

**United Kingdom-Exeter: Cleaning services**

OJ S 160/2014 22/08/2014

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Devon and Somerset Fire and Rescue Service

Postal address: The Knowle, Clyst St George

Town: Exeter

Postal code: EX3 0NW

Country: United Kingdom

For the attention of: Miss Aimee Collins

E-mail: [acollins@dsfire.gov.uk](mailto:acollins@dsfire.gov.uk)

Fax: +44 1392872300

**Internet address(es):**General address of the contracting authority: [www.dsfire.gov.uk](http://www.dsfire.gov.uk)Address of the buyer profile: [www.bluelight.gov.uk](http://www.bluelight.gov.uk)**Additional information can be obtained from:**

Official name: Devon and Somerset Fire and Rescue Service

Internet address: [www.bluelight.gov.uk](http://www.bluelight.gov.uk)**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Devon and Somerset Fire and Rescue Service

Internet address: [www.bluelight.gov.uk](http://www.bluelight.gov.uk)**Tenders or requests to participate must be submitted:** Official name: Devon and Somerset Fire and Rescue ServiceInternet address: [www.bluelight.gov.uk](http://www.bluelight.gov.uk)**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Public order and safety

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

DS131-14 Supply of Cleaning Services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: UK.  
NUTS code UKK South West (England)

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

The Authority seeks to contract its Supply of Cleaning Services across a number of specific premises located within the counties of Devon and Somerset. These premises are currently either outsourced with a number of cleaning contractors or services are delivered by DSFRS employed cleaners. This tender opportunity draws together the service requirements within a single Contract to deliver consistency and standardisation of service and processes as well as to seek best value for the Authority.

During the life of the Contract the Authority may have a requirement to add further premises to the Contract.

Full details of the cleaning requirements, locations, specification and cleaning standards are provided in the ITT along with TUPE information. The ITT can be assessed by expressing an interest in the tender at [www.Bluelight.gov.uk](http://www.Bluelight.gov.uk) and access to the documents will be provided to you.

#### **II.1.6. CPV code(s)**

90910000 Cleaning services, 90911100 Accommodation cleaning services, 90911200 Building-cleaning services, 90911300 Window-cleaning services, 90919200 Office cleaning services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The scope of the contract will include Routine / Planned, Periodic, Reactive and Ad Hoc cleaning, as well as management and supply of cleaning consumables, addition and removal of premises aligned with changes in the Authority's estate and approach to cleaning.

Exclusions from the scope are listed in the Invitation To Tender which can be accessed via [www.Bluelight.gov.uk](http://www.Bluelight.gov.uk)

Estimated value excluding VAT:

Range: between 690 000 and 750 000 GBP

#### **II.2.2. Information about options**

Options: yes

Description of options: The Contract will include an option to extend for up to 36 months (3 years). The option to extend will be at the discretion of the Authority and will be exercised during the final year of the initial term of the Contract. The value of the extension may range from 240 000 GBP — 750 000 GBP.

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Minimum Insurance levels:

Employers liability — 5 000 000 GBP.

Public/Products liability — 10 000 000 GBP.

Professional Indemnity — 1 000 000 GBP.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Financing conditions and payment arrangements to be determined within the tender documentation.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Please refer to ITT Part C, Section 3.3 for legal form for grouping of economic operators.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: See Invitation to Tender documents.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: See Invitation to Tender documents.

Minimum level(s) of standards possibly required: See Invitation to Tender documents.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

See Invitation to Tender documents.

Minimum level(s) of standards possibly required:

See Invitation to Tender documents.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

DS131-14

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

15.10.2014 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 15.10.2014 - 12:00

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Tenders will be opened by Devon and Somerset Fire and Rescue Service employees, located at DSFRS Headquarters, Exeter, Devon.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

20.8.2014