

United Kingdom-Christchurch: Architectural and related services

OJ S 157/2014 19/08/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Christchurch Borough Council

Postal address: Civic Offices, Bridge Street

Town: Christchurch

Postal code: BH23 1AZ

Country: United Kingdom

Contact person: Property and Engineering Services

For the attention of: Mr A J Harman

E-mail: aharman@christchurchandeastdorset.gov.uk

Telephone: +44 1202495000

Fax: +44 1202495234

Internet address(es):General address of the contracting authority: www.dorsetforyou.comAddress of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA31248Electronic access to information: <http://www.christchurch.gov.uk/files/HighcliffeCastleHLF>**Additional information can be obtained from:**

Official name: Christchurch Borough Council

Postal address: Civic Offices, Bridge Street

Town: Christchurch

Postal code: BH23 1AZ

Country: United Kingdom

Contact person: Property and Engineering Services

For the attention of: Mr A J Harman

E-mail: aharman@christchurchandeastdorset.gov.uk

Telephone: +44 1202495000

Fax: +44 1202495234

Internet address: <http://www.christchurch.gov.uk/files/HighcliffeCastleHLF>**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Christchurch Borough Council

Postal address: Civic Offices, Bridge Street

Town: Christchurch

Postal code: BH23 1AZ

Country: United Kingdom

Contact person: Property and Engineering Services

For the attention of: Mr A J Harman

E-mail: aharman@christchurchandeastdorset.gov.uk

Telephone: +44 1202495000

Fax: +44 1202495234

Internet address: www.dorsetforyou.com

Tenders or requests to participate must be submitted: Official name: Christchurch Borough Council

Postal address: Civic Offices, Bridge Street

Town: Christchurch

Postal code: BH23 1AZ

Country: United Kingdom

For the attention of: Chief Executive, Christchurch and East Dorset Councils

Telephone: +44 1202495000

Fax: +44 1202495234

Internet address: www.dorsetforyou.com

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Highcliffe Castle Phase 7 — Phoenix Flies Project — Conservation Architect.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 12: Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services

Main site or place of performance: Highcliffe Castle, Rothesay Drive, Highcliffe, Christchurch, Dorset, BH23 4LE.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The procurement of a registered Conservation Architect to be lead consultant and to provide design and contract administrator services for the repair, conservation, restoration, improvement and alteration of parts of the Grade 1 listed Highcliffe Castle building and grounds under the Heritage Lottery Fund supported Phase 7 Phoenix Flies project. To make more parts of the castle accessible to the public provide more exhibition space and interpretation. Following competitive tendering for services an initial appointment to RIBA Stage C and phased extensions of appointment to RIBA Stage L subject to funding and approvals

Note: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=137916

II.1.6. CPV code(s)

71200000 Architectural and related services, 71221000 Architectural services for buildings, 45212350 Buildings of particular historical or architectural interest, 71220000 Architectural design services, 71222000 Architectural services for outdoor areas

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Provision of architectural design services and to act as lead consultant and contract administrator in respect of Highcliffe Castle Phase 7 — Phoenix Flies Project. Repair and conservation, reinstatement, integration and provision of building services into the historic building, conversion and alteration of parts of Grade 1 listed building, improvements and extensions to public access, exhibitions and interpretation, possible works within the grounds of the castle and the wider estate. A phased appointment — Phase 1 to RIBA Stage C, 1st extension to RIBA Stage D, Second extension to RIBA stage H, third extension to RIBA stage L. Appointment to each extension subject to the approval and release of funding and approval to move to next stage.

Estimated value excluding VAT:

Range: between 120 000 and 180 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The option to extend the appointment from 1 stage to another subject to funding and approvals or to extend the appointment to cover other properties / aspects within the project site.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Interim payments.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Legal entity.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the

activities which are of a similar type to the subject matter of this notice.

(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;

(2) All candidates will be required to provide certification drawn up by an independent body attesting the compliance of the economic operator with quality assurance standards based on the relevant European standards.

(3) Samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so requests.

(4) A check may be carried out by the contracting authority or by a competent official body of the State in which the candidate is established, to verify the technical capacity of the candidate; and if relevant, on the candidates study and research facilities and quality control measures.

(5) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities.

(6) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

(7) A statement of the technicians or technical services available to the candidate to carry out the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not they are independent of the candidate.

(8) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Registered as an Architect Accredited in Building Conservation.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3.

Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

10.01.185

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 15.9.2014

IV.3.4. Time limit for receipt of tenders or requests to participate

30.9.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 30.9.2014 - 12:00

Place:

Civic Offices, Bridge Street, Christchurch, Dorset, BH23 1AZ.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Tenders will not be opened in public.

The only persons authorised to be present at the tender opening are the Chairman or other member of the relevant Committee or Sub-Committee together with the Chief Executive and Town Clerk and the relevant Head of Service or such officer as each shall have designated for that purpose.

Tenderers and their representatives are not authorised to be present at the opening of tenders.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3.

Additional information

(MT Ref:137916)

VI.4. Procedures for review

VI.4.1. Review body

Official name: The High Court of Justice

Postal address: The Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Precise information on deadline(s) for lodging appeals: The contracting Authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to contractors. This period allows unsuccessful contractors to seek further debriefing from the contracting Authority before the contract is entered into and to start proceedings where such action is necessary. Such additional information should be requested from the person stated in the contact details in section I.1 of this document. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2006 (SI2006/5 (as amended)) provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above regulations. Where a contract has not been entered into the court may order the setting aside of the award decision or order the contracting Authority to amend any document and may award damages. If the contract has been entered into the court has the options to award damages and/or to shorten or order the contract ineffective.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Christchurch Borough Council

Postal address: Civic Offices, Bridge Street

Town: Christchurch

Postal code: BH23 1AZ

Country: United Kingdom

Telephone: +44 1202495000

Fax: +44 1202495234

Internet address: www.dorsetforyou.com

VI.5. Date of dispatch of this notice

14.8.2014