

United Kingdom-Horsham: Cleaning services

OJ S 167/2014 02/09/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Saxon Weald Homes Ltd

Postal address: Saxon Weald House, 38-42 Worthing Road, Horsham, West Sussex

Town: Horsham

Postal code: RH12 1DT

Country: United Kingdom

For the attention of: Dawn Kennett

E-mail: cleaning@saxonweald.com

Telephone: +44 1403226000

Fax: +44 1403226100

Internet address(es):General address of the contracting authority: <http://www.saxonweald.com>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Contract to provide cleaning services across the Saxon Weald estate, which includes a broad range of properties spanning Sussex and Hampshire including retirement schemes, communal spaces of general needs blocks and corporate offices.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: UK J21

UK J22
UK J24
UK J32
UK J33
NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Authority is seeking a suitably experienced and financed company who is able to deliver a programme of Scheduled Cleaning Services and Reactive Cleaning Services, although the latter forms a small element to the overall contract requirement.

A company is being sought to deliver cleaning services across the Saxon Weald estate which includes a broad range of properties spanning Sussex and Hampshire including Retirement Schemes, communal spaces of General Needs Blocks and Corporate Offices.

To Express an interest in tendering for this contract, in the first place e-mail cleaning@saxonweald.com to obtain the Pre-qualification Questionnaire (PQQ).

II.1.6. CPV code(s)

90910000 Cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The Contract will commence on 1.4.2015 and will be for a period of 3 years with a maximum of 2 years extension subject to annual review after year 3.

Estimated value excluding VAT:

Range: between 400 000 and 550 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.4.2015. Completion 31.3.2020

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1.

Deposits and guarantees required

Parent company guarantees, warranties and/or deposits may be required by the Authority and details will be set out in the contract documents.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Details of any financial conditions and payment arrangements will be set out in the contract documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The Authority is committed to promoting environmental and social sustainability. As such the framework will include conditions relating in particular to social and environmental matters.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Interested parties will be required to complete a pre-qualification questionnaire (PQQ) copies of the PQQ can be requested from the contact point as set out in Section I.

III.2.2. Economic and financial ability

List and brief description of conditions: Interested parties will be required to complete a pre-qualification questionnaire (PQQ) copies of the PQQ can be requested from the contact point as set out in Section I.

Minimum level(s) of standards possibly required: Each submitted PQQ will be evaluated against the criteria set out in this document.

III.2.3. Technical and professional ability

List and brief description of conditions:

Interested parties will be required to complete a pre-qualification questionnaire (PQQ) copies of the PQQ can be requested from the contact point as set out in Section I.

Minimum level(s) of standards possibly required:

Each submitted PQQ will be evaluated against the criteria set out in this document.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 4: and Maximum number 6

Objective criteria for choosing the limited number of candidates: The criteria stated in the specifications, in the invitation to tender (ITT) or in the descriptive document or negotiation.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

Notice on a buyer profile

Notice number in the OJ S: [2009/S 170-245838](#) of 4.9.2009

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

8.10.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

20.10.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: September 2019.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The Authority reserves the right to cancel the procurement at any time and not to proceed with the award of a contract or part there of at any stage of the procurement process.

Tenderers should note that the provisions of the Transfer of Undertakings (Protection of Employment) Regulations 2006 may apply to the contract.

Further information on the Authority can be found at <http://www.saxonweald.com>

A company is being sought to deliver cleaning services across the Saxon Weald estate which includes a broad range of properties spanning Sussex and Hampshire including Retirement Schemes, communal spaces of General Needs Blocks and Corporate Offices.

The Authority is seeking a suitably experienced and financed company who is able to deliver a programme of Scheduled Cleaning Services and Reactive Cleaning Services, although the latter forms a small element to the overall contract requirement.

External window cleaning for all sites is included within the scope of this contract. Internal cleaning of all communal windows, but not private residences, is also required. Waste removal within Residential Schemes and Corporate Offices also forms a part of this contract, however the commercial removal of waste from sites is undertaken by a third party. Dealing with feminine hygiene is not part of this contract and the provision of deep cleaning to the commercial kitchens in a number of the Extra Care Schemes is also outside this contract.

A detailed Service Specification will be issued as part of the next stage of this procurement to those selected to respond to the Invitation to Tender document following the PQQ stage.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

1.9.2014