

United Kingdom-Stevenage: Computer-related services

OJ S 159/2015 19/08/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Herts for Learning Limited

Postal address: Robertson House, Six Hills Way

Town: Stevenage

Postal code: SG1 2FQ

Country: United Kingdom

Contact person: ICT Procurement Team UKH23

For the attention of: Angus Denny

Telephone: +44 1438845111

Internet address(es):General address of the contracting authority: www.hertsforlearning.co.ukAddress of the buyer profile: www.supplyhertfordshire.uk**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Other

I.3. Main activity

Other: Herts for Learning Limited is a not for profit company owned by Hertfordshire schools and Hertfordshire County Council

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

HFL May 15 — The Provision of an ICT Managed Service for Herts for Learning Limited.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

NUTS code UKH23 Hertfordshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Herts for Learning Ltd (the 'Company') currently receives its ICT services from Hertfordshire County Council (HCC). As Herts for Learning matures as a stand-alone corporate entity then increasingly these services do not fully support its business strategy. As part of Herts for Learning's strategy of continuous improvement it now wishes to purchase and implement its own ICT services. This will allow it to specify and manage ICT that is tailored to support its own strategic business objectives.

The aim of this procurement is to purchase an ICT service that is tailored to meet Herts for Learning's needs.

This procurement is not being divided into Lots because the Company wishes to procure an end-to-end service from a single supplier.

Tenderers should be aware that due to the nature of the services provided, any contract formed as a result of this procurement process shall be executed as a deed and attested under the common seal of the Company. Tenderers should seek independent legal advice on the implications of this prior to submitting their tender, where appropriate.

II.1.6. CPV code(s)

72500000 Computer-related services, 30213000 Personal computers, 72315000 Data network management and support services, 51611100 Hardware installation services, 72317000 Data storage services, 30213300 Desktop computer, 72510000 Computer-related management services, 72212517 IT software development services, 72511000 Network management software services, 48200000 Networking, Internet and intranet software package, 72421000 Internet or intranet client application development services, 72422000 Internet or intranet server application development services, 79810000 Printing services, 30230000 Computer-related equipment, 72322000 Data management services, 30213100 Portable computers

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The estimated total value of the Contract is between 1 200 000 GBP and 2 400 000 GBP and is for the core contract period inclusive of the approximate value for extensions (if any).

For the avoidance of doubt, the estimated annual contract value will be approximately 300 000 GBP to 600 000 GBP.

The contract will be awarded for a core period of 2 years, with the option to extend the contract on an annual basis up to a maximum of a further 2 years at the Company's sole discretion.

Please note that the contract requirements will be subject to available financial resources, supplier performance and flexibility to meet changing demands.

Estimated value excluding VAT:

Range: between 1 200 000 and 2 400 000 GBP

II.2.2. Information about options

Options: yes

Description of options: There is an option to extend the contract on an annual basis up to a maximum of a further 2 years at the company's discretion.

Provisional timetable for recourse to these options:
in months: 24 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

II.3. Duration of the contract or time limit for completion

Duration in months: 24 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Please refer to the pre-qualification questionnaire document.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Please refer to the pre-qualification questionnaire document.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Please refer to the pre-qualification questionnaire document.

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Please refer to the pre-qualification questionnaire document.

III.2.2. Economic and financial ability

List and brief description of conditions: Please refer to the pre-qualification questionnaire document.

Minimum level(s) of standards possibly required: Please refer to the pre-qualification questionnaire document.

III.2.3. Technical and professional ability

List and brief description of conditions:

Please refer to the pre-qualification questionnaire document.

Minimum level(s) of standards possibly required:

Please refer to the pre-qualification questionnaire document.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 6

Objective criteria for choosing the limited number of candidates: As set out in the pre-qualification questionnaire document, which is available following the instructions given in VI.3 (Additional information).

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

HFL151001

IV.3.2. Previous publication concerning this procedure

Prior information notice

Notice number in the OJ S: [2015/S 49-085435](#) of 11.3.2015

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

14.9.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

16.10.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Herts for Learning Limited (the Company) will be using Hertfordshire County Council's (HCC) eTendering system (In-Tend) to manage this procurement.

To access this procurement opportunity please visit www.supplyhertfordshire.uk and follow the on-screen guidance.

Restricted Procedure

The Pre-Qualification Process

This tender is a two stage process and you will only be invited to tender if you have successfully passed through the Pre-Qualification Questionnaire (PQQ) stage. If you wish to be considered as a tenderer you must complete and submit a completed PQQ by the closing date and time. Tender bids cannot be uploaded after the closing date / time.

Any clarifications regarding this opportunity must be raised through the correspondence area in the eTendering system.

If you are experiencing problems In-Tend offer a help section which includes a dedicated UK Support Desk which can be contacted via email support@in-tend.com or telephone +44 1144070065 for any website / technical questions. Monday to Friday 8:30— 17:30.

The Company reserves the right at any time to cease the procurement process and not award a contract or to award only part of the opportunity described in this notice. If the Company takes up this right then they will not be responsible for, or pay, expenses or losses which may be incurred by any tenderer as a result.

The Company undertakes to hold confidential any information provided in the proposal submitted, subject to the Company's obligations under the law, including the Freedom of Information Act 2000. If the applicant considers that any of the information submitted in the proposal should not be disclosed because of its sensitivity then this should be stated with the reason for considering it sensitive. The Company will then endeavour to consult with the applicant about such sensitive information when considering any request received under the Freedom of Information Act 2000 before replying to such a request.

The Company reserves the right to carry out additional financial checks on all companies tendering for this contract at any time during the procurement process, to ensure that they continue to meet the Company's requirements and remain financially viable to perform the contract.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Contracting Authority will incorporate a minimum 10 calendar day (when using electronic means) standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award a contract before a contract is executed / signed (as appropriate). The Public Contracts Regulations 2015 ('Regulations')

provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits specified in the Regulations. Where a contract has not been entered into the court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the contract has been entered into the court has the options to award damages and / or to shorten or order the contract to be ineffective.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

14.8.2015