

**United Kingdom-Belfast: Environmental monitoring other than for construction**

OJ S 168/2013 30/08/2013

Contract notice

Services

**Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Department of the Environment

Postal address: Klondyke Building, Cromac Avenue, Gasworks Business Park

Town: Belfast

Postal code: BT7 2JA

Country: United Kingdom

For the attention of: Natasha Johnston

E-mail: [natasha.johnston@dfpni.gov.uk](mailto:natasha.johnston@dfpni.gov.uk)**Internet address(es):**General address of the contracting authority: [www.dfpni.gov.uk/cpd](http://www.dfpni.gov.uk/cpd)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

Environment

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

project\_12324 - DOE NIEA Standing Fresh Water Monitoring of SAC/ASSI (Second Round).

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 16: Sewage and refuse disposal services; sanitation and similar services

Main site or place of performance: Accross Northern Ireland.

NUTS code UKN Northern Ireland

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Standing Fresh Water Monitoring of SAC/ASSI (Second Round).

The Contractor shall undertake a program of monitoring as specified by the Joint Nature Conservation committee (JNCC) Common Standards Monitoring for Standing waters. The guidelines are available on the JNCC website. The monitoring program shall cover sites that are part of the Natura 2000 and ASSI networks and also sites which are outside the network.

### **II.1.6. CPV code(s)**

90711500 Environmental monitoring other than for construction, 90733100 Surface water pollution monitoring or control services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Standing Fresh Water Monitoring of SAC/ASSI (Second Round).

The Contractor shall undertake a program of monitoring as specified by the Joint Nature Conservation committee (JNCC) Common Standards Monitoring for Standing waters. The guidelines are available on the JNCC website. The monitoring program shall cover sites that are part of the Natura 2000 and ASSI networks and also sites which are outside the network. The contract will run from award until February 2016 with the potential for a further extension of up to 12 months to include additional lakes.

The successful contractor's performance on the contract will be regularly monitored.

Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in the Central Procurement Directorate for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Certificate of Unsatisfactory Performance and the contract may be terminated. The issue of a Certificate of Unsatisfactory Performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of twelve months from the date of issue of the certificate.

Estimated value excluding VAT:

Range: between 180 000 and 220 000 GBP

### **II.2.2. Information about options**

### **II.2.3. Information about renewals**

## **II.3. Duration of the contract or time limit for completion**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

#### **III.2.2. Economic and financial ability**

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

[SC-1] Qualifications - Pass/fail

All technical personnel including the Principal Surveyor/Team Lead associated with the contract must hold a degree or equivalent in environmental science or an equivalent discipline. Tenderers must confirm that all the relevant personnel hold the required degree. Any equivalence must be demonstrated by the Tenderer.

[SC-2] Inland Waters Small Passenger Boat Code - pass/fail

The tenderer must confirm that each individual team as a whole have the skills and training required to comply with the Inland Waters Small Passenger Boat Code as set out on Maritime and Coastguard Agency website: [www.mcga.gov.uk](http://www.mcga.gov.uk) under Guidance and Regulations.

[SC-3] Principal Surveyor/Team Lead experience - pass/fail

The Principal Surveyor/Team Lead must demonstrate by way of at least three examples for each of the points below that they have:

- experience in the use of lake habitat survey techniques and Joint Nature Conservation committee (JNCC) Common Standards Monitoring.
  - experience of standing freshwater habitat ecological assessments and
  - Experience of the application of the Habitats Directive and the Water Framework Directive
- The examples must demonstrate an ability to analyse scientific information and produce clear and concise written reports. Plus an ability to use IT systems including word processing, spreadsheets, databases, GPS and GIS.

The examples must be completed within the last 3 years.

[SC-4] Principal Surveyors/Team Lead Macrophyte Identification Accreditation or proven experience - pass/fail

The Principal Surveyors/Team Lead must hold Macrophyte Identification Accreditation or have proven their experience of identification of Macrophytes through publication of the data. Tenderers must confirm if a Macrophyte identification Accreditation is held or provide detail of experience.

[SC-5] Technical personnel experience - pass/fail

All technical personnel associated with the contract must demonstrate by way of at least two examples for each of the points below that they have:

- experience of standing freshwater habitat ecological assessments and

- Experience of the application of the Habitats Directive and the Water Framework Directive. The examples must clearly demonstrate an ability to analyse scientific information and an ability to use IT systems including word processing, spreadsheets, databases, GPS and GIS. The examples must be completed within the last 3 years.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

Project\_12324

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 8.10.2013 - 14:59  
Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

8.10.2013 - 15:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 90 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 8.10.2013 - 15:01

Place:

CPD uses an electronic tendering system which is hosted by an external Contractor Bravo Solutions. Tenders cannot be accessed until after the closing date and time.

The electronic tendering system will not permit the transmission of late tenders.

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.3. Additional information**

Suppliers Instructions How to Express Interest in this Tender~: 1. Register your company on the eSourcing portal (this is only required once); Suppliers Instructions How to Express Interest in this Tender~: 1. Register your company on the eSourcing portal (this is only required once); <https://e-sourcingni.bravosolution.co.uk> and click the link to register - Accept the terms and conditions and click 'continue' - Enter your correct business and user details - Note the username you chose and click 'Save' when complete - You will shortly receive an email with your unique password (please keep this secure) 2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box 3. Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: CPD will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

The Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

28.8.2013