

**United Kingdom-Glasgow: Cleaning services**

OJ S 165/2016 27/08/2016

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

---

**I.1. Name and addresses**

Official name: The Scottish Sports Council trading as sportscotland

Postal address: Doges, Templeton on the Green, 62 Templeton Street

Town: Glasgow

NUTS code: UKM34 Glasgow City

Postal code: G40 1DA

Country: United Kingdom

E-mail: [kathryn.brown@sportscotland.org.uk](mailto:kathryn.brown@sportscotland.org.uk)

Telephone: +44 1415346500

Fax: +44 1415346501

**Internet address(es):**Main address: <http://www.sportscotland.org.uk>Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00433](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00433)**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <http://www.publiccontractsscotland.gov.uk>Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <http://www.publiccontractsscotland.gov.uk>**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Recreation, culture and religion

**Section II: Object**

---

**II.1. Scope of the procurement****II.1.1. Title**

Cleaning, Waste Management and Associated Services.

Reference number: SS/617-618

**II.1.2.**

**Main CPV code**

90910000 Cleaning services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Sportscotland has premises located throughout Scotland and this tender is to provide Cleaning and Waste Management services at several of its locations. The contract shall commence on 1.4.2017 to 31.3.2022 with the option of 2 annual extensions.

**II.1.5. Estimated total value**

Value excluding VAT: 2 000 000,00 GBP

**II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for maximum number of lots: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Tenders may be submitted for 1 or both lots.

**II.2. Description****II.2.1. Title**

Office Cleaning, Housekeeping, Waste Management and Associated Services

Lot No: 2

**II.2.2. Additional CPV code(s)**

90910000 Cleaning services

**II.2.3. Place of performance**

NUTS code: UKM Scotland

**II.2.4. Description of the procurement**

Office cleaning, housekeeping, waste management and associated services at National Centre Inverclyde, Largs and National Centre Cumbrae, Isle of Cumbrae.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

**II.2.6. Estimated value****II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

Option of 2 annual extensions.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

## **II.2. Description**

### **II.2.1. Title**

Office Cleaning and Waste Management, Caledonia House, Templeton and Stirling  
Lot No: 1

### **II.2.2. Additional CPV code(s)**

90910000 Cleaning services

### **II.2.3. Place of performance**

NUTS code: UKM Scotland

### **II.2.4. Description of the procurement**

Office cleaning and waste management services lot 1 Caledonia House Edinburgh, Templeton Glasgow and Institute of Sport, Stirling.

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

Option of 2 annual extensions.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

## **Section III: Legal, economic, financial and technical information**

---

### **III.1. Conditions for participation**

### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

111.1.1 of the notice is not applicable to this procurement exercise.

### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Please refer to these statements when completing section 4B of the ESPD (Scotland).

Preferred bidder will be required to submit accounts or financial statements for the last 2 financial years.

Bidders accounts must demonstrate a Current liquidity Ratio of greater than 1.

Current Ratio will be calculated as follows: net current assets divided by net current liabilities.

There must be no qualification or contra-indication from any evidence provided in support of the bidders economic and financial standing.

Statement for 4B.5.1-3.

It is a requirement of this contract that bidders hold or can commit to obtain prior to the commencement of any subsequently awarded contract, the types of insurance indicated below.

Employer's (Compulsory) Liability Insurance = 10 000 000 GBP.

Public Liability Insurance = 5 000 000 GBP.

Professional Indemnity Insurance = 1 000 000 GBP.

### **III.1.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

The basic acceptable standard of cleaning is to be in accordance with the British Institute of Cleaning Science (BICS) best practice.

All staff involved in any way in the delivery of the contract with access to Sportscotland premises shall require to have obtained a disclosure certificate from Disclosure Scotland.

The Contractor shall ensure compliance with the Control of Substances Hazardous to Health (COSHH) 2002, as amended, and with Sportscotland's policy.

## **III.2. Conditions related to the contract**

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

---

### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 04/10/2016 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**  
English

**IV.2.7. Conditions for opening of tenders**

Date: 04/10/2016 Local time: 12:00

**Section VI: Complementary information**

---

**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

August 2023.

**VI.3. Additional information**

Award criteria questions can be found in the ITT together with the weightings.

Tender pricing will be evaluated using the following formula - Lowest Price Bid/Bid Price x 40.

The lowest priced bid will therefore score 40 % with others scoring against this using the formula.

Community benefits are included in this requirement and are detailed in the ITT.

If a bidder intends to subcontract any part of the contract, details of subcontractors should be provided under ESPD question 2D.1.1 along with percentage of contract to be covered.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=459537](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=459537)

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [http://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Targeted recruitment and training plans are required.

(SC Ref:459537).

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: The Scottish Sports Council trading as Sportscotland

Postal address: Doges, Templeton on the Green, 62 Templeton Street

Town: Glasgow

Postal code: G40 1DA

Country: United Kingdom

Telephone: +44 1415346500

Fax: +44 1415346501

Internet address: <http://www.sportscotland.org.uk>

**VI.5. Date of dispatch of this notice**

24/08/2016

