

**Italy-Naples: Portering services**

**OJ S 95/2023 17/05/2023**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: AGENZIA DEL DEMANIO - Direzione Regionale Campania

National registration number: IT33

Postal address: Via San Carlo,26

Town: Napoli

NUTS code: ITF33 Napoli

Postal code: 80133

Country: Italy

Contact person: dott. Antonio Velardi

E-mail: [antonio.velardi@agenziademanio.it](mailto:antonio.velardi@agenziademanio.it)

Telephone: +39 0814284609

Fax: +39 0650516079

**Internet address(es):**

Main address: [www.agenziademanio.it](http://www.agenziademanio.it)

Address of the buyer profile: [www.agenziademanio.it](http://www.agenziademanio.it)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.agenziademanio.it/it/gare-aste/forniture-e-servizi/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.acquistinretepa.it>

**I.4. Type of the contracting authority**

Regional or local agency/office

**I.5. Main activity**

General public services

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Affidamento del servizio fiduciario di portierato, reception, centralinista, gestione documentale e movimentazione archivio, nonché del servizio di vigilanza armata su richiesta.

**II.1.2. Main CPV code**

98341120 Portering services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

servizio fiduciario di portierato, reception, centralinista, gestione documentale e movimentazione archivio, nonché del servizio di vigilanza armata su richiesta, con relativa installazione degli impianti di sicurezza, da collegare con la Centrale Operativa dell'aggiudicatario, presso gli uffici della sede della Direzione Regionale Campania, siti in via San Carlo, n. 26, Napoli (piani S1, box Auto interno cortile, 4° e 5°), e presso gli uffici dell'Agenzia del Demanio Struttura per la Progettazione, siti in Via A. Depretis, n. 130, Napoli (piani terra, 1° e 2°)

### **II.1.5. Estimated total value**

Value excluding VAT: 263 102,46 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

79711000 Alarm-monitoring services

### **II.2.3. Place of performance**

NUTS code: ITF33 Napoli

Main site or place of performance: Direzione Regionale Campania, siti via San Carlo, 26 Napoli e Struttura per la Progettazione Polo Operativo Polo Operativo Territoriale SUD sita in Via A. Depretis, 130 Napoli

### **II.2.4. Description of the procurement**

Servizio fiduciario di portierato, reception, centralinista, gestione documentale e movimentazione archivio, nonché del servizio di vigilanza armata su richiesta, con relativa installazione degli impianti di sicurezza, da collegare con la Centrale Operativa dell'aggiudicatario con durata massima di 36 mesi

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 263 102,46 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.12. Information about electronic catalogues**

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

cig: 9821757248

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Informazioni precise riguardo ai requisiti sono riportate nella lex specialis

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.6. Information about electronic auction**

An electronic auction will be used

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 29/05/2023 Local time: 10:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Italian

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 180 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 31/05/2023 Local time: 10:00

Place:

Direzione Regionale Campania dell'Agencia del Demanio sita Napoli alla Via San Carlo n. 26

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3. Additional information

Informazioni specifiche riguardanti i pagamenti sono riportati nel Capitolato tecnico prestazionale

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: Tribunale Amministrativo Regionale della Campania - Napoli

Postal address: Piazza Municipio n. 64

Town: Napoli

Postal code: 80133

Country: Italy

#### VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Informazioni dettagliate sui termini di presentazione dei ricorsi: Eventuali ricorsi potranno essere presentati, ai sensi dell'art. 120, comma 2-bis, c.p.a., nel termine di 30 giorni decorrenti dal momento in cui l'atto lesivo, corredato da motivazione, viene reso in concreto disponibile, ai sensi dell'articolo 29, comma 1, del D.L.gs. 50/2016, ovvero entro 30 giorni dalla ricezione delle comunicazioni di cui all'art. 76 comma 5, del D.Lgs. 50/2016 innanzi al Tribunale Amministrativo Regionale Campania sito in PiazzaMunicipio 64 – 80133 Napoli

#### VI.4.4. Service from which information about the review procedure may be obtained

Official name: TAR Campania

Town: NAPOLI

Country: Italy

### VI.5. Date of dispatch of this notice

12/05/2023