

**Latvia-Riga: Data entry services**  
**OJ S 103/2022 30/05/2022**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

---

**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Izglītības un zinātnes ministrija

National registration number: 90000022399

Postal address: Valņu iela 2

Town: Rīga

NUTS code: LV00 Latvija

Postal code: LV 1050

Country: Latvia

Contact person: Aleksejs Gapejevs

E-mail: [iepirkumi@izm.gov.lv](mailto:iepirkumi@izm.gov.lv)

Telephone: +371 67785688

**Internet address(es):**

Main address: <https://www.izm.gov.lv>

Address of the buyer profile: <https://www.eis.gov.lv/EKEIS/Supplier/Organizer/489>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.eis.gov.lv/EKEIS/Supplier/Procurement/82267>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.eis.gov.lv/EKEIS/Supplier/ProcurementProposals/82267>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

Education

---

**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Valsts pārbaudījumu uzdevumu ievade Valsts pārbaudījumu informācijas sistēmā (uzdevumu bankas izveide)

Reference number: IZM 2022/15/AK/ERAF

**II.1.2. Main CPV code**

72312000 Data entry services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Valsts pārbaudījumu uzdevumu ievade Valsts pārbaudījumu informācijas sistēmā (uzdevumu bankas izveide)

### **II.1.5. Estimated total value**

Value excluding VAT: 50 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

72312000 Data entry services

### **II.2.3. Place of performance**

NUTS code: LV00 Latvija

Main site or place of performance: LV00 2 (LATVIJA), LV-1050

### **II.2.4. Description of the procurement**

Valsts pārbaudījumu uzdevumu ievade Valsts pārbaudījumu informācijas sistēmā (uzdevumu bankas izveide)

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Piedāvātais risinājums / Weighting: 25

Price - Weighting: 75

### **II.2.6. Estimated value**

Value excluding VAT: 50 000,00 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/08/2022 End: 15/01/2023

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: projekta Nr. 2.2.1.1./19/I/001 "Valsts pārbaudījumu organizēšanas procesa pilnveide" ietvaros

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions for participation**

**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:  
saskaņā ar Nolikumu

**III.1.2. Economic and financial standing**

List and brief description of selection criteria:  
Minimum level(s) of standards possibly required:

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.2. Conditions related to the contract**

**III.2.2. Contract performance conditions**

saskaņā ar Nolikumu

**III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

**Section IV: Procedure**

---

**IV.1. Description**

**IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 30/06/2022 Local time: 10:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

Latvian

**IV.2.7. Conditions for opening of tenders**

Date: 30/06/2022 Local time: 10:00

Place:

<https://www.eis.gov.lv/EKEIS/Supplier/Procurement/82267>

**Section VI: Complementary information**

---

**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Iepirkumu uzraudzības birojs

Postal address: Eksporta iela 6

Town: Rīga

Country: Latvia

E-mail: [pasts@iub.gov.lv](mailto:pasts@iub.gov.lv)

Telephone: +371 67326719

Fax: +371 67326720

Internet address: <http://www.iub.gov.lv>

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Saskaņā ar Publisko iepirkumu likuma 68. panta trešo daļu

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Iepirkumu uzraudzības birojs

Postal address: Eksporta iela 6

Town: Rīga

Postal code: LV-1010

Country: Latvia

E-mail: [pasts@iub.gov.lv](mailto:pasts@iub.gov.lv)

Telephone: +371 67326719

Fax: +371 67326720

Internet address: <http://www.iub.gov.lv>

**VI.5. Date of dispatch of this notice**

25/05/2022