

Norway-Trondheim: Supply services of personnel including temporary staff

OJ S 112/2021 11/06/2021

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Unit – Direktoratet for IKT og fellestjenester i høyere utdanning og forskning

National registration number: 919 477 822

Postal address: Abels gate 5A

Town: Trondheim

NUTS code: NO0A2 Vestland

Postal code: 7030

Country: Norway

Contact person: Hege Vanebo

E-mail: hege.vanebo@unit.no

Telephone: +47 99006507

Internet address(es):Main address: <http://www.unit.no/>Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/341627>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=303721&B=DFO

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=303721&B=DFO

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Temporary Staff Agency Services

Reference number: 21/00705

II.1.2. Main CPV code

79620000 Supply services of personnel including temporary staff

II.1.3. Type of contract

Services

II.1.4. Short description

The aim of the procurement is to establish a framework agreement for temporary staff services for entities under the Ministry of Education. The services will primarily be required in Trondheim, Bergen and Oslo. Job positions within office and administration:

- finance and accounts;
- payroll and personnel administration;
- archive and document management;
- office services/office support and administrative operational assignments.

II.1.5. Estimated total value

Value excluding VAT: 10 000 000,00 NOK

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79621000 Supply services of office personnel

II.2.3. Place of performance

NUTS code: NO Norge

Main site or place of performance: Trondheim, Bergen and Oslo.

II.2.4. Description of the procurement

The aim of the procurement is to establish a framework agreement for temporary staff services for entities under the Ministry of Education. The services will primarily be required in Trondheim, Bergen and Oslo. Job positions within office and administration:

- finance and accounts;
- payroll and personnel administration;
- archive and document management;
- office services/office support and administrative operational assignments.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 10 000 000,00 NOK

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

The framework agreements will have a 2-year duration. The contracting authority will have an option to extend the framework agreement for a further 1 + 1 year, to a maximum total of 4 years.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Company registration: Tenderers must be registered in a company register, professional register or a trade register in the country where the tenderer is established.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Economic and financial standing: Tenderers must have sufficient economic and financial capacity to be able to fulfil the contract.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Tenderers must satisfy the terms in order to be registered in the Norwegian Labour Inspection Authority's register, c.f. FOR 2008-06-04 no. 541: Regulations concerning staffing companies, section 5. This requirement also applies for any sub-suppliers.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators
Envisaged maximum number of participants to the framework agreement: 3

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 20/08/2021 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 22/12/2021

IV.2.7. Conditions for opening of tenders

Date: 20/08/2021 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Trøndelag tingrett

Postal address: Postboks 2317 Torgarden

Town: Trondheim

Postal code: 7004

Country: Norway

E-mail: trondelag.tingrett@domstol.no

Telephone: +47 73542400

VI.5. Date of dispatch of this notice

08/06/2021