

United Kingdom-Rugeley: Internal audit services
OJ S 169/2013 31/08/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: NHS Staffordshire and Lancashire Commissioning Support Unit

Postal address: Anglesey House, Towers Business Park, Staffordshire

Town: Rugeley

Postal code: WS15 1UZ

Country: United Kingdom

For the attention of: Lyle Lloyd

E-mail: lyle.lloyd@herefordpct.nhs.uk

Telephone: +44 1432383501

Internet address(es):

General address of the contracting authority: <https://cmcsu.bravosolution.co.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Internal Audit Services for NHS Herefordshire Clinical Commissioning Group.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 9: Accounting, auditing and bookkeeping services

Main site or place of performance: Herefordshire, England.

NUTS code UKG11 Herefordshire, County of

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

NHS Herefordshire Clinical Commissioning Group ('the CCG') is seeking to procure comprehensive and professional internal audit services which will examine, evaluate and report upon the adequacy of the internal control systems throughout the CCG and the extent to which the arrangements for risk management, control, and governance support the agreed objectives. There will be a significant focus on ensuring that the controls are maintained during a period of significant transformation across Herefordshire's health system. The Internal Audit Services must meet the mandatory standards for NHS Internal Audit Services, as set out in the Internal Audit Standards for the NHS (April 2011) including compliance with the Code of Ethics, and must meet other standards required by the NHS.

II.1.6. CPV code(s)

79212200 Internal audit services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The estimated value of the contract is 40,000 GBP (excluding VAT) per annum for a term of 3 years, with an option to extend for an additional 2 years (plus 1 year, plus 1 year).
Estimated value excluding VAT: 120 000 GBP

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Parent company or other guarantees may be required in certain circumstances. See the invitation to offer for further details.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Any supplier may be disqualified who: (a) is bankrupt or is being wound up, where his affairs are being administered by the court, where he has entered into an arrangement with creditors, where he has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations; (b) is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding up or administration by the court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations; (c) has been convicted by a judgment which has the force of res judicata in accordance with the legal provisions of the country of any offence concerning his professional conduct; (d) has been guilty of grave professional misconduct proven by any means which the contracting authorities can demonstrate; (e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority; (f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority; (g) is guilty of serious misrepresentation in supplying the information required under this Section or has not supplied such information; (h) has been the subject of a conviction for participation in a criminal organisation, as defined in Article 2(1) of Council Joint Action 98/733/JHA; (i) has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of 26 May 1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively; (j) has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities; (k) has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10 June 1991 on prevention of the use of the financial system for the purpose of money laundering.

III.2.2. Economic and financial ability

List and brief description of conditions: The following may be requested in assessing potential bidders' economic and financial capacity:- (a) appropriate statements from banks or, where appropriate, evidence of relevant professional risk indemnity insurance; (b) the presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established; (c) a statement of overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last two financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available. Please refer to the Pre-Qualification Questionnaire and/or Memorandum of Information for specific requirements.

III.2.3. Technical and professional ability

List and brief description of conditions:

NHS Staffordshire & Lancashire CSU requires that potential bidders, in submitting their expression of interest, complete procurement specific information in the form of a Pre-Qualification Questionnaire (PQQ) available at <https://cmcsu.bravosolution.co.uk>. Failure to respond to the PQQ as required will result in an incomplete expression of interest. Please refer to Section VI.3) below for additional information.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Please state the following Project Ref in all future communications: 222.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

7.10.2013 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

21.10.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

If and when this requirement is offered to tender, this will be done via electronic means using the internet, and may also be through the medium of an electronic reverse auction.

NHS Staffordshire & Lancashire CSU is conducting this procurement exercise as a central purchasing body for another NHS body (please refer to the PQQ and/or MOI for details) with whom the successful bidder(s) will enter into contracts for the supply of the services. Any other public sector body wishing to access the contract may do so only with permission from the contracting NHS body. The contract conditions will be set out in the Invitation to Tender. Further details will be made available via documentation and information released during the course of the tender process.

Submission of expression of interest and procurement specific information.

This exercise will be conducted on the NHS Staffordshire & Lancashire CSU portal at <https://cmcsu.bravosolution.co.uk>. Candidates wishing to be considered must register their expression of interest and provide additional procurement-specific information (by completing a PQQ) through the portal as follows: i) Candidates should register on the portal at <https://cmcsu.bravosolution.co.uk> (registration and use of the website is free of charge). If your organisation has registered previously, you do not need to re-register. ii) Once registered, candidates must express interest by a) logging-in to the Central Midlands CSU eTendering portal, b) selecting response to advert and PQQ, c) select Open Access PQQ, d) search for and access listing related to this contract and view details, e) click on Express Interest link iii) Once you have expressed interest, access the My PQQs page where you can download documentation (if required) and construct your reply as instructed. You must submit your reply on the website by the deadline stated. For technical support in submitting your expression of interest contact the BravoSolution Help-desk on +44 8003684850 or help@bravosolution.co.uk

VI.4. Procedures for review

VI.4.1. Review body

Official name: NHS Herefordshire CCG
Postal address: Brockington, 35 Hafod Road
Town: Hereford
Postal code: HR1 2SH
Country: United Kingdom
Telephone: +49 1432260618

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

29.8.2013