

Belgium-Brussels: Provision of Technical Assistance for the Preparation and Translation of the 8th Report on Economic, Social and Territorial Cohesion

OJ S 116/2019 19/06/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, General Directorate Regional and Urban Policy

Postal address: TA Cell BU-1 00/184

Town: Brussels

NUTS code: BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

Postal code: 1049

Country: Belgium

Contact person: DG REGIO.A3 — Budget and Financial Management

E-mail: REGIO-CONTRACTS@ec.europa.eu**Internet address(es):**Main address: http://ec.europa.eu/regional_policy/index_en.cfm**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

I.3. CommunicationThe procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=4978>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Provision of Technical Assistance for the Preparation and Translation of the 8th Report on Economic, Social and Territorial Cohesion

II.1.2. Main CPV code

79000000 Business services: law, marketing, consulting, recruitment, printing and security

II.1.3. Type of contract

Services

II.1.4. Short description

The subject of this call for tenders is the Provision of technical assistance for the preparation and translation of the 8th report on economic, social and territorial cohesion.

II.1.5. Estimated total value

Value excluding VAT: 800 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: 00 Other or Not Specified

Main site or place of performance: Contractors' premises.

II.2.4. Description of the procurement

The tasks of this contract are regrouped in two distinct phases, the first comprising all activities up to the adoption of the communication by the commission, the second including all activities following its adoption.

1) Tasks leading up to the adoption of the communication of the commission on the 8th Report on Economic, Social and Territorial Cohesion.

The main tasks under this first phase are the following:

(a) inception report to be established following kick-off meeting;

(b) ensuring the coherence of the analysis;

(c) revising the source text to ensure readability, accurate use of technical terms and uniformity of style;

(d) accompanying the process of adjustment of the Report in the run-up to the adoption of the Communication and ensuring availability of the EN version of the Report for the day of the adoption of the Communication by the Commission;

(e) designing a template for the page layout, which will apply to all language versions, including for graphs, maps and tables, and a template for the cover.

2) Tasks following the adoption of the communication of the commission on the 8th report on economic, social and territorial cohesion.

The main task under this second phase will consist of translating the report into the remaining 21 EU languages and preparing the final files ready for printing.

In particular:

(a) revision and proofreading all the language versions of the communication for integration the working paper;

(b) translating the cover and the working paper including all text in charts, maps and tables, into the remaining 21 EU languages, and integrating it with the communication;

(c) desk-top publishing task once the translated report is fed into the template for the desk-top lay-out in order to ensure the lay-out is appropriate;

(d) for the publication of the report: producing the electronic files for computer to plate (CTP) for printing (for all language versions), and for web publishing;

(e) formatted versions of graphs and tables.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6.

Estimated value

Value excluding VAT: 800 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information**Section III: Legal, economic, financial and technical information**

III.1. Conditions for participation**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract**III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description**IV.1.1. Type of procedure**

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 25/07/2019 Local time: 16:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**IV.2.4.**

Languages in which tenders or requests to participate may be submitted

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 29/07/2019 Local time: 10:00

Place:

European Commission, DG REGIO, avenue Beaulieu No 5, 1160 Auderghem, BELGIUM (métro Demey).

Information about authorised persons and opening procedure: See Point 3.2 of the invitation letter.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court

Postal address: rue du Fort Niedergrünewald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.4.4. Service from which information about the review procedure may be obtained

Official name: European Commission, Directorate General for Regional and Urban Policy, Unit Budget and Financial Management

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: regio-contracts@ec.europa.eu

VI.5. Date of dispatch of this notice

12/06/2019