

United Kingdom-Swansea: Office furniture

OJ S 170/2013 03/09/2013

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

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**I.1. Name and addresses**

Official name: Grwp Gwalia Cyf.

Postal address: Ty Gwalia, 7-13 The Kingsway

Town: Swansea

Postal code: SA1 5JN

Country: United Kingdom

Contact person: Procurement

For the attention of: Owen Cullen

Telephone: +44 1792460609

**Internet address(es):**

Address of the buyer profile: [http://www.sell2wales.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA0512](http://www.sell2wales.gov.uk/search/Search_AuthProfile.aspx?ID=AA0512)

**Additional information can be obtained from:**

Official name: Grwp Gwalia Cyf.

Postal address: Ty Gwalia, 7-13 The Kingsway

Town: Swansea

Postal code: SA1 5JN

Country: United Kingdom

Contact person: Procurement Department

For the attention of: Owen Cullen

Telephone: +44 1792460609

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Grwp Gwalia Cyf.

Postal address: Ty Gwalia, 7-13 The Kingsway

Town: Swansea

Postal code: SA1 5JN

Country: United Kingdom

Contact person: Procurement Department

For the attention of: Owen Cullen

Telephone: +44 1792460609

**Tenders or requests to participate must be submitted:** Official name: Grwp Gwalia Cyf.

Postal address: Ty Gwalia, 7-13 The Kingsway

Town: Swansea

Postal code: SA1 5JN

Country: United Kingdom

Contact person: Procurement Department

For the attention of: Owen Cullen

Telephone: +44 1792460609

**I.2. Type of the contracting authority**

Other: Registered Social Landlords(s)

### **I.3. Main activity**

Housing and community amenities

### **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Provision of Office and Residential Furniture.

#### **II.1.2. Type of contract and place of performance or delivery**

Supplies

Purchase

Main site or place of performance: Swansea, UK.

NUTS code UKL18 Swansea

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Grwp Gwalia Cyf intends to establish a Contract with a suitably qualified and experienced Contractor to supply cost effective office furniture and residential furniture of sufficient quality. Grwp Gwalia is primarily located across the South Wales area, though it is envisaged that the Contract will enable the provision of furniture across all of Wales.

The Contract will be for a period of 3 years with the option to extend for one additional period of 12 months by mutual consent of both parties.

NOTE: The authority is using eTenderwales to carry out this procurement process. Please note this is a separate website and if you are not already registered, registration will be required.

To access eTenderwales, express your interest in this notice and access the tender documentation please visit <https://etenderwales.bravosolution.co.uk/web/login.shtml> and search for PQQ/ITT code pqq\_31050 within the appropriate area.

#### **II.1.6. CPV code(s)**

39130000 Office furniture, 79934000 Furniture design services, 39140000 Domestic furniture, 39143000 Bedroom, dining room and living-room furniture, 39143120 Bedroom furniture, other than beds and beddings, 39151000 Miscellaneous furniture

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 2

Lot title: Residential Furniture

### **1) Short description**

Grwp Gwalia Cyf requires the bidder to provide Residential furniture to properties. Please note Residential Furniture will include the provision for furniture to our student accommodation.

### **2) CPV code(s)**

79934000 Furniture design services, 39100000 Furniture, 39140000 Domestic furniture, 39143000 Bedroom, dining room and living-room furniture, 39141000 Kitchen furniture and equipment, 39143300 Living-room furniture, 39151000 Miscellaneous furniture

### **3) Quantity or scope**

Please refer to the scope of the PQQ document.

### **4) Indication about different time frame or duration**

### **5) Additional information about lots**

Lot No: 1

Lot title: Office Furniture

### **1) Short description**

Grwp Gwalia Cyf requires the bidder to provide details of furniture for its offices.

### **2) CPV code(s)**

39130000 Office furniture

### **3) Quantity or scope**

Please refer to the scope in PQQ Document.

### **4) Indication about different time frame or duration**

### **5) Additional information about lots**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3.**

**Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

**III.2.2. Economic and financial ability**

**III.2.3. Technical and professional ability**

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

**III.3.2. Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

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**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Restricted

**IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

BM-P 99

**IV.3.2. Previous publication concerning this procedure**

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

**IV.3.4. Time limit for receipt of tenders or requests to participate**

1.10.2013 - 17:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

15.10.2013

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted** English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

#### **VI.2. Information about European Union funds**

#### **VI.3. Additional information**

Suppliers Instructions How to Express Interest in this Tender

1. Register your company on the etenderwales portal (this is only required once)

- Browse to the eSourcing Portal: [www.etenderwales.bravosolution.co.uk](http://www.etenderwales.bravosolution.co.uk)
- Click the "Suppliers register here" link
- Agree to the terms and conditions and click "continue"
- Enter your correct business and user details
- Note the username you chose and click "Save" when complete
- You will shortly receive an email with your unique password (please keep this secure)

2. Express an Interest in the Project

- Login to the portal with the username/password
- Click the "PQQs Open to All Suppliers" link. (These are Pre-Qualification Questionnaires open to any registered supplier)
- Click on the relevant PQQ to access the content.
- Click the "Express Interest" button in the "Actions" box on the left-hand side of the page.
- This will move the PQQ into your "My PQQs" page. (This is a secure area reserved for your projects only)
- Click on the PQQ code, you can now access any attachments by clicking the "Settings and Buyer Attachments" in the "Actions" box

3. Responding to the tender

- You can now choose to "Reply" or "Reject" (please give a reason if rejecting)
- You can now use the 'Messages' function to communicate with the buyer and seek any clarification
- Note the deadline for completion, then follow the onscreen instructions to complete the PQQ
- There may be a mixture of online and offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the BravoSolution help desk is available Mon – Fri (8:00 am – 18:00 pm) on:

- email: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)
- Phone: +44 8008439183/ Fax: +44 2070800480  
(WA Ref:1625)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

30.8.2013