

UK-Gatwick: various office equipment and supplies

OJ S 172/2012 07/09/2012

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Civil Aviation Authority (CAA)

Postal address: Aviation House, Gatwick Airport South, West Sussex

Town: Gatwick

Postal code: RH6 0YR

Country: United Kingdom

E-mail: Sandra.Williams@caa.co.uk**Internet address(es):**General address of the contracting authority: <http://www.caa.co.uk>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Other: Aviation Regulator

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Office supplies and printing services.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: Gatwick Airport South, RH6 0YR.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 36

II.1.5. Short description of the contract or purchase(s)

Supply of office supplies and printing services.

II.1.6. CPV code(s)

30190000 Various office equipment and supplies, 22900000 Miscellaneous printed matter, 30191000 Office equipment except furniture, 22000000 Printed matter and related products

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

36 month contract with an option to extend for up to 12 months for the supply of office consumables and printing services for specialist/bespoke documentation. The requirement also includes the supply of small office machinery, as required, and an on-line ordering service. Delivery will be required to Aviation House in Gatwick, CAA House in London and various regional offices.

II.2.2. Information about options

Options: yes

Description of options: Extension of up to 12 months.

Provisional timetable for recourse to these options:
in months: 30 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

- III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
- III.2.2. Economic and financial ability**
- III.2.3. Technical and professional ability**
- III.2.4. Information about reserved contracts**
- III.3. Conditions specific to services contracts**
- III.3.1. Information about a particular profession**
- III.3.2. Information about staff responsible for the performance of the contract**

Section IV: Procedure

- IV.1. Type of procedure**
- IV.1.1. Type of procedure**
Restricted
- IV.1.2. Information about the limits on the number of candidates to be invited**
Envisaged minimum number 3: and Maximum number 5
- IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.2. Award criteria**
- IV.2.1. Award criteria**
The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents
- IV.2.2. Information about electronic auction**
An electronic auction will be used: no
- IV.3. Administrative information**
- IV.3.1. File reference number attributed by the contracting authority**
1836
- IV.3.2. Previous publication concerning this procedure**
no
- IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
- IV.3.4. Time limit for receipt of tenders or requests to participate**
3.10.2012 - 14:00
- IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6. Languages in which tenders or requests to participate may be submitted**
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

5.9.2012