

United Kingdom-Bristol: IT services: consulting, software development, Internet and support

OJ S 159/2014 21/08/2014

Contract notice

Services

Directive 2009/81/EC

## Section I: Contracting authority/entity

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### I.1. Name and addresses

Official name: Ministry of Defence, ISTAR

Postal address: Director Technical, Elm 1.c, #4130, MOD Abbey Wood

Town: Bristol

Postal code: BS34 8JH

Country: United Kingdom

For the attention of: Mr D Wilson

E-mail: [destech-cm4@mod.uk](mailto:destech-cm4@mod.uk)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

### I.3. Main activity

Defence

### I.4. Contract award on behalf of other contracting authorities/entities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Cassandra Suite Technical Support and eCassandra Hosting.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 13: Computer and related services

NUTS code UKK1 Gloucestershire, Wiltshire and Bristol/Bath area

#### II.1.3. Information about framework agreement

#### II.1.4. Information about framework agreement

#### II.1.5. Short description of the contract or purchase(s)

IT services: consulting, software development, Internet and support. The Cassandra Suite of tools (consisting of Desktop Cassandra and eCassandra) is the Authority's preferred tool for

Hazard Log Management. It is required to provide the Authority with assurance that the Department identifies and manages equipment hazards which, if not controlled, could cause accidents. All credible risks/hazards that have been identified must be demonstrably 'as low as reasonably practicable' (ALARP), which is the purpose of both Cassandra and eCassandra. It also provides critical evidence to support equipment safety cases and environmental impact assessments. Cassandra is deployed on individual workstations and eCassandra is currently hosted on a server with an Industry-approved gateway to the RLI. ECassandra data contains a significant number of MOD's equipment hazard logs. This data includes both current and archived hazard logs and must be maintained and accessible in accordance with safety legislation. There is a need to maintain both the desktop and server based versions as not all users in Industry and MOD will have access to the MOD RLI. There will also be a requirement to exchange data files (hazard logs etc.) between the 2 forms of the tool.

There is a requirement to provide appropriate database server hosting for the current eCassandra variant of the Cassandra Suite Hazard Log Management Tool providing access to all authorised users via the RLI network. Also required is a support desk and single POC for technical queries, fault resolution, bug fixes, urgent software patches for Cassandra variants. A development capability for enhancements is required, as is attendance at meetings, training workshops and seminars.

#### **II.1.6. CPV code(s)**

72000000 IT services: consulting, software development, Internet and support

#### **II.1.7. Information about subcontracting**

The tenderer has to indicate in the tender any share of the contract it may intend to subcontract to third parties and any proposed subcontractor, as well as the subject-matter of the subcontracts for which they are proposed

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The Contract will be for a period of 3 years with options to extend for a further 2 years. Beyond this it may be renewed subject to the requirement continuing.

Estimated value excluding VAT:

Range: between 347 868 and 869 716 GBP

#### **II.2.2. Information about options**

Options: yes

Description of options: After the 3 years duration there will be options to extend by a further 2 years, subject to conditions.

Provisional timetable for recourse to these options:  
in months: 33 (from the award of the contract)

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Start 29.11.2014. Completion 29.11.2019

## Section III: Legal, economic, financial and technical information

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### III.1. Conditions related to the contract

#### III.1.1. Deposits and guarantees required

The Authority reserves the right to ask for an indemnity, guarantee or bank bond if the supplier does not meet the required standard for economic and financial standing.

#### III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payment will follow completion of the services.

#### III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

If a group of economic operators submits a bid, the group must nominate a lead organisation to deal with the Authority. The Authority shall require the group to form a legal entity before entering into the contract.

#### III.1.4. Other particular conditions to which the performance of the contract is subject, in particular with regard to security of supply and security of information

The Authority reserves the right to amend any condition related to security of information to reflect any changes in national law or government policy. If any contract documents are accompanied by a Security Aspects Letter, the Authority reserves the right to amend the terms of the Security Aspects Letter to reflect any changes in national law or government policy whether in respect of the applicable protective marking scheme, specific protective markings given, the aspects to which any protective marking applies or otherwise. The contract will contain a special condition relating to Security Aspects.

#### III.1.5. Information about security clearance

Candidates which do not yet hold security clearance may obtain such clearance until:  
29.11.2014

### III.2. Conditions for participation

#### III.2.1. Personal situation

##### **Criteria regarding the personal situation of economic operators (that may lead to their exclusion) including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The Authority will apply all the offences listed in Article 39(1) of Directive 2009/81/EC (implemented as Regulation 23(1) of the Defence and Security Public Contract Regulations (DSPCR) 2011 in the UK) and all of the professional misconducts listed at Article 39(2) of Directive 2009/81/EC (see also Regulation 23(2) in the DSPCR 2011) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.contracts.mod.uk/delta/project/reasonsForExclusion.html#dspr>

Candidates will be required to sign a declaration confirming whether they do or do not have any of the listed criteria as part of the pre-qualification process.

Candidates who have been convicted of any of the offences under Article 39(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest (including defence and security factors) for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 39(2) may be excluded from being selected to bid at the discretion of the Authority.

A declaration of good standing is sought through the PQQ.

### **III.2.2. Economic and financial ability**

### **III.2.3. Technical and/or professional capacity**

#### **Criteria regarding the technical and/or professional ability of economic operators (that may lead to their exclusion)**

List and brief description of conditions:

- (a) in the case of a supply contract requiring the sitting or installation of goods, a services contract or a works contract, the economic operator's technical ability, taking into account in particular that economic operator's skills, efficiency, experience and reliability.
- (d) a statement of the technicians or technical services available to the economic operator to:
  - (i) carry out the work under the contract, or (ii) be involved in the production of goods or the provision of services under the contract, particularly those responsible for quality control, whether or not they are independent of the economic operator.
- (e) a statement of the economic operator's: (i) technical facilities; (ii) measures for ensuring quality; (iii) study and research facilities; and (iv) internal rules regarding intellectual property.
- (g) in the case of works contracts, services contracts or supply contracts also covering sitting and installation operations or services, the economic operator's educational and professional qualifications where the economic operator is an individual and: (i) if any, those of the economic operator's managerial staff; and (ii) those of one or more persons who would be responsible for providing the services or carrying out the work or works under the contract.
- (i) a statement of the services provider's or contractor's average annual number of staff and managerial staff over the previous 3 years.
- (j) a description of the tools, material, technical equipment, staff numbers, know-how and sources of supply (with an indication of their geographical location when it is outside the territory of the EU) available to the economic operator to perform the contract, cope with any additional needs required by the contracting authority as a result of a crisis or carry out the maintenance, modernisation or adaptation of the goods covered by the contract.
- (m) in the case of contracts involving, entailing or containing classified information, evidence of the ability to process, store and transmit such information at the level of protection required by the contracting authority.
- (n) a certificate: (i) attesting conformity to quality management systems standards based on the relevant European standard; and (ii) from an independent accredited body established in any member State conforming to the European standards concerning accreditation and certification.

Required as part of the Contract Notice, sought through the PQQ.

#### **Criteria regarding the technical and/or professional ability of subcontractors (that may lead to their rejection)**

List and brief description of conditions:

For main contractor or any sub-contractor, requirement to be able to hold and transmit Official Sensitive information will be required and the contractor must be connected to the RLI.

Technical competence as described in the PQQ

Minimum level(s) of standards possibly required

Official Sensitive.

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Negotiated

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 3 and Maximum number 6

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated yes

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction has been used: yes

Additional information about electronic auction: Yes. A Reverse Auction, conducted using electronic means, may be used as part of the procurement process for this requirement.

Specific relevant information on Reverse Auction usage will be given in the Invitation to Tender.

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

DTEC/019

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

19.9.2014 - 17:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

## VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:  
no

## VI.3. Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. Suppliers interested in working with the Ministry of Defence should register on the MOD Supplier Information Database (SID) Register, available at [www.contracts.mod.uk](http://www.contracts.mod.uk) The MOD SID is a database of active and potential suppliers available to all MOD and UK Defence procurement personnel, and is the main supplier database of MOD Procurement organisations. Please note: the registration and publication of a company profile on the MOD SID does not mean or imply that the supplier has in any way been vetted or approved by the MOD. Suppliers wishing to compete for advertised MOD contracts must respond to any specific call for competition by submitting a separate expression of interest in accordance with the instructions of the purchasing organisation.

From 2.4.2014 the Government is introducing its new Government Security Classifications Policy (GSC) to replace the current Government Protective Marking Scheme. A key aspect of this is the reduction in the number of security classifications used. All suppliers to the Department are encouraged to make themselves aware of the changes as it may impact on this Requirement. The link below to the [www.gov.uk](http://www.gov.uk) web site provides information on the new GSC.

<https://www.gov.uk/government/publications/government-security-classifications>

The Authority reserves the right to amend any condition related to security of information to reflect any changes in national law or government policy. If any contract documents are accompanied by instructions on safeguarding classified information (e.g. a Security Aspects Letter), the Authority reserves the right to amend the terms of these instructions to reflect any changes in national law or government policy, whether in respect of the applicable protective marking scheme, specific protective markings given, the aspects to which any protective marking applies, or otherwise.

Advertising Regime OJEU: —This contract opportunity is published in the Official Journal of the European Union (OJEU), the MoD Defence Contracts Bulletin and [www.contracts.mod.uk](http://www.contracts.mod.uk)

Suppliers must read through this set of instructions and follow the process to respond to this opportunity.

The information and/or documents for this opportunity are available on <http://www.contracts.mod.uk>

You must register on this site to respond, if you are already registered you will not need to register again, simply use your existing user-name and password. Please note there is a password reminder link on the homepage.

Suppliers must log in, go to your Response Manager and add the following Access Code:  
G5UR8Z99KN

Please ensure you follow any instruction provided to you here.

The deadline for submitting your response(s) is detailed within this contract notice, you will also have visibility of the deadline date, once you have added the Access code via DCO as the opening and closing date is visible within the opportunity.

Please ensure that you allow yourself plenty of time when responding to this opportunity prior to the closing date and time, especially if you have been asked to upload documents.

If you experience any difficulties please refer to the on-line Frequently Asked Questions (FAQs) or the User Guides or contact the MOD DCO Help-desk by emailing [support@contracts.mod.uk](mailto:support@contracts.mod.uk) or Telephone +44 8452707099.

GO Reference: GO-2014819-DCB-5935317

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

**Body responsible for mediation procedures**

Official name: DTECH

E-mail: [destech-cm4@mod.uk](mailto:destech-cm4@mod.uk)

Telephone: +44 3067983905

##### **VI.4.2. Review procedure**

##### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

19.8.2014