

United Kingdom-Leeds: Relocation services
OJ S 160/2016 20/08/2016
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: North Eastern Universities Purchasing Consortia
Postal address: The Leeds Innovation Centre 103 Clarendon Road
Town: Leeds
Postal code: LS2 9DF
Country: United Kingdom
Contact person: <http://www.in-tend.co.uk/neupc>
For the attention of: Andy Hughes
E-mail: a.d.hughes@leeds.ac.uk
Telephone: +44 1133443957

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes
Official name: The framework agreement will be made available for use by members of the HEPCW, LUPC, NEUPC, NWUPC and the SUPC. Membership of this community may be subject to change due to the strategic realignment or the inclusion of new members. A complete list of current members of each consortia can be found on the relevant links: <http://www.hepcw.ac.uk/files/2013/12/HEPCW-Members1.pdf>, <http://www.lupc.ac.uk/list-of-members.html>, <http://www.neupc.ac.uk/our-members>, <http://www.nwupc.ac.uk/our-members>, <http://supc.ac.uk/engage/our-members/our-members>

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Removal and Relocation Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 2: Land transport services [2], including armoured car services, and courier services, except transport of mail
NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Duration of the framework agreement

Duration in months: 24

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 2 000 000 and 12 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

NEUPC is seeking to award a Framework Agreement on behalf of the UK Higher Education Sector for the provision of Removal and Relocation Services.

The lots will be divided as follows:

Lot 1 Commercial Removal and Relocation Services — Maximum 6

Lot 2 Removal and Relocation of Arts and Artifacts — Maximum 3 Suppliers

Lot 3 Removal and Relocation of Laboratory Equipment and Furniture — Maximum 3 Suppliers

Lot 4 Provision of Crate Hire and Purchase — Maximum 3 Suppliers

This agreement will be open to universities and their partners regardless of whether or not they are to be defined as contracting authorities for the purpose of the PCR 2015.

II.1.6. CPV code(s)

98392000 Relocation services, 44619300 Crates

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Lot 1 — General Commercial Moves

Bidders are required to provide a professional commercial removal and relocation service.

Requirements will include but not be limited to the movement of:

Office equipment and furniture.

Computing and IT equipment.

Workshop equipment.

Library Equipment.

It is envisaged that the geographic lots will be delivered in several regional lots, this is designed to encourage the engagement with SMEs and benefit to the end user and local economies.

Additional scope of this framework includes provision of temporary storage and archiving, hire

of removal and relocation equipment and Project Management of relocation projects.

Lot 2 — Specialist Arts and Artefacts

In addition to the specification for lot 1 specialist companies will be required to provide a removal and relocation service for Arts and Artefacts. A number of the members of the participating consortia have high value artefacts that will require specialist skill sets for relocation. Awarded companies will have a proven track record of providing this service and will be able to demonstrate they possess the equipment and knowledge to fulfil the requirement of some leading institutions in the field.

Lot 3 — Laboratory Moves

In addition to the general requirements for lot 1 bidders will be expected to provide a service to relocate laboratory equipment and delicate machinery of various sizes. Awarded companies will have a proven track record of providing this service and will be able to demonstrate they possess the equipment and knowledge to fulfil the service on a national level.

Lot 4 — Crate Hire

Bidders will be expected to provide a national provision of crate hire for members who have internal resources available to facilitate their own requirements. A range of sizes will be required. Delivery and collection to specified site is essential.

II.2.2. Information about options

Options: yes

Description of options: There will be 2 optional extension periods of up to 12 months each.

Provisional timetable for recourse to these options:
in months: 36 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Start 3.10.2016. Completion 2.10.2018

Information about lots

Lot No: 1

Lot title: Commercial Removal and Relocation Services

1) Short description

Lot 1 — General Commercial Moves — Up to 6 suppliers per regional area

Bidders are required to provide a professional commercial removal and relocation service.

Requirements will include but not be limited to the movement of:

Office equipment and furniture.

Computing and IT equipment.

Workshop equipment.

Library Equipment.

It is envisaged that the geographic lots will be delivered in several regional lots, this is designed to encourage the engagement with SMEs and benefit to the end user and local economies.

Additional scope of this framework includes provision of temporary storage and archiving, hire of removal and relocation equipment and Project Management of relocation projects.

2) CPV code(s)

3) Quantity or scope

Lot 1 — General Commercial Moves

Bidders are required to provide a professional commercial removal and relocation service.

Requirements will include but not be limited to the movement of:

Office equipment and furniture.

Computing and IT equipment.

Workshop equipment.

Library Equipment.

It is envisaged that the geographic lots will be delivered in several regional lots, this is designed to encourage the engagement with SMEs and benefit to the end user and local economies.

Additional scope of this framework includes provision of temporary storage and archiving, hire of removal and relocation equipment and Project Management of relocation projects.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Relocation of Art and Artifacts

1) Short description

Lot 2 — Specialist Arts and Artifacts — Up to 3 suppliers

In addition to the specification for lot 1 specialist companies will be required to provide a removal and relocation service for Arts and Artifacts. A number of the members of the participating consortia have high value artifacts that will require specialist skill sets for relocation. Awarded companies will have a proven track record of providing this service and will be able to demonstrate they possess the equipment and knowledge to fulfill the requirement of some leading institutions in the field.

2) CPV code(s)

98392000 Relocation services

3) Quantity or scope

Lot 2 — Specialist Arts and Artifacts

In addition to the specification for lot 1 specialist companies will be required to provide a removal and relocation service for Arts and Artifacts. A number of the members of the participating consortia have high value artifacts that will require specialist skill sets for relocation. Awarded companies will have a proven track record of providing this service and will be able to demonstrate they possess the equipment and knowledge to fulfill the requirement of some leading institutions in the field.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Removal & Relocation of Laboratory Equipment and Furniture

1) Short description

Lot 3 — Laboratory Moves — Up to 3 Suppliers

In addition to the general requirements for lot 1 bidders will be expected to provide a service to relocate laboratory equipment and delicate machinery of various sizes. Awarded companies

will have a proven track record of providing this service and will be able to demonstrate they possess the equipment and knowledge to fulfil the service on a national level.

2) CPV code(s)

98392000 Relocation services

3) Quantity or scope

Lot 3 — Laboratory Moves

In addition to the general requirements for lot 1 bidders will be expected to provide a service to relocate laboratory equipment and delicate machinery of various sizes. Awarded companies will have a proven track record of providing this service and will be able to demonstrate they possess the equipment and knowledge to fulfil the service on a national level.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Crate Hire and Purchase

1) Short description

Lot 4 — Crate Hire — Up to 3 Suppliers

Bidders will be expected to provide a national provision of crate hire and sale for members who have internal resources available to facilitate their own requirements. A range of sizes will be required. Delivery and collection to specified site is essential.

2) CPV code(s)

44619300 Crates

3) Quantity or scope

Lot 4 — Crate Hire

Bidders will be expected to provide a national provision of crate hire and sale for members who have internal resources available to facilitate their own requirements. A range of sizes will be required. Delivery and collection to specified site is essential.

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

30 days nett of agreed invoice.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and Several Liability.

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As per detailed within the tender documentation and in line with Regulation 58 of the 2015 Public Procurement Regulations.

III.2.2. Economic and financial ability

Minimum level(s) of standards possibly required: As per detailed within the tender documentation and in line with Regulation 58 of the 2015 Public Procurement Regulations.

III.2.3. Technical and professional ability

Minimum level(s) of standards possibly required:

As per detailed within the tender documentation and in line with Regulation 58 of the 2015 Public Procurement Regulations.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

FFE2004NE

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 23.9.2016
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate
23.9.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender
Duration in months: 3 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes
Estimated timing for further notices to be published: 48 months.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The initial framework is not subject to any external funding but it should be noted that individual call offs may involve funding from external sources to procuring members. Further details will be provided if applicable within any further competitions.

VI.4. Procedures for review

VI.4.1. Review body

Official name: NEUPC Ltd
Postal address: Leeds Innovation Centre 103 Clarendon Rd
Town: Leeds
Postal code: LS2 9DF
Country: United Kingdom
E-mail: a.d.hughes@leeds.ac.uk

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

18.8.2016