

**Norway-Oslo: Various office equipment and supplies**

OJ S 165/2016 27/08/2016

Contract notice

Supplies

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Norsk rikskringkasting AS (NRK) (The Norwegian Broadcasting Corporation)

Postal address: Bjørnstjerne Bjørnsons plass 1

Town: Oslo

Postal code: 0340

Country: Norway

For the attention of: Gitte Østhus

E-mail: [gitte.osthus@nrk.no](mailto:gitte.osthus@nrk.no)

Telephone: +47 23048449

**Internet address(es):**Electronic access to information: <http://permalink.mercell.com/60943989.aspx>Electronic submission of tenders and requests to participate: <http://permalink.mercell.com/60943989.aspx>**Additional information can be obtained from:**

Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: [support@mercell.com](mailto:support@mercell.com)Internet address: <http://permalink.mercell.com/60943989.aspx>**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: [support@mercell.com](mailto:support@mercell.com)Internet address: <http://permalink.mercell.com/60943989.aspx>**Tenders or requests to participate must be submitted:** Official name: Mercell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

E-mail: [support@mercell.com](mailto:support@mercell.com)Internet address: <http://permalink.mercell.com/60943989.aspx>**I.2. Type of the contracting authority**

Body governed by public law

### **I.3. Main activity**

Other: broadcaster

### **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

MA2907/16E — Framework agreement office supplies.

#### **II.1.2. Type of contract and place of performance or delivery**

Supplies

Purchase

Main site or place of performance: Oslo.

NUTS code NO Norge

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

##### **Duration of the framework agreement**

Duration in years: 4

#### **II.1.5. Short description of the contract or purchase(s)**

NRK would like to enter into a contract with a tenderer who can ensure NRK's need for office supplies. Tenders shall therefore be given for all the requested product assortment. See nrk.no for further information on the entity and locations. The procurement's estimated annual extent is given in annex 2 of the contract, where the estimated annual consumption for each product is given. The estimated annual extent will be used for comparing the tenders. The extent is only an estimate and is not binding for the Contracting Authority. The contracting authority's need can vary from year to year. The actual volume can vary based on changes in grants, activities and other framework terms. See the requirement specifications, annexes 1 and 2, for further information on the contract's extent and content. The Contracting Authority uses Merccell Sourcing Service. To express your interest and gain access to any documents, please click on the link below or copy and paste the link into your browser. (<http://permalink.merccell.com/60943989.aspx>). Then follow the instructions on the website.

#### **II.1.6. CPV code(s)**

30190000 Various office equipment and supplies, 30192000 Office supplies, 30192700 Stationery, 30199000 Paper stationery and other items, 30197000 Small office equipment, 33772000 Disposable paper products, 39222110 Disposable cutlery and plates, 39222120 Disposable cups, 39525800 Cleaning cloths, 39830000 Cleaning products, 39222100 Disposable catering supplies, 30197643 Photocopier paper, 30199230 Envelopes, 30199240 Mailing kit

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

The procurement's estimated annual extent is given in annex 2.

### **II.2.2. Information about options**

Options: yes

Description of options: The contract will be valid for 2 years from when it is signed, with an option for the contracting authority to extend the contract for a further 1 + 1 year.

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Start 1.11.2016. Completion 31.10.2020

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Annex 1: Certificate for paid tax, employer contribution and VAT: <http://www.kemnerkontoret.oslo.kommune.no/skatteattest/> The requirement is only obligatory for Norwegian tenderers, but international tenderers are encouraged to submit equivalent documentation. The certificate shall not be older than 6 months, calculated from the tender deadline. If, due to conditions in the country's authority, it is not possible to submit a certificate newer than 6 months, confirmation of this is required from the authority in question. The tax certificate shall be enclosed with the tender. If the certificate is not submitted by the tender deadline and/or it is older than 6 months, the tender can be rejected, cf. FOA § 20-12 (1) letter b), cf. § 17-14.

Annex 2: Company registration certificate or equivalent documentation that shows that the supplier is registered in a trade register in his home country: <http://www.brreg.no/> The

tenderer's organisation form will not be of significance when assessing the qualification. Tenderers shall enclose an updated company registration certificate with the tender, cf. FOA § 17-10 (1).

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Annex 3: Economic and financial standing shall be documented with the following information:

1. Last approved annual accounts with the annual report and the auditor's report as well as any recent information of relevance. If a tenderer has valid reasons as to why he cannot provide the requested documentation, a guarantee from a parent company that fulfils the qualification requirement, or alternative documentation in the form of, e.g. a statement from an auditor or financial institution that is suitable for fulfilling the documentation requirement, can be accepted. NRK will obtain a credit/solidity appraisal from Experian.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Statement regarding the company's quality assurance system/quality management system.

Annex 4: — The tenderer's ability to handle a depot cupboard for supplies and copy-paper for NRK in Oslo; — The tenderer's distribution network for product deliveries — Capacity as regards the contract's geographical extent.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

2016/721

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

3.10.2016 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 30.12.2016

**IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

23.8.2016