

**Spain-Almería: Filing services**

OJ S 130/2018 10/07/2018

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Junta de Gobierno de la Diputación Provincial de Almería

National registration number: P0400000F

Postal address: C/ Navarro Rodrigo, 17

Town: Almería

NUTS code: ES611 Almería

Postal code: 04001

Country: Spain

Contact person: Junta de Gobierno de la Diputación Provincial de Almería

E-mail: [patrimonioycontratacion@dipalme.org](mailto:patrimonioycontratacion@dipalme.org)

Fax: +34 950211194

**Internet address(es):**Main address: <https://www.contratantes.dipalme.org>Address of the buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=zr8%2BmhfoaKMqK2TEfXGy%2BA%3D%3D>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle\\_licitacion&idEvl=cZNbcPeDJ8Yuf4aBO%2BvQIQ%3D%3D](https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=cZNbcPeDJ8Yuf4aBO%2BvQIQ%3D%3D)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally

available. Unrestricted and full direct access to these tools and devices is possible, free of

charge, at: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=zr8%2BmhfoaKMqK2TEfXGy%2BA%3D%3D>**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Servicio de organización de archivos municipales para municipios de la provincia de Almería

Reference number: 2018/D22200/006-302/00011

**II.1.2. Main CPV code**

79560000 Filing services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Servicio de organización de archivos municipales para municipios de la provincia de Almería.

**II.1.5. Estimated total value**

Value excluding VAT: 198 347,11 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description****II.2.2. Additional CPV code(s)**

79000000 Business services: law, marketing, consulting, recruitment, printing and security

**II.2.3. Place of performance**

NUTS code: ES611 Almería

Main site or place of performance: El servicio se prestará en los distintos municipios de la provincia de Almería que se relacionan en el Anexo I del Pliego de Cláusulas Administrativas Particulares.

**II.2.4. Description of the procurement**

Servicio de organización de archivos municipales para municipios de la provincia de Almería.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Memoria técnica / Weighting: 20

Cost criterion - Name: Mejora / Weighting: 5

Cost criterion - Name: Precio / Weighting: 55

**II.2.6. Estimated value**

Value excluding VAT: 198 347,11 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information****Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Capacidad de obrar.

No prohibición para contratar.

Cumplimiento con las obligaciones con la Seguridad Social.

Cumplimiento con las obligaciones tributarias.

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Cifra anual de negocio. Descripción: cifra anual de negocios del licitador de los tres últimos años.

Minimum level(s) of standards possibly required:

Umbral: 198 347,11

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Control por la entidad contratante sobre la capacidad del empresario. Descripción: relación trabajos del mismo tipo o naturaleza 3 últimos años.

Minimum level(s) of standards possibly required:

Umbral: 138 842,98

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

Favorecer la formación en el lugar de trabajo. Descripción: garantizar la seguridad y protección de la salud en el lugar de trabajo de sus empleados, mediante la realización de cursos de formación en materia de prevención de riesgos laborales.

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 06/08/2018 Local time: 23:59

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Spanish

#### **IV.2.7. Conditions for opening of tenders**

Date: 31/08/2018 Local time: 10:00

Place:

Datos de dirección:

— Calle: Navarro Rodrigo, 17,

— código postal: 04001,

— población: Almería,

— país: España.

Information about authorised persons and opening procedure: Descripción:

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Diputación de Almería

Postal address: C/ Navarro Rodrigo, 17

Town: Almería

Postal code: 04001

Country: Spain

E-mail: [patrimonioycontratacion@dipalme.org](mailto:patrimonioycontratacion@dipalme.org)

Internet address: <http://www.dipalme.org>

#### **VI.5. Date of dispatch of this notice**

06/07/2018