

**United Kingdom-Bristol: Road transport services**

OJ S 170/2013 03/09/2013

**Contract notice****Services****Directive 2004/18/EC****Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Movement Support Services, DE&amp;S

Postal address: Cedar 3a, #3338, MOD Abbey Wood

Town: Bristol

Postal code: BS34 8JH

Country: United Kingdom

For the attention of: Matthew Keenan

E-mail: [descommodities-mss-comrcl-1@mod.uk](mailto:descommodities-mss-comrcl-1@mod.uk)

Telephone: +44 3067982476

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

Defence

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Distribution of Irregular Dimension and Weight Consignments.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 2: Land transport services [2], including armoured car services, and courier services, except transport of mail

NUTS code UK United Kingdom

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

**II.1.4. Information about framework agreement**

Framework agreement with a single operator

## **Duration of the framework agreement**

Duration in years: 4

## **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 1 700 000 GBP

### **II.1.5. Short description of the contract or purchase(s)**

Road transport services. Transport services (excl. Waste transport). Parcel delivery services. Parcel transport services. Distribution of Irregular Dimension or Weight consignments, categorised as exceed 1.5 tonnes in gross weight but is less than 20 tonnes; or a length exceeding 1.4 metres but less than 18.75 metres; or a width of 1.4 metres but less than 3.0 metres; or a height exceeding 2.0 metres. Collection and delivery within the UK including Northern Ireland and offshore Islands, delivery by 'next day' or '2-4 days' with a limited number of 'same day' delivery.

### **II.1.6. CPV code(s)**

60100000 Road transport services, 60000000 Transport services (excl. Waste transport), 64121200 Parcel delivery services, 60161000 Parcel transport services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

The requirement is primarily to collect and deliver parcels with a classification up to and including restricted between MoD units but does not exclude transactions between MoD units and consumer addresses. The type of freight to be carried under this contract is limited to general stores, spares and engineering equipment. This requirement does not extend to the Contractor providing a heavy-lift operation e.g. low-loaders and specialist vehicles etc.

Estimated value excluding VAT: 1 700 000 GBP

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

The Authority reserves the right to request a Bank or Parent Company Guarantee if the supplier does not meet the required standard for economic and financial standing.

### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Payment will follow delivery of the service and conditions relating to financing and payment will be specified in the contract documents. The MOD has implemented an electronic purchasing system called Purchase to Payment (P2P), which is operated over the Defence Electronic Commerce Service (DECS). Any resultant contract will require the supplier to trade via the P2P system.

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

If a group of economic operators submits a bid, the group will be required to nominate a lead partner with whom the Authority can lawfully contract or form themselves into a single legal entity before the contract is awarded.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.contracts.mod.uk/delta/project/reasonsForExclusion.html#dspr>

Candidates will be required to sign a declaration confirming whether they do or do not have any of the listed criteria as part of the pre-qualification process. For candidates who are registered overseas, you will need to declare if you have any offences/misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established

(c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(b) a list of the principal deliveries effected or the main services provided in the past three years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given: - where the recipient was a contracting

authority, in the form of certificates issued or countersigned by the competent authority, - where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator;

(g) For public works contracts and public services contracts, and only in appropriate cases, an indication of the environmental management measures that the economic operator will be able to apply when performing the contract;

(h) A statement of the average annual manpower of the service provider or contractor and the number of managerial staff for the last three years;

(i) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract;

(j) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Restricted

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 5

Objective criteria for choosing the limited number of candidates: Interested suppliers are invited to request a Pre-Qualification Questionnaire (PQQ) to complete by contacting the above Contact Point with their Expression of Interest in response to this Contract Notice. This will be issued after the deadline for receipt of Expressions of Interest has passed. The PQQ will comprise of unscored company information, pass/fail criteria and capacity and capability criteria marked using a weighted scoring system.

PASS/FAIL criteria shall be assessed first. Potential Providers that pass this criteria will then be marked using a weighted scoring system on the capacity and capability criteria and a shortlist of Potential Providers that meet minimum acceptable weighted score detailed in the PQQ will be produced. A predetermined number of Potential Providers as detailed in the PQQ with the highest scores will then be invited to tender for this requirement.

The PASS/FAIL subjects in the PQQ will be: Grounds for Mandatory Rejection: Conviction for offences relating to Conspiracy, Involvement with Serious Organised Crime, Corruption, Bribery, Fraud, Money Laundering, Terrorist Offences, Drug Trafficking or any other offence within the meaning of Article 45(1) of Directive 2004/18/EC as defined by national law of any relevant State Submission.

Grounds for Discretionary Rejection: The Authority will ask a series of questions relating to Bankruptcy, Insolvency, Administration, Convictions of a Criminal Offence, Professional Misconduct, failure to pay Social Security and/or Taxes, Misrepresentation under Regulation

23 of the Public Contracts Regulations 2006. Submission of evidence relating to Economical and Financial Standing. Failure to provide this will constitute a failure of this element of the PQQ. The Authority requires that companies hold Employers Liability insurance of at least £5M. Failure to provide this will constitute a failure of this element of the PQQ. The Authority requires that companies hold a Goods Vehicle Operators Licence or EU equivalent, Certificate (s) of Professional Competence for Road Person(s) or EU equivalent. Failure to provide confirmation of these will constitute a failure of this element of the PQQ. Quality Accreditation: Companies or alliances must fulfil the quality accreditation requirements specified in the PQQ. In the event that they do not meet these requirements then this will constitute a failure of this element of the PQQ. Health and Safety at Work: Companies or alliances must have a Health and Safety at Work policy/process/procedure. In the event that they do not meet this requirement then this will constitute a failure of this element of the PQQ. Willingness to trade via the electronic purchasing system, Purchase to Payment (P2P). Companies must indicate that they are able or willing to trade via the P2P system. In the event that companies are unwilling to trade in this manner this will constitute a failure of this element of the PQQ. Capacity and capability criteria that will be marked using a weighted scoring system are Technical and Professional Ability, Qualifications and Certifications, Size, Security and Safety Measures, Environmental Management and Equality and Diversity.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: yes

Additional information about electronic auction: Yes. A Reverse Auction, conducted using electronic means, may be used as part of the procurement process for this requirement.

Specific relevant information on Reverse Auction usage will be given in the Invitation to Tender.

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

MSS/2008

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

7.10.2013 - 23:59

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.3. Additional information**

Please note that the requirement to which this notice relates comes under Logistic Commodities and Services (LCS), formed on 1.8.2011. LCS is determining the future strategy for all commodities and services within its remit and may in the future place a contract for the supply of services which may include the provision of articles (or services) which are covered by this notice. In this event the Authority may satisfy its requirement from the LCS service contract and no further orders will be placed against any framework arising from this notice. Alternatively, the Authority may appoint a Managing Agent to operate the framework/contract arising from this notice; novate the Agreement to a Managing Agent or third party; or assign the benefit of the Agreement to a Managing Agent. Further details will be provided in the tender documentation.

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. Suppliers interested in working with the Ministry of Defence should register on the MOD Supplier Information Database (SID) Register, available at [www.contracts.mod.uk](http://www.contracts.mod.uk). The MOD SID is a database of active and potential suppliers available to all MOD and UK Defence procurement personnel, and is the main supplier database of MOD Procurement organisations. Please note: the registration and publication of a company profile on the MOD SID does not mean or imply that the supplier has in any way been vetted or approved by the MOD. Suppliers wishing to compete for advertised MOD contracts must respond to any specific call for competition by submitting a separate expression of interest in accordance with the instructions of the purchasing organisation.

It is to be noted that this requirement is subject to UK Government policy on transparency and that the PQQ, Tender documents and any subsequent Contract Documents may be subject to publication in a redacted format on the following website where guidance on the scope can be found; [www.contractsfinder.businesslink.gov.uk](http://www.contractsfinder.businesslink.gov.uk)

Advertising Regime OJEU:- This contract opportunity is published in the Official Journal of the European Union (OJEU), the MoD Defence Contracts Bulletin and [www.contracts.mod.uk](http://www.contracts.mod.uk)  
GO Reference: GO-2013830-DCB-5079719

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Movement Support Services, DE&S  
Postal address: Cedar 3a #3338, MOD Abbey Wood  
Town: Bristol

Postal code: BS34 8JH

Country: United Kingdom

**Body responsible for mediation procedures**

Official name: Movement Support services, DE&S

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: See Section VI.4.1)

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Movement Support services, DE&S

**VI.5. Date of dispatch of this notice**

30.8.2013