

15800000 Miscellaneous food products

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Colchester Institute requires one supplier to fulfil its Groceries, chilled food and frozen food requirements at its Centre for Hospitality and Food Studies ('CH&FS').

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

15894000 Processed food products, 15890000 Miscellaneous food products and dried goods,  
15881000 Homogenised food preparations

### **II.2.3. Place of performance**

NUTS code: UKH3 Essex

Main site or place of performance: Sheepen Road, Colchester, CO3 3LL.

### **II.2.4. Description of the procurement**

As above.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: yes

Description of options:

36 month(s) from the commencement date, with 12 initial month(s) and option to extend 2 x 12 month(s).

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## II.2.14. Additional information

### Section III: Legal, economic, financial and technical information

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#### III.1. Conditions for participation

##### III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

In the first instance, candidates should register with [multiquote.com](http://multiquote.com) and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the [multiquote.com](http://multiquote.com) homepage. A selection questionnaire (SQ) must be completed and returned (via [multiquote.com](http://multiquote.com)) as part of the request to participate process (Stage 1). Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

##### III.1.2. Economic and financial standing

List and brief description of selection criteria:

In the first instance, candidates should register with [multiquote.com](http://multiquote.com) and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the [multiquote.com](http://multiquote.com) homepage. A selection questionnaire (SQ) must be completed and returned (via [multiquote.com](http://multiquote.com)) as part of the request to participate process (Stage 1). Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required:

Minimum insurance levels:

- employer's liability insurance = 5 000 000 GBP,
- public liability insurance = 5 000 000 GBP,
- product liability insurance = 5 000 000 GBP.

##### III.1.3. Technical and professional ability

List and brief description of selection criteria:

In the first instance, candidates should register with [multiquote.com](http://multiquote.com) and express an interest in the contract. Contract details can be found under the 'Opportunities' section of the [multiquote.com](http://multiquote.com) homepage. A Selection Questionnaire (SQ) must be completed and returned (via [multiquote.com](http://multiquote.com)) as part of the request to participate process (Stage 1). Candidates will need to provide as part of the request to participate process evidence of business quality standards, accreditations, and relevant experience. Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

Minimum level(s) of standards possibly required:

In order for tenderers to progress to Stage 2 — award, tenderers must achieve a 'Pass' to Questions 2, 3, 5 and 6 and, score a minimum of 8 points from questions 4 and 7. Tenderers who do not meet the minimum selection criteria will not be eligible to have their bids assessed at Stage 2 — Award.

## Section IV: Procedure

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### IV.1. Description

#### IV.1.1. Type of procedure

Open procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 19/07/2019 Local time: 12:00

#### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.2.4. Languages in which tenders or requests to participate may be submitted

English

#### IV.2.7. Conditions for opening of tenders

Date: 19/07/2019 Local time: 12:00

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.3. Additional information

Section II.3) — dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) — any dates shown are an estimate.

In the first instance, candidates should register with [www.multiquote.com](http://www.multiquote.com) and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: Tenet

Postal address: Procurement House, 23 Leslie Hough Way

Town: Salford

Postal code: M6 6AJ

Country: United Kingdom

#### VI.4.2. Body responsible for mediation procedures

Official name: Tenet

Postal address: Procurement House, 23 Leslie Hough Way  
Town: Salford  
Postal code: M6 6AJ  
Country: United Kingdom

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

The Authority will incorporate a minimum 10 calendar days standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Tenet  
Postal address: Procurement House, 23 Leslie Hough Way  
Town: Salford  
Postal code: M6 6AJ  
Country: United Kingdom

**VI.5. Date of dispatch of this notice**

17/06/2019