

UK-Sheffield: orthotic services

OJ S 174/2012 11/09/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: NHS Commercial Procurement Collaborative (NHS CPC) (hosted by and acting through Leeds and York Partnership NHS Foundation Trust)

Postal address: Don Valley House, Savile Street East

Town: Sheffield

Postal code: S4 7UQ

Country: United Kingdom

For the attention of: James Platts

E-mail: james.platts@yhpcp.nhs.uk

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of Orthotics services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

Main site or place of performance: Please see III.2.1 for the full user eligibility text.

The following entities shall be eligible to utilise any resulting agreement(s):

NHS CPC member bodies as listed at: <http://www.yhpcp.nhs.uk/node/208>, and any additional new CPC members for the duration of the contract, plus any other NHS/public sector bodies located in England, Wales, Scotland and Northern Ireland, subject to the approval of NHS CPC, including but not limited to Acute Trusts, Foundation Trusts, Ambulance Trusts, Primary Care Trusts, Care Trusts, NHS Hospital Trusts, Foundation

Trusts, Strategic Health Authorities, Health Boards and other health organisations (Wales and Scotland), Health and Social Care Trusts (Northern Ireland), Mental Health Trusts, Special Health Authorities, Community Health Councils, Local Health Boards, Social Enterprises, NHS Collaborative Procurement Hubs/Organisations, GP Practices, Primary Care Commissioners, Department of Health, Public Health England and Local Authorities (where Local Authorities are engaged in the provision or commissioning of health related services, for example (but not limited to) the fields of healthcare, social care, early years care and public health).

For the avoidance of doubt the following is a list of our members on the date of publishing this notice.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 6

Duration of the framework agreement

Duration in years: 7

In the case of framework agreements, provide justification for any duration exceeding 4 years:
This Framework may include a fully managed service option which is not appropriate for a 4 year agreement.

II.1.5. Short description of the contract or purchase(s)

The NHS Commercial Procurement Collaborative (NHSCPC) is acting as an agent on behalf of NHS organisations throughout England.

This requirement is to create a framework agreement with a number of suppliers who can support participating trusts with the Provision of Orthotics Services, which will include lots for Orthotics service, Orthoses supply and an optional lot for a fully comprehensive/managed service option providing or supporting on a combined full orthotics measurement and assessment service and the provision of orthoses.

II.1.6. CPV code(s)

85111600 Orthotic services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Listings of the entities eligible to utilise any resulting agreement(s), subject to the approval of NHS CPC, can be found at:

Acute Trusts: <http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>.

Primary Care Trusts: <http://www.nhs.uk/servicedirectories/Pages/PrimaryCareTrustListing.aspx>.

Mental Health Trusts: <http://www.nhs.uk/ServiceDirectories/Pages/MentalHealthTrustListing.aspx>.

Ambulance Trusts: <http://www.nhs.uk/ServiceDirectories/Pages/AmbulanceTrustListing.aspx>.

Care Trusts: <http://www.nhs.uk/ServiceDirectories/Pages/CareTrustListing.aspx>.

Strategic Health Authorities: <http://www.nhs.uk/ServiceDirectories/Pages/StrategicHealthAuthorityListing.aspx>.

Special Health Authorities: <http://www.nhs.uk/ServiceDirectories/Pages/SpecialHealthAuthorityListing.aspx>.

Other English NHS bodies: <http://www.nhs.uk/servicedirectories/Pages/ServiceSearch.aspx>.

Arms Length Bodies: <http://www.dh.gov.uk/en/Aboutus/OrganisationsthatworkwithDH/Armslengthbodies/Categorisationofarmslengthbodies/index.htm>.

The NHS Commissioning Board and other organisations involved in commissioning or overseeing General Practitioner services and GP consortia which will be responsible for commissioning most aspects of NHS care (or equivalent body/bodies established pursuant to legislation enacted as a result of, or in connection with, the White Paper, Equity and Excellence: Liberating the NHS published July 2010.

GP Practices: <http://www.nhs.uk/servicedirectories/Pages/ServiceSearch.aspx>, and: <http://www.general-practitioners-uk.co.uk/>.

And any other provider of primary medical services:

a) who are a party to any of the following contracts:

— General Medical Services (GMS),

— Personal Medical Services (PMS),

— Alternative Provider Medical Services (APMS) and/or.

b) Commissioned by the NHS Commissioning Board or other organisations involved in commissioning or overseeing General Practitioner services, as described above. Social Enterprises:

http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_119228.pdf

Local Authorities:

http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/AToZOfLocalCouncils/DG_AZ

NHS Wales (National Health Service for Wales) including but not limited to: Welsh Health Boards, Primary care services - GPs, pharmacies, dentists and optometrists, Hospital services, and community services, including those provided through community health centres and mental health services:

<http://www.nhsdirect.wales.nhs.uk/localservices/localhealthboards/>

NHS Scotland (National Health Service for Scotland) including but not limited to: NHS Boards, Hospitals, Primary care Services GPs, pharmacies, dentists and optometrists, Hospital services, and community services, including those provided through community health centres and mental health services:

<http://www.show.scot.nhs.uk/organisations/index.aspx>

NHS Northern Ireland (National Health Service for Northern Ireland) including but not limited to: Health and Social Care Trusts, Primary care Services GPs, pharmacies, dentists and optometrists, Hospital services, social care services and community services, including those provided through community health centres and mental health services:

<http://www.n-i.nhs.uk/>

III.2.2. Economic and financial ability

List and brief description of conditions: Candidates may be disqualified who do not respond in accordance with the format and instructions of this requirement. Prior to entering your general information & Expressing an Interest in this requirement candidates are requested to provide their profile in Sid4health. The NHS CPC utilizes the NHS Supplier Information Database (sid4health) to manage & assess general pre-qualification info in the form of a profile. To register your profile on Sid4health you must:

i) obtain a Dun & Bradstreet (D&B) DUNS(R) Number to enable registration on sid4health. Normally its provided within 48 hours but may take up to 5 days. The DUNS(R) No. is the standard supplier coding for the NHS & must be obtained for trading with the NHS. Check if your company has a DUNS(R) No on the Sid4health registration page.

ii) go to www.sid4health.nhs.uk and select Register Supplier Organisation & enter the first part or the whole of your organisation name or DUNS number. Click on Search, follow instructions to complete the registration or select an existing registration to create a new user account. (Candidates must publish at least one validated profile to make their profile available for buyers to view generally - see Help page on Sid4health within Profile Management for details). iii) ensure all mandatory fields of their Sid4health profile are completed. D&B data will be supplied automatically by D&B.

iv) Where access to Sid4health is unavailable, contact the sid4health Helpdesk:

helpsid4health@eurodyn.com

Once your sid4health profile has been completed & validated progress to express interest in this tender as per section VI.3) Please ensure YOU keep your profile updated within Sid4health regularly.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: yes

Additional information about electronic auction: Electronic E-auction may or may not be used and will be confirmed at ITT stage.

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

8.10.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Instructions How to Express Interest in this Tender~: 1. Register your company on the eSourcing portal (required once) - Browse to the eSourcing Portal: <https://yhpcp.bravosolution.co.uk> and click the link to register - Accept the terms and conditions and click 'continue' - Enter your correct details - Note the username you chose and click 'Save' when complete - You will shortly receive an email with your unique password (keep this secure).

Once registered, please follow the steps to import your sid4health profile, the instructions to do so are in the 'Supplier Import guide' once logged in. You will then be able to express interest in the tender exercise that is of interest to you 2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires/ Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box 3. Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online and offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help or contact the eTendering help desk at 0800-3684580 or help@bravosolution.co.uk.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: NHS CPC will incorporate a minimum 10 calendar day standstill period at the point information on the award of contract is communicated to tenderers, in accordance with Regulation 32A of the Public Contracts Regulations 2006. Any tenderer wishing to appeal the decision to award the contract, or after the award of the contract appeal the award of the contract, shall have the rights set out in Part 9 of the Public Contracts Regulations 2006.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

6.9.2012