

Norway-Hitra: Guard services
OJ S 95/2023 17/05/2023
Contract notice
Services

Legal Basis:
Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Hitra Kommune
National registration number: 938772924
Postal address: Rådhusveien 1
Town: HITRA
NUTS code: NO Norge
Postal code: 7240
Country: Norway
Contact person: Emil Melting
E-mail: emil.melting@hitra.kommune.no
Telephone: +47 47615480
Fax: +47 71441790
Internet address(es):
Main address: <https://permalink.mercell.com/203770300.aspx>
Address of the buyer profile: <http://www.hitra.kommune.no/>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/203770300.aspx>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/203770300.aspx>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Framework agreement for Security Guard Services for Hitra kommune [Hitra Municipality]
Reference number: 2023/3090

II.1.2. Main CPV code

79713000 Guard services

II.1.3.

Type of contract

Services

II.1.4. Short description

Hitra Municipality c/o the Follow-up Unit Hytra and Frøya would like to procure security guard services with special requirements concerning the individual security guards in relation to personal suitability, experience and competence. This means that through this contest the contracting authority will not procure general security guard services, but will procure security guard services from a company that can offer named, particularly suitable security guards (hereafter also referred to as 'key personnel').

II.1.5. Estimated total value

Value excluding VAT: 12 000 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: NO060 Trøndelag

Main site or place of performance: Fillan and Sistranda

II.2.4. Description of the procurement

Hitra Municipality c/o the Follow-up Unit Hytra and Frøya would like to procure security guard services with special requirements concerning the individual security guards in relation to personal suitability, experience and competence. This means that through this contest the contracting authority will not procure general security guard services, but will procure security guard services from a company that can offer named, particularly suitable security guards (hereafter also referred to as 'key personnel'). The basis for this is described here:

A bit about the working day of the security service:

On Frøya, there is a small residential community with 3 main users. In addition, we have users living at home who we assist if they call at night, which is then assigned to the security company. While at work, the person sits at the common base where users enter and exit. Users often sit together day and night, watching films, drinking coffee and cooking when needed. Due to close user contact, it is therefore desirable to have a smaller number of people involved in the mission. It is important for the users to have a relationship with everyone who works here, which creates a positive experience and a calm environment throughout the shift. The follow-up unit is therefore in need of staff who are confident in their role with this type of user, i.e. people with complex problems related to substance abuse and mental health. As a main rule, there will be 1 night shift worker on duty. The security guard company will also staff a night support/conversation telephone service. This requires that staff members have completed the First Aid for Suicide Prevention course (see requirement specification point 7.3). We would also like, preferably, a professional health background (education or professional experience), as we must be able to use the same company for leave that cannot be covered by permanent employees. Relationships are important, so there ought to be a limited number that are used. The night personnel will also carry out driven rounds to permanent users and, in addition, rounds in the neighbourhood in order to observe the youth milieu.

There are mainly fixed shift duties at night (both on weekdays and at weekends) that must be staffed. The duties consist of 11 hour shifts from 21.00 to 08.00. In addition there will periodically be a need for temporary security guards for the municipalities' own employees'

leave. These shifts are for the period 08.00-21.00 on both weekdays and at weekends. Temporary security guards must be able to turn up at short notice (maximum 2 hours).

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 12 000 000,00 NOK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 15/08/2023 End: 15/08/2025

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Unilateral option for the contracting authority for a 1+1 year extension of the contract.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

The tenderer must be a legally established company (Company registration certificate).

Tenderers must enclose an HSE self-declaration (attachment 2)

III.1.2. Economic and financial standing

List and brief description of selection criteria:

The tenderer's taxes must be in order in relation to payment of tax and VAT (tax certificate).

Tenderers must have sufficient economic and financial capacity to fulfil the contract.

Creditworthiness with no requirement for guarantees will be sufficient to meet the requirement.
(Credit rating)

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Tenderers must offer personnel who fulfil the requirements in the Act and Regulations, cf. the Security Guard Services Act § 8, including that personnel must have satisfactory character (attachment 8)

Tenderers must be able to sign Hitra Municipality's self-declaration from on ethical guidelines, seriousness and proper working life (attachments 3 and 4)

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 13/06/2023 Local time: 16:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 13/06/2023 Local time: 16:00

Place:

Fillan, Hitra

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Trøndelag tingrett

Postal address: Postboks 2317 Torgarden

Town: Trondheim

Postal code: 7004

Country: Norway

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Any complaints should be submitted via the Merzell communication module

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Hitra kommune

Postal address: Rådhusveien 1

Town: HITRA

Postal code: 7240

Country: Norway

E-mail: postmottak@hitra.kommune.no

Internet address: www.hitra.kommune.no

VI.5. Date of dispatch of this notice

13/05/2023