

**United Kingdom-Edinburgh: Quantity surveying services**

**OJ S 125/2018 03/07/2018**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Capital Theatres King's Limited

Postal address: 13-29 Nicolson Street

Town: Edinburgh

NUTS code: UKM75 Edinburgh, City of

Postal code: EH8 9FT

Country: United Kingdom

E-mail: [brian.loudon@capitaltheatres.com](mailto:brian.loudon@capitaltheatres.com)

Telephone: +44 1316621112

**Internet address(es):**

Main address: <http://www.capitaltheatres.com>

Address of the buyer profile: [https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30290](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30290)

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Tenders or requests to participate must be submitted electronically via: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from another address:

Official name: Thomas and Adamson

Postal address: 10 Wemyss Place

Town: Edinburgh

NUTS code: UKM75 Edinburgh, City of

Postal code: EH3 6DL

Country: United Kingdom

E-mail: [andrew.thornton@thomasandadamson.com](mailto:andrew.thornton@thomasandadamson.com)

**Internet address(es):**

Main address: [www.thomasandadamson.com](http://www.thomasandadamson.com)

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Recreation, culture and religion

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**Section II: Object**

## **II.1. Scope of the procurement**

### **II.1.1. Title**

Kings Theatre Transformation — Quantity Surveying Services  
Reference number: E1102PM/5.1.3

### **II.1.2. Main CPV code**

71324000 Quantity surveying services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Capital Theatres King's Limited seek to procure Quantity Surveying Services for the delivery of the design and transformational refurbishment of the King's Theatre, Edinburgh. The Quantity Surveyor is required to be suitably qualified with extensive experience in the successful delivery of similar projects.

### **II.1.5. Estimated total value**

Value excluding VAT: 25 000 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

71324000 Quantity surveying services

### **II.2.3. Place of performance**

NUTS code: UKM75 Edinburgh, City of

Main site or place of performance: King's Theatre, 2 Leven Street, Edinburgh

### **II.2.4. Description of the procurement**

Capital Theatre King's Limited seek to procure the services of a Quantity Surveyor to support the design the transformational refurbishment (RIBA Plan of Work 2013 Stages 2 to 6) of the Listed King's Theatre in Edinburgh as further described in the Procurement Information Document and notes below:

The Quantity Surveyor will be an integral member the team reporting directly CTKL whilst supporting an architect lead design team comprising separately appointed team members consisting but not restricted to Mechanical, Electrical and Public Health Services Engineers, Specialist Theatre Consultant, Civil and Structural Engineer, Acoustician and Heritage Interpretation Designer.

The Quantity Surveying practice is required to demonstrate experience and expertise in the delivery of similar projects notably comprising the following key project characteristics:

- Complex refurbishments
- Listed premises
- Heritage status and design integration
- Transformational theatre activity solutions such as heritage visits, learning and participation and commercial daytime activities.

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 58

This contract is subject to renewal: no

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5  
Objective criteria for choosing the limited number of candidates:

This Procurement will be conducted through the use of the Restricted Procedure. All queries about this procurement must be made as defined at I.3) Communication above.

The process we will apply will be:

Statements including the specific requirements can be found within Section

III.1.1 Suitability to pursue the professional activity,

III.1.2 Economic and Financial Standing and

III.1.3 Technical and professional ability of this Contract Notice.

The ESPD (Scotland) Part II, Information about bidders, please note this should be completed in full. Question 2A.16.5 and therefore also Question 2A.16.6 also requires a response for this exercise. Questions 2A.18 will not require a response.

The ESPD Part IV, Section B — Economic and Financial Standing and Section C Technical and Professional Ability — Question 4C.5 will be scored on a pass/fail basis.

All questions in Section A are for information only if it applies in your member state.

All questions in Section B require to be completed.

The remainder of Section C will be scored as detailed in the Section 3.6 of the Procurement Information Document.

The responses to the remaining questions of Section III.1.3 of the Contract Notice will be weighted in as set out in section 3.6 Table 3 of the Procurement Information Document.

All questions in Section D are for information to understand your organisation's approach to Quality, and Health and Safety and Environmental Management. We will require verification before progressing to Tender stage.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

ESPD 4A.1 + 4A1.1 — It is a requirement of this tender that if the bidder is UK based that it must hold a valid registration with Companies House. Where the bidder is UK based but not registered at Companies House it must be able to verify to buyer's satisfaction that it is trading from the address provided in the ESPD and under the company name given. If the bidder is based out-with the UK it must be enrolled in the relevant professional or trade registers as appropriate to its country as described in Schedule 5 of the Public Contracts (Scotland) Regulations 2015.

### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Reference ESPD Part IV Section B:

Applicants are required to submit the supporting qualification information and documentation listed below in support of their ESPD.

Exclusion Grounds:

Part IV: Selection criteria — B: Economic and financial standing – Question 4B.1

— Applicants are required to pass the Financial Probity Assessment as described in Appendix 1 of the Procurement Information Document.

Please provide the supporting documentation requested under Question 4B.4 below. Part IV: Selection criteria — B: Economic and financial standing – Question 4B.4

— Applicants are required to pass the Financial Probity Assessment as described in Appendix 1,

— Please provide a copy of your audited accounts or equivalent for the most recent 2 years, along with details of any significant changes since the last year end.

Where the Applicant is a consortium, this information should be provided for all Members of the consortium. In addition, where the bidding organisation is a subsidiary in a group, responses to this question are also required for the organisation with overall responsibility for the group.

Accounts must be provided in English. Where accounts are provided in a currency other than Sterling, the Applicant shall provide a copy of the accounts converted to Sterling by applying the prevailing average inter-bank exchange rate for the relevant financial year, as determined using the website [www.oanda.com](http://www.oanda.com)

4B.5.1 It is a requirement that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated: Professional Indemnity Insurance = 5 000 000 GBP

Bidders are required to submit supporting qualification information and documentation as detailed under “Section 4 Pre-qualification Submissions” of the attached Procurement Information Document, in support of their ESPD.

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Please refer to these statements when completing section 4C and 4D of the ESPD (Scotland) and the supporting Procurement Information Document.

4C.1.2 Bidders should demonstrate relevant experience from the last 5 years of delivering the services listed in II.2.4 Description of the Procurement above.

Please note that when demonstrating experience a maximum of 3 case study examples (within the last 5 years) can be submitted. The higher the number provided, assuming relevant, will receive a higher score. Each example must demonstrate the provision of the services.

A simple assertion will not be acceptable evidence; bidders should demonstrate the breadth of their experience, capability, capacity and value of contract to be similar. Examples can be provided as a separate clearly identified document in compliance with the limits set within the

Procurement Information Document and uploaded with your response however this will require to be within the file size limits set for the PCS website taking account of any other required attachments.

Your response is limited to 5 A4 pages per Case Study including images and diagrams.

4C.2 Not required

4c.3 Not required

4C.4 Not required

4C.5 Is a pass/fail question.

4C.6 Bidders must demonstrate that their organisation has suitable staff with the skills, experience and qualifications covering both management and technical competencies to manage and deliver this project. Bidders should provide single page CVs demonstrating relevant experience, ideally related to the project examples for the key individuals who will be directly involved in this project. (A Maximum of 4 CVs permitted)

4C.6.1 n/a

4C.7 n/a

4C.8.1 n/a

4C.8.2 n/a

4C.9 n/a

4C.10 Bidders must provide details of the proportion (percentage) of the contract that you intend to subcontract. For information only.

4C.11 n/a

4C.12 n/a

4D.1 — The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent).

4D.1.1 A documented policy regarding quality management. The policy must set out responsibilities for quality management that it is authorised by its Chief Executive, or equivalent, and is periodically reviewed at senior management level. This policy must be relevant to the nature and scale of the work to be undertaken and set out responsibilities for quality management throughout the organisation. 4D.2 Will the bidder be able to produce UKAS (or equivalent) accredited independent third party certificate of compliance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate. (Yes / No question)

4D.2.1 A documented policy for the management of environmental issues. The policy must set out responsibilities for environmental management that it is authorised by its Chief Executive, or equivalent, and is periodically reviewed at senior management level. This policy must be relevant to the nature and scale of the work to be undertaken and set out responsibilities for environmental management throughout the organisation.

Minimum level(s) of standards possibly required:

Quality Management Standard — including certification to BS EN ISO 9001 (or equivalent) standards.

Environmental Management — ideally certification to BS EN ISO 14001 (or equivalent) or a satisfactory and completion response to 4D2.1.

## **III.2. Conditions related to the contract**

### **III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

Quantity Surveying — This service shall be provided by competent and experienced person(s) who can provide evidence of the following: RICS accredited Degree or Diploma in Quantity Surveying and Chartered Membership of RICS.

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 01/08/2018 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 07/08/2018

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

CTKL does not commit to letting a contract for all or any part of the requirement listed should it become evident that it is not economically viable to do so.

CTKL will not be liable for any costs incurred by those expressing an interest or tendering for this contract.

Any contract awarded shall be governed and construed in accordance with the laws of Scotland and both parties submit to the jurisdiction of the Scottish Courts.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at <https://www.publiccontractsscotland.gov.uk>

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=548314](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=548314)

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Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. (SC Ref:548314)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Capital Theatres King's Limited

Postal address: 13-29 Nicolson Street

Town: Edinburgh

Postal code: EH8 9FT

Country: United Kingdom

Telephone: +44 1316621112

Internet address: <http://www.capitaltheatres.com>

##### **VI.5. Date of dispatch of this notice**

02/07/2018