

**Italy-Ispra: Framework service contract for the generation of survey data**

OJ S 159/2014 21/08/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Joint Research Centre, Institute for Health and Consumer Protection

Postal address: via Enrico Fermi 2749

Town: Ispra VA

Postal code: 21027

Country: Italy

Contact person: Marius Patachia

For the attention of: B.5 Finance and Procurement

E-mail: [jrc-ihcp-procurement@ec.europa.eu](mailto:jrc-ihcp-procurement@ec.europa.eu)

Fax: +39 0332789434

**Internet address(es):**

General address of the contracting authority: <http://web.jrc.ec.europa.eu>

Electronic access to information: <http://web.jrc.ec.europa.eu/callsfortender>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

European institution/agency or international organisation

**I.3. Main activity**

General public services

Other: Research.

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Framework service contract for the generation of survey data.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 10: Market research and public opinion polling services

Main site or place of performance: Contractor's site.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with a single operator

**Duration of the framework agreement**

Duration in months: 48

**II.1.5. Short description of the contract or purchase(s)**

This call is to invite data collection companies to provide to the Joint Research Centre, represented by the Behavioural Economics Team of the Public Health Policy Support Unit of the JRC Institute for Health and Consumer Protection, representative survey data in the years 2014–2018.

**II.1.6. CPV code(s)**

79311200 Survey conduction services, 79311400 Economic research services, 79315000 Social research services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

The total estimated value is expected to be 220 000 EUR over 4 years. The estimated value is inclusive of 10 % for contingencies.

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

See tender documents.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

See tender documents

**III.1.3.**

### **Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Tenders can be submitted by consortia of 2 or more economic operators ('joint tender'). Each legal entity will be required to become a party to the contract in case of award, and shall assume joint and several liability towards the contracting authority for the fulfilment of the terms and conditions of the contract. The consortium shall nominate 1 legal entity ('the leader') who will have full authority to bind the consortium and each of its members when presenting an offer and signing the contract (proof must be submitted with the offer), and will be responsible for the administrative management of the contract (invoicing, receiving payments, etc.) on behalf of all other entities.

It is mandatory that joint offers or offers from groupings include a letter of intent from each member of the grouping, including subcontractors, confirming their participation as described in the submitted bid in case of award of the contract.

Subcontracting is allowed but the contractor shall retain full liability towards the contracting authority for implementation of the contract.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the contracting authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Tenderers will not be eligible to take part in this contract award procedure if they are in any of the exclusion situations listed in Articles 106 and 107 of Council Regulation (EU, Euratom) No 966/2012 of 25.10.2012 (OJ L 298 of 26.10.2012).

The evidence requested should be provided by each member of the group in the case of joint tender and by identified subcontractors whose intended share of the contract is above 20 %. However, a consolidated assessment will be made to verify compliance with the minimum capacity levels.

Should a contract be awarded, the contractor will need to produce the supporting documents required in Article 143(2) in conjunction with Article 143(3) of Council Regulation (EU) No 1268 /2012.

##### **III.2.2. Economic and financial ability**

List and brief description of conditions: a) Copy of the profit & loss account for the last 2 years for which accounts have been closed.

The evidence requested should be provided by each member of the group in the case of joint tender and by identified subcontractors whose intended share of the contract is above 20 %. However, a consolidated assessment will be made to verify compliance with the minimum capacity levels.

Minimum level(s) of standards possibly required: For point III.2.2 a), the average turnover for the last 2 closed financial years shall be greater than 100 000 EUR.

In the case of groupings of tenderers, this criterion will be assessed in relation to the combined capacities of all members of the grouping.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

a) A list of principal clients and services provided over the course of the past 3 financial years, where the tenderers must have demonstrated an established capability of carrying out projects in the sector of data survey involving tasks as foreseen in the tender documents. The list must demonstrate their capacities for undertaking the tasks foreseen, with an indication of the value of the services provided, dates and recipients. The most important shall be accompanied by certificates of satisfactory execution and related budget percentage of subcontracting, specifying whether they have been carried out in a professional manner and have been fully completed.

(b) Names of any subcontractors, where applicable, to which service providers intend subcontracting some of the tasks. Tenderers should specify which tasks will be subcontracted so that their autonomy can be assessed. Should service providers not require the services of any subcontractors, they must submit a statement to this effect.

Minimum level(s) of standards possibly required:

For point III.2.3 a), at least 3 similar projects provided in the past 3 years.

In the case of groupings of tenderers, this criterion will be assessed in relation to the combined capacities of all members of the grouping.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 7.10.2014

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

7.10.2014

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Any EU official language

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 13.10.2014 - 14:00

Place:

Entrance Building — room 7, via Enrico Fermi 2749, 21027 Ispra VA, ITALY.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Max. 1 authorised representative per tenderer can attend the opening. The request must be sent to the contact point before 7.10.2014 together with a copy of the identity card/passport.

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.3. Additional information**

Documents and communications related to this procedure are available free of charge at the following website: <http://www.jrc.ec.europa.eu/callsfortender>

Any additional information and reply to request for clarifications will be published on this website. It is therefore the responsibility of the applicants to check this website on a regular basis.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)

Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://curia.europa.eu>

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge of the plaintiff. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: General Court of the European Union  
Postal address: rue du Fort Niedergrünwald  
Town: Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://curia.europa.eu>

**VI.5. Date of dispatch of this notice**

11.8.2014