

**B-Linkebeek: insurance services**

**OJ S 173/2012 08/09/2012**

**Contract notice**

**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Gemeente Linkebeek

Postal address: Gemeenteplein 2

Town: Linkebeek

Postal code: 1630

Country: Belgium

Contact person: Mevrouw Lily Clerens

E-mail: [lily.clerens@linkebeek.be](mailto:lily.clerens@linkebeek.be)

Telephone: +32 23806215

Fax: +32 23614703

**Internet address(es):**

General address of the contracting authority: [www.linkebeek.be](http://www.linkebeek.be)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Gemeente Linkebeek

Postal address: Gemeenteplein 2

Town: Linkebeek

Postal code: 1630

Country: Belgium

Contact person: Mevrouw Veerle De Brael

E-mail: [veerle.debrael@linkebeek.be](mailto:veerle.debrael@linkebeek.be)

Telephone: +32 23599322

Fax: +32 23614703

Internet address: [www.linkebeek.be](http://www.linkebeek.be)

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1.**

## **Title attributed to the contract by the contracting authority**

Oproep tot kandidaatstelling - Afsluiten van diverse verzekeringscontracten voor de gemeente Linkebeek.

### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code BE241 Arr. Halle-Vilvoorde

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Voorwerp van deze diensten: Afsluiten van diverse verzekeringscontracten voor de gemeente Linkebeek.

De opdracht is opgedeeld in volgende percelen:

Perceel 1: Arbeidsongevallen.

- Bedienden,
- Arbeiders,
- Onderhoudspersoneel,
- Mandatarissen,
- Personen die onbezoldigd tewerkgesteld worden.

Perceel 2: Materiële schade.

- Brand en aanverwante gevaren,
- Alle risico's elektronica,
- Alle risico's kunstvoorwerpen.

Perceel 3: Aansprakelijkheid.

- Burgerlijke aansprakelijkheid en rechtsbijstand van steden en gemeenten,
- Objectieve aansprakelijkheid,
- Bescherming van de lokale mandatarissen.

Perceel 4: Schoolongevallen.

- Burgerlijke aansprakelijkheid en lichamelijke ongevallen.
  - ° Nederlandstalig lager en kleuteronderwijs.
  - ° Franstalig lager en kleuteronderwijs.

Er is geen internaat.

- Burgerlijke aansprakelijkheid en lichamelijke ongevallen.
  - ° Kinderopvang in de vakantie.

Perceel 5: Autoverzekeringen.

- Burgerlijke aansprakelijkheid,
- Rechtsbijstand,
- Eigen schade,
- Verzekering materiële schade opdrachten.

### **II.1.6. CPV code(s)**

66510000 Insurance services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: yes  
Tenders may be submitted for one or more lots

### **II.1.9. Information about variants**

#### **II.2. Scope of the procurement**

##### **II.2.1. Total quantity or scope**

##### **II.2.2. Information about options**

##### **II.2.3. Information about renewals**

#### **II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: Arbeidsongevallen

##### **1) Short description**

Arbeidsongevallen.

##### **2) CPV code(s)**

66510000 Insurance services

##### **3) Quantity or scope**

##### **4) Indication about different time frame or duration**

Duration in months: 72 (from the award of the contract)

##### **5) Additional information about lots**

Lot No: 2

Lot title: Materiële schade

##### **1) Short description**

Materiële schade.

##### **2) CPV code(s)**

66510000 Insurance services

##### **3) Quantity or scope**

##### **4) Indication about different time frame or duration**

Duration in months: 72 (from the award of the contract)

##### **5) Additional information about lots**

Lot No: 3

Lot title: Aansprakelijkheid

##### **1) Short description**

Aansprakelijkheid.

##### **2) CPV code(s)**

66510000 Insurance services

##### **3) Quantity or scope**

**4) Indication about different time frame or duration**

Duration in months: 72 (from the award of the contract)

**5) Additional information about lots**

Lot No: 4

Lot title: Schoolongevallen

**1) Short description**

Schoolongevallen.

**2) CPV code(s)**

66510000 Insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

Duration in months: 72 (from the award of the contract)

**5) Additional information about lots**

Lot No: 5

Lot title: Autoverzekeringen

**1) Short description**

Autoverzekeringen.

**2) CPV code(s)**

66510000 Insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

Duration in months: 72 (from the award of the contract)

**5) Additional information about lots**

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: — een document waaruit het mandaat van de ondertekenaar blijkt om de inschrijver te verbinden (bv. uittreksel uit de neergelegde en

gepubliceerde statuten en/of uit delegatiebeslissingen van de bevoegde organen, of indien dergelijke uittreksels ontbreken een ondertekende beslissing van de bevoegde organen of personen),

— de statuten van de vennootschap en alle wijzigingen.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: \* zie bestek.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

\* zie bestek.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

120.2012

#### **IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

15.10.2012

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Dutch.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

4.9.2012