United Kingdom-Birmingham: Insurance services
OJ S 129/2018 07/07/2018
Contract notice
Services

Legal Basis:
Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Insurance and related services to Longhurst Group Ltd
Postal address: 50 Newhall Hill
Town: Birmingham
NUTS code: UKK South West (England)
Postal code: B1 3JN
Country: United Kingdom
Contact person: Our Consultant for this project, Gibbs Laidler Consulting LLP
E-mail: james.foreman@gibbslaidler.co.uk
Internet address(es):
Main address: https://www.longhurst-group.org.uk/

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

Access to the procurement documents is restricted. Further information can be obtained at:
www.gibbslaidler.co.uk
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Provision of Insurance and related services to Longhurst Group Ltd

II.1.2. Main CPV code

66510000 Insurance services

II.1.3. Type of contract

Services

II.1.4. Short description

Insurance and related services for Property, Legal Liability and other general non-life insurable risks, as required by Longhurst Group Ltd.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: yes
Tenders may be submitted for maximum number of lots: 2
The contracting authority reserves the right to award contracts combining the following lots or groups of lots:
The contracting authority ideally seeks a single provider for all Lots. Lots 1-2 will however be individually evaluated and therefore multiple awards may result.
Where the respondent is an insurance Broker, it may choose to place the insurance(s) required within each with different insurers at its discretion, but full details of the risk carrier(s) will be required, for evaluation purposes.

II.2. Description

II.2.1. Title

A programme of General Insurance and related services for Longhurst Group Ltd
Lot No: 1

II.2.2. Additional CPV code(s)

66513100 Legal expenses insurance services, 66513200 Contractor's all-risk insurance services, 66515000 Damage or loss insurance services, 66515100 Fire insurance services, 66515200 Property insurance services, 66515410 Financial loss insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services, 66516500 Professional liability insurance services, 66517300 Risk management insurance services, 66518000 Insurance brokerage and agency services, 66519500 Loss adjustment services, 71630000 Technical inspection and testing services, 71631000 Technical inspection services, 71631100 Machinery-inspection services

II.2.3. Place of performance

NUTS code: UKK South West (England)
Main site or place of performance: Focused around the Offices and Housing Stock in the Midlands area, plus other areas that are necessary to fulfil the Contract.

II.2.4. Description of the procurement

A programme of General Insurance and related services for Longhurst Group Ltd, excluding Motor Fleet risks. The programme will require Insurance and related services for risks that may include but not be limited to: property damage and business interruption, Employers, Public, Products and Property Owners liability, Business Combined/Office, Money, All Risks, Computer, Contract Works, Group Personal Accident, Professional Indemnity, Fidelity Guarantee/Crime, Employment Practices Liability, Engineering (including Inspections), Cyber and Terrorism, Pollution Liability and Medical Malpractice.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/02/2019 End: 31/01/2022

This contract is subject to renewal: yes
Description of renewals:
Longhurst Group Ltd will consider entering into Long Term Agreements with the bidder and/or the risk carriers proposed by the bidder, for three years (or three periods of insurance), with an option to extend the award period by up to 2 further years, subject to satisfactory service, performance and cost.

II.2.9. Information about the limits on the number of candidates to be invited
Envisaged minimum number: 3Maximum number: 6Objective criteria for choosing the limited number of candidates:
This will be a two stage process, including a SQ (Selection Questionnaire) stage. Bidders failing to meet certain required minimum standards at selection (SQ) stage will be rejected. Bidders meeting the required standards at SQ stage will be ranked according to the highest score achieved and may be rejected in reverse order to achieve our maximum number of operators for the ITT stage. Selection Criteria for the SQ stage will be stated in the SQ documentation.

II.2.10. Information about variants
Variants will be accepted: no

II.2.11. Information about options
Options: yes
Description of options:
Longhurst Group Ltd will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk Carriers for three years (or 3 periods of insurance), with an option to extend the award period subject to service, performance and cost.

II.2.13. Information about European Union funds
The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information
As stated in Tender documents.

II.2. Description

II.2.1. Title
Insurance and related services for Motor Vehicle risks (possibly including Motor Legal Expenses and Occasional Business Use)
Lot No: 2

II.2.2. Additional CPV code(s)
66514110 Motor vehicle insurance services, 66516100 Motor vehicle liability insurance services, 66518000 Insurance brokerage and agency services

II.2.3. Place of performance
NUTS code: UKJ South East (England)
Main site or place of performance: Focused around the Offices and Housing Stock in the Midlands area, plus other areas that are necessary to fulfil the Contract.

II.2.4. Description of the procurement
Insurance and related services for Motor Vehicle risks (possibly including Motor Legal Expenses and Occasional Business use extensions).

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/02/2019 End: 31/01/2022
This contract is subject to renewal: yes
Description of renewals:
Longhurst Group Ltd will consider entering into Long Term Agreements with the bidder and/or the risk carriers proposed by the bidder, for three years (or 3 periods of insurance), with an option to extend the award period by up to 2 further years, subject to satisfactory service, performance and cost.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3Maximum number: 6Objective criteria for choosing the limited number of candidates:
This will be a two stage process, including a SQ (Selection Questionnaire) stage. Bidders failing to meet certain required minimum standards at selection (SQ) stage will be rejected. Bidders meeting the required standards at SQ stage will be ranked according to the highest score achieved and may be rejected in reverse order to achieve our maximum number of operators for the ITT stage. Selection Criteria for the SQ stage will be stated in the SQ documentation.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes
Description of options:
Longhurst Group Ltd will consider entering into Long Term Agreements with the bidder and/or the bidder's proposed Risk Carriers for three years (or three periods of insurance), with an option to extend the award period subject to service, performance and cost.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

As stated in Tender documents.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:
Potential suppliers will be required to provide an overview of services provided to property owners, public sector organisations, social landlords or other relevant organisations over the past 5 years, plus details of three clients currently receiving similar services. Potential suppliers will be asked to evidence permission by the FCA, PRA or other appropriate

regulatory authority indicating the types of insurance/service the bidder is authorised to arrange or provide.

III.1.2. Economic and financial standing

List and brief description of selection criteria:
The tender documents will require providers to produce financial information in relation to the type of services offered, including but not limited to three years reports and accounts.
Minimum level(s) of standards possibly required:
Bids will only be accepted where the insurer/risk carrier(s) has an acceptable Rating from an independent and reputable Credit Rating Agency including but not limited to Standard and Poor's (A- or above) AM Best (B+ or above).

III.1.3. Technical and professional ability

List and brief description of selection criteria:
The tender documents will require providers to detail their relevant professional experience, resource, skills, qualifications and quality control practices.

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular professionReference to the relevant law, regulation or administrative provision:
For Insurance services, Insurers authorised under the Financial Services and Markets Act 2000, Insurance Companies Act 1982 (and any other statutory modifications thereof) and regulated by the Prudential Regulation Authority, UK Financial Conduct Authority, or equivalent in another member state of the European Economic Area.
Insurance Brokers registered with and regulated by the Financial Conduct Authority.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Competitive procedure with negotiation

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.4. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.1.5. Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate
Date: 06/08/2018 Local time: 16:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates
Date: 14/08/2018

IV.2.4. Languages in which tenders or requests to participate may be submitted
English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender
Tender must be valid until: 01/02/2019

Section VI: Complementary information

VI.1. Information about recurrence
This is a recurrent procurement: yes
Estimated timing for further notices to be published:
Between 3 or 5 years from the date of this Notice.

VI.3. Additional information
Bidders should note that for reasons of Confidentiality, full Tender information will be made available only to those Bidders that are selected to proceed to the ITT Stage. Sufficient detail is provided within the SQ and via the Authority's e-procurement Portal to enable the Bidder to decide whether to participate in this process.
At the ITT stage, all respondents will be required to detail your proposed insurance wordings and provide details of relevant experience of all account servicing, claims handling and risk management staff.

VI.4. Procedures for review

VI.4.1. Review body
Official name: The High Court of England and Wales
Town: London
Country: United Kingdom

VI.4.3. Review procedure
Precise information on deadline(s) for review procedures:
The Contracting Authority will enter into this contract following a 10 calendar day standstill period starting on the day after the notification of the result. The Public Contracts Regulations 2015 provide for aggrieved Parties who have been harmed or who are at risk of harm by a breach of the Regulations to bring proceedings in the High Court. Any such proceedings must be brought within the limitation period specified by the Regulations according to the remedy sought.

VI.4.4. Service from which information about the review procedure may be obtained
Official name: The Cabinet Office
Town: London
Country: United Kingdom

VI.5. Date of dispatch of this notice
05/07/2018