

Norway-Oslo: Computer archiving services

OJ S 93/2023 15/05/2023

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Utdanningsdirektoratet

National registration number: 970018131

Postal address: Schweigaardsgate 15b

Town: OSLO

NUTS code: NO Norge

Postal code: 0135

Country: Norway

Contact person: Mads Aure

E-mail: mads.aure@utdanningsdirektoratet.no

Internet address(es):

Main address: <https://permalink.mercell.com/203690689.aspx>

Address of the buyer profile: <http://www.udir.no/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/203690689.aspx>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/203690689.aspx>

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

A new system for case processing and archiving

Reference number: 2023/3068

II.1.2. Main CPV code

72252000 Computer archiving services

II.1.3. Type of contract

Services

II.1.4. Short description

The Norwegian Directorate of Education and Training would like to procure a new system for case processing and archiving.

Udir currently uses Elements from Sikri. The directorate has an historical base for the period 2004-2017, which is stored at the National Archives Service of Norway. The current production base is from 2018 onwards. This is to be periodised with the implementation of a new system. There are just under 400 users of the current system. The number of cases and journal entries a year are approx. 13,000 and approx. 55,000 respectively.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

48219300 Administration software package, 48311000 Document management software package, 48311100 Document management system, 48329000 Imaging and archiving system , 72220000 Systems and technical consultancy services, 72227000 Software integration consultancy services

II.2.3. Place of performance

NUTS code: NO Norge

II.2.4. Description of the procurement

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In the current system approx. 50% of the document catch occurs automatically through integration with different trade systems and form systems. In addition Udir uses RPA technology as tool support for quality assurance in daily archiving.

Udir would like a new system for electronic document catches, and an archive that complies with the legal requirements for archives, documentation, and information security, which also promote efficiency and automatisisation of work processes and case processing in the directorate. Such a system is a central part of Udir's responsibility as a public administration body and to ensure proper information management.

The Norwegian Directorate of Education and Training would like to procure a complete case processing system including an archive core that meets the need for long term storage of digital documents (archive) and interface for case processing, access control and integrations. The system must be cloud-based and delivered as Software-as-a Service. Udir would like a system with functionality that has a large degree of automation.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/09/2023 End: 01/09/2026

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Option 1

The Norwegian Directorate of Education and Training will have an option to extend the contract for 1+1 year.

The first decision on whether the option to extend for 1 year will be taken up will be made at the latest 2 years after the contract has been signed.

The decision on whether the option to extend for a further 1 year will be taken up will be made at the latest 3 years after the contract has been signed.

Option 2

The Norwegian Directorate of Education and Training will have an option to expand the contract to include the procurement of additional functions that have a natural connection to the case/archive system. The option will apply to the procurement of additional functions that are developed by the tenderer and are offered as an off-the-shelf product.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 14/06/2023 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 14/09/2023

IV.2.7. Conditions for opening of tenders

Date: 14/06/2023 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Oslo Tingrett

Town: Oslo

Country: Norway

VI.5. Date of dispatch of this notice

10/05/2023