

**Belgium-Oostkamp: Insurance services**  
**OJ S 121/2020 25/06/2020**  
**Contract notice**  
**Services**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Gemeente Oostkamp  
National registration number: BE0207529520  
Postal address: Siemenslaan 1  
Town: Oostkamp  
NUTS code: BE251 Arr. Brugge  
Postal code: 8020  
Country: Belgium  
Contact person: mevrouw Sharon Swimberghe  
E-mail: [overheidsopdrachten@oostkamp.be](mailto:overheidsopdrachten@oostkamp.be)  
Telephone: +32 50819841  
**Internet address(es):**  
Main address: [www.oostkamp.be](http://www.oostkamp.be)

**I.1. Name and addresses**

Official name: OCMW Oostkamp  
National registration number: BE0212 205 514  
Postal address: Siemenslaan 1  
Town: Oostkamp  
NUTS code: BE251 Arr. Brugge  
Postal code: 8020  
Country: Belgium  
E-mail: [jan.compermol@oostkamp.be](mailto:jan.compermol@oostkamp.be)  
Telephone: +32 50819947  
**Internet address(es):**  
Main address: [www.oostkamp.be](http://www.oostkamp.be)

**I.1. Name and addresses**

Official name: Autonoom Gemeentebedrijf Oostkamp  
National registration number: BE0894294369  
Postal address: Siemenslaan1  
Town: Oostkamp  
NUTS code: BE251 Arr. Brugge  
Postal code: 8020  
Country: Belgium  
E-mail: [heidelinde.spinnewyn@oostkamp.be](mailto:heidelinde.spinnewyn@oostkamp.be)  
Telephone: +32 50833163  
Fax: +32 50376675  
**Internet address(es):**

Main address: [www.oostkamp.be](http://www.oostkamp.be)

**I.1. Name and addresses**

Official name: Vzw Oostcans  
Postal address: Siemenslaan 1  
Town: Oostkamp  
NUTS code: BE251 Arr. Brugge  
Postal code: 8020  
Country: Belgium  
E-mail: [info@oostkamp.be](mailto:info@oostkamp.be)

**Internet address(es):**

Main address: [www.oostkamp.be/dienst/2117/oostcans-vzw](http://www.oostkamp.be/dienst/2117/oostcans-vzw)

**I.1. Name and addresses**

Official name: Vzw SPWOK  
Postal address: Siemenslaan 1  
Town: Oostkamp  
NUTS code: BE251 Arr. Brugge  
Postal code: 8020  
Country: Belgium  
E-mail: [info@oostkamp.be](mailto:info@oostkamp.be)

**Internet address(es):**

Main address: [www.oostkamp.be/spwok\\_vzw](http://www.oostkamp.be/spwok_vzw)

**I.1. Name and addresses**

Official name: Vzw JOC  
Postal address: Siemenslaan 1  
Town: Oostkamp  
NUTS code: BE251 Arr. Brugge  
Postal code: 8020  
Country: Belgium  
E-mail: [info@oostkamp.be](mailto:info@oostkamp.be)

**Internet address(es):**

Main address: [www.oostkamp.be/joc\\_artisjoc\\_vzw](http://www.oostkamp.be/joc_artisjoc_vzw)

**I.1. Name and addresses**

Official name: Vzw Verbroederingscomité  
Postal address: Siemenslaan 1  
Town: Oostkamp  
NUTS code: BE251 Arr. Brugge  
Postal code: 8020  
Country: Belgium  
E-mail: [info@oostkamp.be](mailto:info@oostkamp.be)

**Internet address(es):**

Main address: [www.oostkamp.be/verbroederingscomite\\_vzw](http://www.oostkamp.be/verbroederingscomite_vzw)

**I.1. Name and addresses**

Official name: Vzw Cowgom  
Postal address: Siemenslaan 1  
Town: Oostkamp  
NUTS code: BE251 Arr. Brugge  
Postal code: 8020

Country: Belgium

E-mail: [info@oostkamp.be](mailto:info@oostkamp.be)

**Internet address(es):**

Main address: [www.oostkamp.be/cowgom\\_vzw](http://www.oostkamp.be/cowgom_vzw)

### **I.1. Name and addresses**

Official name: Vzw Uitleendienst feestmateriaal

Postal address: Siemenslaan 1

Town: Oostkamp

NUTS code: BE251 Arr. Brugge

Postal code: 8020

Country: Belgium

E-mail: [info@oostkamp.be](mailto:info@oostkamp.be)

**Internet address(es):**

Main address: [www.oostkamp.be/Uitleendienst\\_feestmateriaal\\_vzw](http://www.oostkamp.be/Uitleendienst_feestmateriaal_vzw)

### **I.2. Information about joint procurement**

The contract involves joint procurement

### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://cloud.3p.eu/Downloads/1/681/5R/2019>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://eten.publicprocurement.be>

### **I.4. Type of the contracting authority**

Regional or local authority

### **I.5. Main activity**

General public services

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

Oproep tot aanvraag tot deelneming - Verzekeringen

Reference number: 2019/089

#### **II.1.2. Main CPV code**

66510000 Insurance services

#### **II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

Zie II.1.1)

#### **II.1.5. Estimated total value**

#### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

## **II.2. Description**

### **II.2.1. Title**

Aansprakelijkheid  
Lot No: 1

### **II.2.2. Additional CPV code(s)**

66510000 Insurance services, 66500000 Insurance and pension services

### **II.2.3. Place of performance**

NUTS code: BE251 Arr. Brugge

### **II.2.4. Description of the procurement**

Zie II.2.1)

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Kwaliteit en service / Weighting: 20

Quality criterion - Name: Dienstverlening / Weighting: 20

Quality criterion - Name: Platform elektronisch afhandelen van dossiers / Weighting: 10

Quality criterion - Name: Risicopreventie / Weighting: 10

Price - Weighting: 60

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Niet gespecificeerd.

### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **II.2. Description**

### **II.2.1. Title**

Personenverzekering  
Lot No: 2

### **II.2.2. Additional CPV code(s)**

66510000 Insurance services

### **II.2.3. Place of performance**

NUTS code: BE251 Arr. Brugge

#### **II.2.4. Description of the procurement**

Zie II.2.1)

#### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Kwaliteit en service / Weighting: 20

Quality criterion - Name: Dienstverlening / Weighting: 20

Quality criterion - Name: Platform elektronisch afhandelen van dossiers / Weighting: 10

Quality criterion - Name: Risicopreventie / Weighting: 10

Price - Weighting: 60

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Niet gespecificeerd.

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

##### **II.2. Description**

##### **II.2.1. Title**

Voertuigen

Lot No: 3

##### **II.2.2. Additional CPV code(s)**

66510000 Insurance services

##### **II.2.3. Place of performance**

NUTS code: BE251 Arr. Brugge

##### **II.2.4. Description of the procurement**

Zie II.2.1)

##### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Kwaliteit en service / Weighting: 20

Quality criterion - Name: Dienstverlening / Weighting: 20

Quality criterion - Name: Platform elektronisch afhandelen van dossiers / Weighting: 10

Quality criterion - Name: Risicopreventie / Weighting: 10

Price - Weighting: 60

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Niet gespecificeerd.

#### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

##### **II.2. Description**

##### **II.2.1. Title**

Materiële schade

Lot No: 4

##### **II.2.2. Additional CPV code(s)**

66510000 Insurance services

##### **II.2.3. Place of performance**

NUTS code: BE251 Arr. Brugge

##### **II.2.4. Description of the procurement**

Zie II.2.1)

##### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Kwaliteit en service / Weighting: 20

Quality criterion - Name: Dienstverlening / Weighting: 20

Quality criterion - Name: Platform elektronisch afhandelen van dossiers / Weighting: 10

Quality criterion - Name: Risicopreventie / Weighting: 10

Price - Weighting: 60

#### **II.2.6. Estimated value**

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:  
Niet gespecificeerd.

**II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Gezondheidsverzekering (Hospitalisatie)  
Lot No: 5

**II.2.2. Additional CPV code(s)**

66510000 Insurance services

**II.2.3. Place of performance**

NUTS code: BE251 Arr. Brugge

**II.2.4. Description of the procurement**

Zie II.2.1)

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Kwaliteit en service / Weighting: 20

Quality criterion - Name: Dienstverlening / Weighting: 20

Quality criterion - Name: Platform elektronisch afhandelen van dossiers / Weighting: 10

Quality criterion - Name: Risicopreventie / Weighting: 10

Price - Weighting: 60

**II.2.6. Estimated value**

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Niet gespecificeerd.

**II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11.**

## Information about options

Options: no

### II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:  
no

### II.2.14. Additional information

## Section III: Legal, economic, financial and technical information

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### III.1. Conditions for participation

#### III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Het UEA, waarmee de ondernemer verklaart dat hij zich niet bevindt in een van de uitsluitingssituaties als bedoeld in de artikelen 67 tot 69 van de wet van 17.6.2016.

#### III.1.2. Economic and financial standing

List and brief description of selection criteria:

Het UEA, waarmee de ondernemer verklaart dat hij voldoet aan de onderstaande selectiecriteria:

1. de inschrijver verklaart te beschikken over een voldoende bewezen draagkracht in de publieke sector.

Minimum level(s) of standards possibly required:

1. De inschrijver zal een omzet in de desbetreffende verzekeringstakken aantonen die minimaal twee x de geraamde waarde is van het perceel waarvoor hij een offerte indient.

#### III.1.3. Technical and professional ability

List and brief description of selection criteria:

Het UEA, waarmee de ondernemer verklaart dat hij voldoet aan de onderstaande selectiecriteria:

1. de kandidaat verklaart over de nodige erkenningen te beschikken vanwege de FSMA om de betrokken verzekeringen te mogen aanbieden in BELGIË;

2. de inschrijver verklaart te beschikken over een voldoende bewezen kennis en ervaring in de publieke sector;

3. de inschrijver verklaart dat de verantwoordelijken die zullen worden ingezet voor deze opdracht bekwaam zijn voor de uitvoering van de volgende diensten:

— beheren van deze verzekeringscontracten,

— beheren van de schadegevallen,

4. de inschrijver dient de permanente beschikbaarheid (24u/24, 7dagen/7) van een Nederlandstalige vertegenwoordiger (bedoeld wordt bvb. account manager, relatiebeheerder, inspecteur, [...]) in Vlaanderen aan te tonen en te garanderen. Dit vanaf het indienen van de offerte tot de einddatum van de overeenkomst.

Minimum level(s) of standards possibly required:

1. FSMA attest;

2. Minimum drie referenties in de publieke sector met telkens een minimum van vier verschillende verzekeringen (RB-BA/AO/brand/voertuigen) inclusief een bijgevoegd een attest van goede uitvoering of gelijkwaardig document uitgegeven door de desbetreffende publieke instantie;

3. — Twee personen met meer dan twee jaar ervaring in het polisbeheer van de betrokken verzekeringscontracten,  
— Twee personen met meer dan twee jaar ervaring in het schadebeheer van de betrokken verzekeringscontracten,  
4. Attest.

## Section IV: Procedure

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### IV.1. Description

#### IV.1.1. Type of procedure

Competitive procedure with negotiation

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

#### IV.1.5. Information about negotiation

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 03/08/2020 Local time: 11:00

#### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.2.4. Languages in which tenders or requests to participate may be submitted

Dutch

#### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: no

### VI.3. Additional information

De kandidaturen en offertes kunnen alleen elektronisch ingediend worden via de e-Tendering internetsite <https://eten.publicprocurement.be/>

### VI.4. Procedures for review

#### VI.4.1. Review body

Official name: Raad van State  
Postal address: Wetenschapsstraat 33  
Town: Brussel  
Postal code: 1040  
Country: Belgium

#### VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:  
— 15 dagen voor vordering tot schorsing,

— dertig dagen voor vordering tot nietigverklaring.

**VI.5. Date of dispatch of this notice**

22/06/2020