

IRL-Tullamore: office cleaning services

OJ S 176/2012 13/09/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Department of Education & Skills

Postal address: Clonminch, Portlaoise Road, County Offaly

Town: Tullamore

Postal code: 1

Country: Ireland

Contact person: Accommodation & Services Section

For the attention of: Margaret Molloy

E-mail: margaret_molloy@education.gov.ie

Telephone: +353 579324330

Internet address(es):

General address of the contracting authority: <http://www.education.gov.ie>

Address of the buyer profile: http://www.etenders.gov.ie/search/Search_AuthProfile.aspx?ID=AA01495

Additional information can be obtained from:

Official name: Department of Education & Skills

Postal address: Clonminch, Portlaoise Road, Co Offaly

Town: Tullamore

Postal code: 1

Country: Ireland

Contact person: Accommodation and Services Section

For the attention of: Margaret Molloy

E-mail: margaret_molloy@education.gov.ie

Telephone: +353 579324430

Internet address: <http://www.education.gov.ie>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: etenders website

Postal address: etenders website, etenders website

Town: Dublin

Postal code: 1

Country: Ireland

Contact person: etenders website

For the attention of: etenders website

Telephone: +353 16177944

Internet address: <http://www.education.gov.ie>

Tenders or requests to participate must be submitted: Official name: Department of Education & Skills

Postal address: Clonminch, Portlaoise Road, Tullamore

Town: Co Offaly

Postal code: 1
Country: Ireland
Contact person: Accommodation & Services Section
For the attention of: Margaret Molloy
E-mail: margaret_molloy@education.gov.ie
Telephone: +353 579324330
Internet address: <http://www.education.gov.ie>

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of Office Cleaning Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Dept of Education & Skills, Tullamore, Co Offaly.

NUTS code IE Éire / Ireland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The provision of cleaning services within an office environment.

NOTE: To register your interest in this notice and obtain any additional information please visit the eTenders Web Site at http://www.etenders.gov.ie/Search/Search_Switch.aspx?ID=498013.

II.1.6. CPV code(s)

90919200 Office cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The Department of Education & Skills invites responses to this Request for Tenders from economic operators for the provision of cleaning services of their offices in Tullamore, Co Offaly, Ireland. The office is situated on the outskirts of the town and consists of a two storey building with an overall floor area of 6 000 m² approximately.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(5) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(6) All candidates will be required to produce a certificate or declaration demonstrating that

they have fulfilled obligations relating to the payment of social security contributions under the law or of the relevant State in which the candidate is established

(7) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(2) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

(2) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

- IV.3.2. Previous publication concerning this procedure**
- IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
- IV.3.4. Time limit for receipt of tenders or requests to participate**
22.10.2012 - 13:00
- IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6. Languages in which tenders or requests to participate may be submitted**
English.
Other: Irish.
- IV.3.7. Minimum time frame during which the tenderer must maintain the tender**
until: 21.1.2013
- IV.3.8. Conditions for opening of tenders**
Date: 24.10.2012 - 12:00
Place:
Department of Education & Skills, Clonminch, Portlaoise Road, Tullamore, Co. Offal.

Section VI: Complementary information

- VI.1. Information about recurrence**
- VI.2. Information about European Union funds**
- VI.3. Additional information**
(ET Ref:498013).
- VI.4. Procedures for review**
- VI.4.1. Review body**
- VI.4.2. Review procedure**
- VI.4.3. Service from which information about the review procedure may be obtained**
- VI.5. Date of dispatch of this notice**
10.9.2012