

United Kingdom-Surrey: IT services: consulting, software development, Internet and support

OJ S 161/2015 21/08/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Paragon Community Housing Group

Postal address: Case House, 85-89 High Street, Walton-on-Thames

Town: Surrey

Postal code: KT12 1DZ

Country: United Kingdom

For the attention of: Barry Alford

E-mail: balford@paragonchg.co.uk

Telephone: +44 1932235700

Fax: +44 1932235701

Internet address(es):

General address of the contracting authority: <https://www.paragonchg.co.uk>

Address of the buyer profile: http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA31429

Electronic access to information: <http://www.mytenders.org/>

Electronic submission of tenders and requests to participate: <http://www.mytenders.org/>

Additional information can be obtained from:

Official name: Paragon Community Housing Group

Postal address: Case House, 85-89 High Street, Walton-on-Thames

Town: Surrey

Postal code: KT12 1DZ

Country: United Kingdom

Contact person: IT

For the attention of: Barry Alford

E-mail: balford@paragonchg.co.uk

Telephone: +44 1932235700

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Paragon Community Housing Group

Postal address: Case House, 85-89 High Street, Walton-on-Thames

Town: Surrey

Postal code: KT12 1DZ

Country: United Kingdom

Contact person: IT

For the attention of: Barry Alford

E-mail: balford@paragonchg.co.uk

Telephone: +44 1932235700

Tenders or requests to participate must be submitted: Official name: Paragon Community Housing Group

Postal address: Case House, 85-89 High Street, Walton-on-Thames

Town: Surrey
Postal code: KT12 1DZ
Country: United Kingdom
Contact person: IT
For the attention of: Barry Alford
E-mail: balford@paragonchg.co.uk
Telephone: +44 1932235700
Internet address: <https://www.paragonchg.co.uk>

I.2. Type of the contracting authority

Other: Social housing landlord

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Replacement Housing Management System.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

Main site or place of performance: Case House, 85-89 High Street, Walton-on-Thames, Surrey, KT12 1DZ.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

As part of the continuous improvement plans, Paragon has reviewed its ICT requirements recently and feel that the time is right to seek a replacement system that tackles a range of areas highlighted within this document. This decision is also reflective of the associations overall ICT strategy.

Note: To register your interest in this notice and obtain any additional information, please visit the 'myTenders' website at http://www.myTenders.org/Search/Search_Switch.aspx?ID=160570

The buyer has indicated that it will accept electronic responses to this notice via the postbox facility. A user guide is available at: http://www.myTenders.org/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

II.1.6. CPV code(s)

72000000 IT services: consulting, software development, Internet and support, 48422000 Software package suites, 72260000 Software-related services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 250 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 84 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

- (3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.
- (4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.
- (5) All candidates must comply with the requirements of the State in which they are established regarding registration on the professional or trade register.
- (6) Any candidate found to be guilty of serious misrepresentation in providing any information required may be declared ineligible and not selected to continue with this procurement process.
- (7) All candidates will have to demonstrate that they are licensed or a member of the relevant organisation in the State where they are established, when the law of that State prohibits the provision of the services described in this notice by a person who is not so licensed or who is not a member of the relevant organisation.
- (8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.
- (9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

- (2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.
- (3) All candidates will be required to provide a statement covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.
- (4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3.

Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Life cycle cost. Weighting 25
2. Tender response. Weighting 20
3. Demonstrations. Weighting 10
4. User experience/site visits. Weighting 10
5. Technology. Weighting 5
6. Integration. Weighting 15
7. Delivery: implementation. Weighting 10
8. Delivery: support. Weighting 5

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

23.9.2015 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 24.9.2015 - 9:00

Place:

Paragon head office

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(MT Ref: 160570).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

17.8.2015