

United Kingdom-Birmingham: Building-cleaning services
OJ S 139/2017 22/07/2017
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: University College Birmingham

Postal address: Summer Row

Town: Birmingham

NUTS code: UKG31 Birmingham

Postal code: B3 1JB

Country: United Kingdom

E-mail: pqq@litmuspartnership.co.uk

Telephone: +44 1276-673880

Internet address(es):

Main address: www.ucb.ac.uk/

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: https://www.litmuspartnership.co.uk/project/university_college_birmingham

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

University College Birmingham - Tender for Cleaning Services.

II.1.2. Main CPV code

90911200 Building-cleaning services

II.1.3. Type of contract

Services

II.1.4. Short description

The successful Supplier will be required to provide cleaning services for University College Birmingham (the Client).

Full details in relation to University College Birmingham may be obtained by visiting:

<http://www.ucb.ac.uk>

The latest Ofsted report finding may be viewed at:

<http://www.ofsted.gov.uk/inspection-reports/find-inspection-report/provider/ELS/70159>

University College Birmingham is one of the premier Universities in the country with an international reputation for its achievements in its particular field. The College gained university status in 2008 and has gone from strength to strength with ongoing upgrading and expansion of the buildings and Estate.

It currently has circa 8 000 students on role and employs 650 staff.

The College's existing estate can be summarised as follows:

Three main teaching sites located at Summer Row, Richmond House and McIntyre House and two residential sites located in Granville Street (The Maltings and Brindley Drive (Cambrian Halls)).

II.1.5. Estimated total value

Value excluding VAT: 3 000 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: UKG31 Birmingham

Main site or place of performance: University College Birmingham, Birmingham, United Kingdom.

II.2.4. Description of the procurement

The current cleaning service provision has not been market tested for 5 years and to ensure best value and best practice principles are maintained the Client has decided to tender this provision. The current contract value is circa 600 000 GBP per annum.

As a result of this competitive tender the Client wishes to achieve certain objectives:

- Inward investment from the successful Supplier regarding hi-tech cleaning equipment
- Commercially viable service
- Consistency of cleanliness throughout the University College campuses
- High levels of supervision and contract support across all locations
- Ongoing support and training for staff as a minimum to BICSc Level 1

The contract being tendered is for three years in duration with the possibility of extending for a further two years depending on service deliverability. The contract will commence on 1.4.2018.

The contract is fixed price with the Supplier invoicing the Client for one-twelfth of the annual cost on a monthly basis. Any variations to the contract that are requested by the Client should be invoiced at the agreed rate and should be calculated on an hourly rate per employee needed to carry out the variation to the satisfaction of the contract supervising officer.

Whilst the monthly charge will represent one-twelfth of the contract cost, a reconciliation will take place monthly to reconcile the actual hours worked within the contract. If the hours worked are less than those budgeted for a credit will be required by the Client. The Client expects that the tendered amount of hours are worked at all times and the successful Supplier is expected to have a system in place to cover for both planned and unplanned leave.

The basis and rationale of the Client requires the successful Supplier to operate at all times in providing a clean environment that is fit for purpose and that the Supplier is proactive in the

management of the contract, thus ensuring that all specifications are achieved and that the frequency of cleans is as detailed within Appendix E and Appendix F of the tender specification.

Innovation and continued innovation of processes throughout the contract term will be pivotal to the success of the new contract. The Client is seeking a Supplier who will continue to evaluate processes and procedures to reflect the high levels of achievement the University delivers to its students.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 3 000 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/04/2018 End: 31/03/2023

This contract is subject to renewal: no

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5 Maximum number: 10 Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 22/09/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 20/10/2017

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

Interest in the selection process should be expressed via email only to: pqq@litmuspartnership.co.uk clearly stating within this email which contract / notice you are referring to. Please also provide, as a minimum, a contact name, full company postal address and telephone number.

The Selection Questionnaire and associated documents can be obtained at: https://www.litmuspartnership.co.uk/project/university_college_birmingham

The closing date for receipt of the Selection Questionnaire is 22.9.2017 (12:00). Suppliers are required to ensure that documents are obtained and returned to The Litmus Partnership Limited, by email to: pqq@litmuspartnership.co.uk by the above closing date and time.

Documents in respect of economic / financial standing (where indicated in the Selection Questionnaire) shall be returned to The Litmus Partnership Limited, by email to:

pqq@litmuspartnership.co.uk by the above closing date and time.

It will be the Supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this Contract Notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

VI.4. Procedures for review

VI.4.1.

Review body

Official name: University College Birmingham

Town: Birmingham

Country: United Kingdom

VI.5. Date of dispatch of this notice

20/07/2017