

Belgium-Chapelle-lez-Herlaimont: Accident insurance services

OJ S 159/2016 19/08/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Commune de Chapelle-lez-Herlaimont

Postal address: Place de l'Hôtel de Ville 16

Town: Chapelle-lez-Herlaimont

Postal code: 7160

Country: Belgium

For the attention of: Madame Cathy Genicq

E-mail: cathy.genicq@publilink.be

Telephone: +32 64431236

Fax: +32 64431244

Internet address(es):General address of the contracting authority: www.chapelle-lez-herlaimont.be**Additional information can be obtained from:**

Official name: Service financier

Postal address: Place de l'Hôtel de Ville 16

Town: Chapelle-lez-Herlaimont

Postal code: 7160

Country: Belgium

Contact person: Madame Marylène Delahautemaison

E-mail: marches.publics.chapelle@gmail.com

Telephone: +32 64431330

Fax: +32 64285073

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Vous pouvez télécharger les documents via l'url suivant

Internet address: <http://cloud.3p.eu/Downloads/1/265/DL/2016>**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Centre public d'action sociale de Chapelle-lez-Herlaimont

Postal address: Place de l'Église 24

Town: Chapelle-lez-Herlaimont

Postal code: 7160

Country: Belgium

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Appel à demandes de participation — marché conjoint des assurances dommages matériels, responsabilité civile, accidents, automobile et assistance pour l'administration communale et le CPAS de Chapelle-lez-Herlaimont.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Commune de Chapelle-Lez-Herlaimont — Place de l'Hôtel de Ville 16 à 7160 Chapelle-lez-Herlaimont.

NUTS code BE322 Arr. Charleroi

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Marché conjoint des assurances dommages matériels, responsabilité civile, accidents, automobile et assistance pour l'administration communale et le CPAS de Chapelle-lez-Herlaimont.

II.1.6. CPV code(s)

66512100 Accident insurance services, 66515000 Damage or loss insurance services, 66516000 Liability insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 3

II.3. Duration of the contract or time limit for completion

Duration in months: 12 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: 1. Une déclaration sur l'honneur attestant que le soumissionnaire:

- n'a pas fait l'objet d'une condamnation pour participation à une organisation criminelle, corruption, fraude ou le blanchiment de capitaux,
- n'est pas en état de faillite ou de liquidation,
- n'a pas fait l'aveu de sa faillite et n'a pas fait l'objet d'une procédure de liquidation, de réorganisation judiciaire,
- n'a pas fait l'objet d'une condamnation pour tout délit affectant sa moralité professionnelle,
- en matière professionnelle, n'a pas commis de faute grave,
- est en règle quant aux paiements des cotisations de sécurité sociale,
- est en règle quant aux paiements de la TVA et de ses impôts,
- ne s'est pas rendu gravement coupable de fausses déclarations en fournissant ces renseignements.

2. Une attestation prouvant que le soumissionnaire est en règle quant au paiement de ses cotisations de sécurité sociale;

3. Un extrait récent de casier judiciaire.

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

List and brief description of conditions:

1. L'attestation émanant de la FSMA et établissant qu'il s'agit d'une compagnie d'assurance agréée et non d'un courtier en assurance;

2. Le candidat ou soumissionnaire doit produire une liste des principales missions de services similaires réalisées durant les 3 dernières années ainsi que celles en cours en ce moment relatives à une mission similaire c'est à dire gestion du porte feuille d'assurance d'une administration communale et/ou d'un CPAS ou d'un autre pouvoir adjudicateur et ayant des polices similaires (dommages matériels, responsabilité civile, accidents, automobile et assistance), indiquant le montant, la date et la mention du pouvoir adjudicateur et précisant la part des services qui ont été éventuellement sous-traités ou réalisés en société momentanée.

En cas de sous-traitance, le soumissionnaire mentionne l'identité du ou des sous-traitant(s), communique la preuve de son/leur agrément auprès de la FSMA ainsi que la liste de leurs références en rapport avec la part du marché qui lui ou leur confiée.

Minimum level(s) of standards possibly required:

1. être agréé compagnie d'assurance par la FSMA;
2. au moins 2 références similaires par type de police.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Le prix. Weighting 50
2. La qualité des garanties proposées. Weighting 25
3. Qualité des services offerts. Weighting 25

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2016\033

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 16.9.2016 - 12:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

19.9.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted
French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender
Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

16.8.2016