

**Spain-Madrid: Data-processing services**

OJ S 110/2021 09/06/2021

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Instituto Nacional de Administración Pública (INAP)

National registration number: Q2811002A

Postal address: C/ Atocha, 106

Town: Madrid

NUTS code: ES300 Madrid

Postal code: 28012

Country: Spain

Contact person: Instituto Nacional de Administración Pública (INAP)

E-mail: [contratacion@inap.es](mailto:contratacion@inap.es)

Telephone: +34 912739180

Fax: +34 912739270

**Internet address(es):**Main address: <http://www.inap.es>Address of the buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=gNbFFz44EckQK2TEfXGy%2BA%3D%3D>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle\\_licitacion&idEvl=6V6NkTbkNeYBPRBxZ4nJ%2Fg%3D%3D](https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=6V6NkTbkNeYBPRBxZ4nJ%2Fg%3D%3D)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of

charge, at: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=gNbFFz44EckQK2TEfXGy%2BA%3D%3D>**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Servicio de gestión, revisión y actualización del inventario de bienes del INAP

Reference number: 202100000035

**II.1.2. Main CPV code**

72310000 Data-processing services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Servicio de gestión, revisión y actualización del inventario de bienes del INAP.

**II.1.5. Estimated total value**

Value excluding VAT: 148 760,34 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.3. Place of performance**

NUTS code: ES300 Madrid

Main site or place of performance: C/ Atocha, 106, 28012 Madrid.

**II.2.4. Description of the procurement**

Servicio de gestión, revisión y actualización del inventario de bienes del INAP.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Criterios evaluables mediante juicio de valor / Weighting: 20

Cost criterion - Name: Otros criterios / Weighting: 10

Cost criterion - Name: Precio / Weighting: 70

**II.2.6. Estimated value**

Value excluding VAT: 148 760,34 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Veinticuatro meses.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes

Description of options:

El contrato podrá ser objeto de prórroga dos veces por doce meses cada una, antes de su finalización. En este caso, la duración total, incluidas las prórrogas, no podrá exceder de treinta y seis meses.

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## II.2.14. Additional information

### Section III: Legal, economic, financial and technical information

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#### III.1. Conditions for participation

##### III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Capacidad de obrar.

##### III.1.2. Economic and financial standing

List and brief description of selection criteria:

Cifra anual de negocio.

##### III.1.3. Technical and professional ability

List and brief description of selection criteria:

Otros.

#### III.2. Conditions related to the contract

##### III.2.2. Contract performance conditions

— promover el empleo de personas con dificultades particulares de inserción en el mercado laboral. Descripción: adaptaciones funcionales para destinatarios con alguna discapacidad conforma al RD 2271/2004, de 3 de diciembre, por el que se regula el acceso al empleo público y la provisión de puestos de trabajo de las personas con discapacidad, avisando con antelación de la adaptación necesaria,

— consideraciones de tipo social. Descripción: cumplimiento de convenios colectivos territoriales y sectoriales,

— eliminar desigualdades entre el hombre y la mujer. Descripción: ausencia de discriminación racial, sexista, religiosa o cualquier otro tipo.

### Section IV: Procedure

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#### IV.1. Description

##### IV.1.1. Type of procedure

Open procedure

##### IV.1.3. Information about a framework agreement or a dynamic purchasing system

##### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

#### IV.2. Administrative information

##### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 05/07/2021 Local time: 23:59

##### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

##### IV.2.4. Languages in which tenders or requests to participate may be submitted

Spanish

#### **IV.2.7. Conditions for opening of tenders**

Date: 29/07/2021 Local time: 10:30

Place:

INAP, sala Javier de Burgos.

Datos de dirección:

— calle: Atocha, 106,

— código postal: 28012,

— población: Madrid,

— país: ESPAÑA.

Information about authorised persons and opening procedure: Descripción: se deberá solicitar la asistencia con diez días de antelación al órgano de contratación para la oportuna gestión del espacio. Cumpliendo las normas COVID-19.

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: INAP

Postal address: C/ Atocha, 106

Town: Madrid

Postal code: 28012

Country: Spain

E-mail: [contratacion@inap.es](mailto:contratacion@inap.es)

Telephone: +34 912739180

#### **VI.5. Date of dispatch of this notice**

04/06/2021